



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Part-time Committee

Thursday, March 18, 2021

2:30 p.m.—4:00 p.m.

Zoom Meeting

Meeting Summary

The part-time faculty committee provides recommendations to the Executive committee on academic and professional matters that affect part-time faculty members. The committee recognizes that part-time faculty make up the majority of California community college faculty and serve disproportionately-impacted students. This committee advocates for diverse part-time faculty colleagues, ensuring their access to professional and leadership development offerings as well as shared governance opportunities at the local and statewide levels. The part-time faculty committee collaborates with the executive committee to develop and provide opportunities where part-time faculty gain additional insight on issues germane to academic and professional needs. This committee is also focused on promoting diversity within part-time faculty pools with the goal of having educators who reflect the student population, and this committee further commits to empowering part-time faculty voices who have been historically excluded (e.g., colleagues of color).

I. Members Roll Call: *present

Michelle Bean—Chair*	Grace Chee	Alpha Lewis*
Karen Chow—2 nd Chair*	Chelsea Hull*	Emilie Mitchell
Steven Chang	Theodore Kagan	Luis Zanartu*

II. Call to order at 2:33 p.m. and agenda adoption (Google Shared Folder)

III. Minutes

- A. Volunteer--Karen
- B. January Summary and February Approval--approved by consensus
- C. Community norms: empathy, communication, responsibility

IV. Shout Outs, Affirmations, and Lean-in:

- Congratulations to Chelsea for being appointed to a new role as Writing & Humanities Tutoring Center Interim Coordinator at her college!
- Thanks and acknowledgements to Karen for work on Anti-AAPI Racism.
- Alpha reported out on conversations about Ethnic Studies requirements for Gen Ed; Luis reported that Sacramento City is in the process of developing a separate department to run the Ethnic Studies program.

V. Part-time Institute

- A. Send a thank you email to your co-presenters please if you have not already.
- B. Attendance numbers:
 - 2018: 209
 - 2019: 134
 - 2020: 128
 - 2021–virtual: 286 (461 registered--175 no-shows)
 - Luis reported he is still hearing very positive feedback from Sac City PT faculty colleagues about the Part-Time Institute.

- Pats on our backs for the great participation--huge increase from prior years' Institutes.
 - Karen expressed feeling lots of positive vibes from attendees in their comments during Zooms and in chats for the Institute.
 - Michelle reminded us of our goals---we aimed to increase participation 20% but actually increased the numbers 123%--nice job!
- C. Conference proceedings e-publication— due March 12.
- We had only one submission. It was submitted to the Rostrum for publication there.
 - Suggestion: next year PTC please actively encourage submission to grow the tradition.

VI. Plenary

- A. April 15-17: click [HERE](#) to register (early reg deadline March 15 by 5 p.m.)
- B. Elections and bylaws—part-time faculty eligible (click [HERE](#) for info)

VII. Committee Goals and Priorities--PTC work plan

- A. Google unofficial listserv update (Chelsea)
- B. Part-time Faculty Spring Nexus Workshops: Need volunteers
 - Thursday, April 22 at 2:00—5:00 p.m.
 - Friday, April 23 at 2:00—5:00 p.m.
- C. Workshop Outline:
 - Welcome Activity
 - Introduction of Part-time Faculty Nexus (website)
 - Hiring Tips—breakout in large groups by region
 - Michelle proposing to invite ACHRO (Association of Chief Human Resources Officers) representative to make a presentation. Karen's recommendation: Wyman Fong, Vice Chancellor of Human Resources for Chabot-Las Positas CCD and also President of APAHE also (APAHE = Asian Pacific Americans in Higher Ed, which has become very CCC and CSU focused)
 - Break
 - 20-minute Mentoring—breakout in small groups/pairs for CV reviews, lean-in, or informal Q&A (would recruit local senate leaders and ASCCC Executive members to assist)
 - Perhaps these can be broken up by discipline experts (per Chelsea's concern below and Michelle's suggestion).
 - Karen's additional suggestion: to do these groups by related disciplines (e.g., Language Arts, STEM, Social Sciences & Humanities, CTE, etc.)?
 - Break
 - Closing and Reflection
 - This agenda is what was approved by Executive Committee--are committee members okay with doing a more general systemwide workshop rather than regional workshops?
 - Chelsea expressed concern with the large range of disciplines; will this be able to cover all the concerns/issues for all disciplines?
 - Michelle's suggestion: can we make the 20-minute mentoring breakouts focused on discipline group breakouts? Hopefully can get help from Exec with that.
- D. Things to complete:
 - Nexus Google site (Chelsea and Michelle)
 - Shifting name of Professional Development to "Professional Learning." The Nexus has links to "Professional Learning," "FAQ," "Publications," and "Mentorship" portals.
 - Chelsea, Michelle, and Karen will finish the Nexus Google site by April 15.
 - 10 Things Every Potential Hire Should Know sheet—need volunteers to write. Members

worked on adding tips to the live document for Mentor Handbook.

- Cover letter and CV tips sheet--should this go into Mentor Handbook? Members agreed to include in the handbook.
- Small group 20-minute mentoring/networking ideas and Mentorship Handbook
- Closing volunteer and reflection activity ideas
- Entry and Exit Survey—need a volunteer to write. Chelsea will assist.
 - Members added goal and outcomes for Nexus Workshops to guide the survey development.

VIII. PTC Resolution 1.02

- A. Notification of ASCCC elections—PT official listserv on March 12 and Chelsea will send through the unofficial listserv.
- B. Nexus Site
 - Listserv link
 - Professional Learning: Hiring and CV Tips Sheets
 - Publications: Links to resources—add PTC Rostrum articles.
 - Mentor Resources: Mentorship Handbook and CCC Registry
 - What in the FAQ? Suggestion: Ask the listserv what questions they have.
 - Anything else—let Michelle know which days you can attend to help with the Nexus.

IX. *Rostrum*

- A. PTC Articles
 - 1. Mentoring programs--Chelsea published in winter *Rostrum*
 - 2. Submitted for spring *Rostrum*:
 - a. Part-time voting rights—Grace
 - b. Two adjunct pathways—Luis

X. Announcements

- A. Check for ASCCC upcoming events at here
- B. Sign up for ASCCC listservs—Part-time listserv available
- C. Forward Application for Statewide Service to peers
- D. ASCCC Foundation Innovation Scholarship for professional development opportunities
- E. Interesting legislation introduced: AB 375 and AB 1269

XI. Next meeting: April 22 and 23 Nexus Workshops

XII. Closing Comments--any other final comments or suggestions—members asked about Ethnic Studies Council; Karen shared info about upcoming webinar/meeting.

XIII. Adjournment at 4:04 p.m.

In Progress:

- PT Institute Proceedings e-Publication
- Spring Regionals: Nexus Workshops
- Mentor Handbook

Completed Tasks:

- *Rostrum* article: PT Voting Rights
- *Rostrum* article: PT Paths of Employment
- Part-time Google Listserv
- Part-time Institute
- *Rostrum* article: Mentoring Programs
- Resolution Fall 2020 1.02: Develop a Resource to Communicate and Encourage Part-time Faculty Leadership
- Plenary sessions: Mentoring Programs and Hiring Principles Canvas Tool
- *Rostrum* article: Faculty recommendations to second level interviews—focusing on diversifying the faculty
- ASCCC President Special Plenary Invitation Email (on 9/29/20 to local senate presidents and part-time listserv)
- PTC Workplan and Goals
- Updated ASCCC Part-time Committee Charge