



Academic Senate  
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## ACADEMIC SENATE YEAR END REPORT 2006-2007

The Academic Senate of Mt. San Antonio College is the body that makes recommendations on academic and professional matters. In the fall of 2006, the Executive Board proposed that the Senate create a set of goals that align with the mission of the college and current institutional goals. On November 16, 2006, the Senate passed such a set of goals. This report demonstrates progress toward the current goals and aids in the development of goals for 2007-2008.

### *Senate at a Glance:*

19 Resolutions	13 Annual Goals	2 Strategic Plans Approved	6 Senate Appointed Positions	15 Campus-Wide Functions Attended
2 Proposals	4 Task Forces	1 New Committee	2 AP's Revised	1 Hiring Prioritization Form Revised

### **Respectfully submitted by,**

Michelle Grimes-Hillman

President, Academic Senate

John Vitullo

Vice President, Academic Senate

Sample Senate Annual Report

College Mission Statement	College Goal	Senate Goal	Outcome
<p>College Mission Statement #1: To provide accessible and affordable quality learning opportunities in response to the needs and interests of the individuals and organizations.</p>	<p>College Goal #1: The College will provide a risk-free environment for the measurement of student learning outcomes (SLOs) under the umbrella of Planning for Institutional Effectiveness.</p>	<p>Senate Goal #1: The Academic Senate will support a faculty-driven SLO/AUO process.</p>	<p>The Senate worked with the Faculty Association to negotiate the position of SLO Coordinator. The Senate advertised the position in Spring 2007. Resolution 2007-02, Student Learning Outcomes and Faculty Evaluation-passed April 5, 2007: <i>Resolved, in accordance with the Nichols model, Mt. SAC will utilize individual reports of effectiveness in producing learning outcomes by encouraging faculty members to document their involvement/success in the outcomes process as part of the Self-Evaluation (Appendix H.6) and/or Supplemental Hours (Appendix H.11) portion of the current faculty evaluation process Article 18.</i></p>
<p>College Mission Statement #2: To provide quality transfer, career, and life-long learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.</p>	<p>College Goal #2: The College will secure funding that supports exemplary programs and services in a fiscally responsible environment.</p>	<p>Senate Goal #2: The Senate will encourage the development and institutionalization of student-centered programs that are supported with the appropriate infrastructure.</p>	<p>Resolution 2006-05, Online Counseling-passed September 21, 2006:  <i>Resolved, that the Academic Senate for Mt. SAC supports the development and implementation of a viable online counseling program designed, led, and facilitated by counseling faculty, with appropriate administrative support so as to ensure professional service.</i></p> <p>The Senate supported the Online Strategic Plan on March 8, 2007. Resolution 2006-15, Teacher Preparation Institute-passed March 8, 2007 <i>Resolved, the Academic Senate supports the Teacher Preparation Institute concept, purpose and function;</i>  <i>Resolved, the Academic Senate urges the district to institutionalize the Teacher Preparation Institute;</i></p>

<p>College Mission Statement #2: (cont.)</p> <p>To provide quality transfer, career, and life-long learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.</p>	<p>College Goal #2: (cont.)</p> <p>The College will secure funding that supports exemplary programs and services in a fiscally responsible environment.</p>	<p>Senate Goal #2: (cont.)</p> <p>The Senate will encourage the development and institutionalization of student-centered programs that are supported with the appropriate infrastructure.</p>	<p><i>Resolved, the Academic Senate supports the position of a faculty coordinator for the Teacher Preparation Institute at Mt. San Antonio College;</i></p> <p><i>Resolved, the Academic Senate urges faculty involvement with the Teacher Preparation Institute.</i></p> <p>Resolution 2006-15 New Faculty Seminar-passed October 19, 2006:</p> <p><i>Resolved, the Academic Senate supports the institutionalization of the New Faculty Seminar and the establishment of faculty facilitators for the seminar;</i></p> <p><i>Resolved, the Academic Senate recommends compensation for the New Faculty Seminar facilitators be negotiated by the Faculty Association;</i></p> <p><i>Resolved, the New Faculty Seminar facilitators will be appointed by the Academic Senate, in consultation with the Vice President of Instruction.</i></p> <p>The Senate advertised the following positions in Spring 2007: Honors Coordinator, Assistant Honors Coordinator, and Assistant Study Abroad Coordinator.</p>
<p>College Mission Statement #2: (cont.)</p> <p>To provide quality transfer, career, and life-long learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.</p>	<p>College Goal #3:</p> <p>The College will prepare students to be critically thinking, socially, culturally and politically responsible citizens.</p>	<p>Senate Goal #3:</p> <p>The Senate will resolve to recommend general education student learning outcomes that support the development of students' critical thinking skills and their social, cultural, and political awareness.</p>	<p>Resolution 2006-06 GE Outcomes Committee-passed October 5, 2006:</p> <p><i>Resolved, the General Education Outcomes Committee will propose an approach to assessment based on the recommendations by and discussion with the SLO/AUO coordinator;</i></p> <p><i>Resolved, the General Education Outcomes Committee will develop purpose and function statements and make any recommended changes to membership.</i></p> <p><i>Resolved, the General Education Outcomes Committee will present their recommendations to the Academic Senate for approval.</i></p>

<p>College Mission Statement #2: (cont.)</p> <p>To provide quality transfer, career, and life-long learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.</p>	<p>College Goal #3: (cont.)</p> <p>The College will prepare students to be critically thinking, socially, culturally and politically responsible citizens.</p>	<p>Senate Goal #3: (cont.)</p> <p>The Senate will resolve to recommend general education student learning outcomes that support the development of students' critical thinking skills and their social, cultural, and political awareness.</p>	<p>Resolution 2007-05 General Education Outcomes Coordinator-passed May 17, 2007:</p> <p><i>Resolved, the Academic Senate supports the position of a faculty coordinator for the institutionalization of General Education Outcomes/Objectives Assessment at Mt. San Antonio College and recommends that language regarding the appointment of the General Education Outcomes Coordinator be included in the Academic Senate constitution effective Academic Year 2007-2008;</i></p> <p><i>Resolved, the Academic Senate of Mt. San Antonio College recommends that the General Education Outcomes Coordinator be appointed by the Academic Senate in consultation with the Office of Instruction;</i></p> <p><i>Resolved, the Academic Senate supports adequate compensation in the form of reassigned time for the General Education Outcomes Coordinator and urges the Faculty Association to include the position in Appendix E of the Faculty Agreement – Special Assignment.</i></p> <p><i>Resolved, the coordinator will report regularly to the Academic Senate and solicit feedback as appropriate</i></p> <p>The Senate advertised the position of General Education Outcomes Coordinator in May, 2007.</p>
<p>College Mission Statement #2: (cont.)</p> <p>To provide quality transfer, career, and life-long learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.</p>	<p>College Goal #3: (cont.)</p> <p>The College will prepare students to be critically thinking, socially, culturally and politically responsible citizens.</p>	<p>Senate Goal #4:</p> <p>The Senate will increase its interaction and strengthen its relationship with the Associated Students.</p>	<p>The Senate President attended the following: Students of Distinction Ceremony, Honors Banquet, Inspiring Women Luncheon, Textbook Forum, and Student Leadership Awards.</p> <p>The Senate Vice President was the Keynote Speaker at the Phi Theta Kappa induction.</p> <p>The Senate President presented at the Leadership Institute.</p> <p>The Senate President and Vice President attended the Scholarship Ceremony and "Evening with Champions".</p>

Sample Senate Annual Report

<p>College Mission Statement #2: (cont.) To provide quality transfer, career, and life-long learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.</p>	<p>College Goal #4: The College will ensure life-long learning opportunities that are conducive to the achievement of individual goals.</p>	<p>Senate Goal #5: The Senate will encourage faculty to take advantage of professional development opportunities.</p>	<p>Professional Development opportunities were presented at each full Senate meeting. A report from PDC was presented by the Vice President at each full Senate meeting. Flex Day "Flexing Our Muscles" was a success.</p>
<p>College Mission Statement #2: (cont.) To provide quality transfer, career, and life-long learning programs that prepare students with the knowledge and skills needed for success in an interconnected world.</p>	<p>College Goal #4: (cont.) The College will ensure life-long learning opportunities that are conducive to the achievement of individual goals.</p>	<p>Senate Goal #6: The Senate will encourage and support faculty in pursuing local and statewide leadership roles.</p>	<p>Resolution 2006-09, Support of Nomination for Board of Governors' Appointment-passed November 2, 2006: <i>Resolved, the Mt San Antonio College Academic Senate strongly supports Terri Smith Long for a faculty appointment on the Board of Governors;</i> <i>Resolved, the Mt San Antonio College Academic Senate nominates Terri Smith Long for the Board of Governors.</i> A special Meeting of the full Senate to discuss statewide issues was held on April 12<sup>th</sup>, 2007. Position announcements were flown for the following local positions: Honors Coordinator, Assistant Honors Coordinator, Student Learning Outcomes Coordinator, General Education Outcomes Coordinator, Assistant International Studies Coordinator, Online Faculty Mentor, and Assistant Online Faculty Mentor.  Senator Phillip Maynard was elected as an At Large member to the State Academic Senate.</p>
<p>College Mission Statement #3: To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #5: The College will expand partnerships with business and industry, the community and other educational institutions to enhance institutional effectiveness.</p>	<p>Senate Goal #7: The Senate will strengthen its interaction with other local community college senates.</p>	<p>Senate Leadership attended fall and spring plenary sessions and Area C meetings.  The Senate presented a panel of State-wide leaders at Flex Day in February.</p>

<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #6: The College will become a nationally recognized institution of higher education that embraces an atmosphere of self-reflective dialogue in making policies and plans and in communications.</p>	<p>Senate Goal #8: The Senate will increase faculty awareness of statewide issues and encourage participation in the State Academic Senate.</p>	<p>The Senate held a special meeting on statewide issues on April 12, 2007.</p> <p>Senator Phillip Maynard was elected as an At Large member to the State Academic Senate.</p> <p>The Senate presented a panel of State-wide leaders at Flex Day in February.</p>
<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #7: The College will provide a risk-free environment for the measurement of administrative unit objectives (AUOs) related to Planning for Institutional Effectiveness Core Value #1. Student Focus: We address the needs of students and the community in our planning and actions.</p>	<p><i>Addressed in Senate Goal #1</i></p>	<p><i>Addressed in Senate Goal #1</i></p>
<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #8: The College will use technology to enhance institutional effectiveness through teaching and dynamic learning. [Measurement: Can be achieved through SLO's and AUO's reports.]</p>	<p>Senate Goal #9: The Senate will seek support for faculty access to technology and the training of technology modalities.</p>	<p>The Senate approved the Distance Learning Strategic Plan October 19, 2006.</p> <p>Resolution 2007-01, Online Learning Faculty Mentor-passed April 25, 2007:</p> <p><i>Resolved, the Academic Senate of Mt. San Antonio College recommends that the Distance Learning program will be administered through the Office of Instruction, in collaboration with the Academic Senate;</i></p> <p><i>Resolved, the Academic Senate of Mt. San Antonio College recommends that the Online Learning Faculty Mentor be appointed by the Academic Senate in consultation with the Office of Instruction;</i></p>

<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #8: (cont.) The College will use technology to enhance institutional effectiveness through teaching and dynamic learning. [Measurement: Can be achieved through SLO's and AUO's reports.]</p>	<p>Senate Goal #9: (cont.) The Senate will seek support for faculty access to technology and the training of technology modalities.</p>	<p><i>Resolved, the Academic Senate of Mt. San Antonio College recommends that the language regarding the appointment will be included in the Academic Senate constitution effective Academic Year 2007-2008;</i></p> <p><i>Resolved, the Academic Senate of Mt. San Antonio College recommends that the current Online Learning Faculty Mentor may remain through the first appointment (2007-2009) and is able to apply for subsequent appointments in order to ensure continuity and success of the Distance Learning program;</i></p> <p><i>Resolved, the Academic Senate supports adequate compensation in the form of reassigned time for the Online Learning Faculty Mentor, and urges the Faculty Association to continue to include the position in Appendix E of the Faculty Agreement – Special Assignment.</i></p> <p>Resolution 2007-08, Assistant Online Faculty Mentor-passed May 17, 2007:</p> <p><i>Resolved, the Assistant Online Faculty Mentor be appointed by the Academic Senate President in consultation with the Vice President of Instruction and the position placed in the Academic Senate Constitution effective Fall 2007;</i></p> <p><i>Resolved, the Academic Senate supports adequate compensation in the form of reassigned time for the Assistant Online Faculty Mentor and urges the Faculty Association to include the position in Appendix E – Special Assignment.</i></p> <p>The Senate advertised positions for Online Faculty Mentor and Assistant Online Faculty Mentor in May, 2007.</p> <p>The Senate President worked with Chief Technology Officer to establish an IT advisory group in Spring 2007.</p> <p>The Senate President attended the Distance Learning Conference in Spring 2007.</p> <p>The Senate President sits on the Banner steering committee.</p>
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Sample Senate Annual Report

<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #8: (cont.) The College will use technology to enhance institutional effectiveness through teaching and dynamic learning. [Measurement: Can be achieved through SLO's and AUO's reports.]</p>	<p>Senate Goal #10: The Senate will increase the use of technology in the dissemination of information through the use of the website and other modes.</p>	<p>The Senate President encouraged and recommended all Senate Committees post minutes/notes on the web in Fall semester 2006.</p> <p>The Senate President met with the Curriculum Specialist to discuss WebCMS training.</p> <p>The Senate President created an online catalog of Department Equivalencies.</p> <p>The Senate sent out agendas and minutes via email links.</p>
<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #9: The College will provide an environment for consciousness of diversity while also providing opportunities for increased diversity and equity for all across the campus including but not limited to teaching, learning, and administrative policies and procedures.</p>	<p>Senate Goal #11: The Senate will support the efforts of the Student Equity and Campus Equity and Diversity committees.</p>	<p>The Mt. SAC Student Equity Plan received statewide recognition.</p>
<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #9: The College will provide an environment for consciousness of diversity while also providing opportunities for increased diversity and equity for all across the campus including but not limited to teaching, learning, and administrative policies and procedures.</p>	<p>Senate Goal #12: The Senate will encourage faculty to participate in professional development opportunities that train faculty in diversity issues.</p>	<p>EEO training was offered through POD.</p>



<p>College Mission Statement #3: (cont.) To advance the State's and region's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement.</p>	<p>College Goal #10: The College will embrace an environment of mutual respect and integrity that encourages the exchange of ideas and acknowledges and values contributions made by members of the College Community.</p>	<p>Senate Goal #13: The Senate will increase communication among the faculty body, committees, and ad hoc groups by creating a structure that clearly defines recommendations, approval, and processes of communication.</p>	<p>Resolution 2006-07, Role of Academic Senate Committees-passed October 19, 2006: <i>Resolved, the Academic Senate President shall remind all Academic Senate committees and councils that committee and council recommendations require approval by the full Academic Senate prior to implementation; and,</i>  <i>Resolved, the Academic Senate President shall form a task force charged with developing a reporting and approval process for the Academic Senate so that the Senate is both informed of committee and council recommendations and given the opportunity to discuss, remand, or disapprove such recommendations.</i></p> <p>Resolution 2006-12, Primarily Relied Upon-passed November 16, 2006:  <i>Resolved, the Academic Senate of Mt San Antonio College recommends that the Board of Trustees revise Board Policy 3255 and officially "primarily rely upon" the Academic Senate for recommendations regarding curriculum, degree and certificate requirements, grading policies, education program development, standards or policies regarding student preparation and success, and policies for faculty professional development activities.</i></p> <p>The Senate approved a proposal to delineate information, consent, and action items on council reports.</p>
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## Other Outcomes:

### **Resolution 2007-03, Letters of Recommendation for Full-time Faculty-passed May 17, 2007**

*Resolved, the Academic Senate strongly recommends that the recent mandate from Human Resources prohibiting screening committee members from writing letters of recommendation for professors applying for full-time positions at Mt. San Antonio College be eliminated.*

### **Resolution 2007-04, Anticipated Degree Completion and Faculty Hiring-passed May 17, 2007**

*Resolved, the Academic Senate strongly recommends that the recent mandate from Human Resources prohibiting screening committee members from considering applicants who are in the process of completing degree requirements and who show evidence of the anticipated completion date prior to the term of hire be eliminated; and*

*Resolved, the Academic Senate strongly recommends that the faculty of the department that is hiring be the authority in determining the inclusion of such applicants.*

### **Resolution 2007-06, Classified School Employee Week-passed May 17, 2007**

*Resolved, that the Mt. San Antonio College Academic Senate hereby recognizes and wishes to honor the contribution of the classified professionals to quality education in the state of California and in the Mt. San Antonio Community College District.*

### **Resolution 2007-07, Faculty Role in Early College High School-(pending) May 31, 2007**

*Resolved, the Academic Senate recommends that grading, curriculum and all such issues shall be handled in the same manner as any other courses offered by Mt. SAC; and Resolved, the Academic Senate directs the Academic Senate President to appoint a member to the ECHS steering committee; and*

*Resolved, the Academic Senate recommends that the Academic Senate shall be part of the assessment and institutionalization of this grant.*

The Senate approved recommendations for Faculty Interns.

The Senate approved a Revision to the New Faculty Hiring Form.

The Senate Vice President and the Faculty Association Vice President reviewed all new Administrative Procedures.

The Senate approved an AP for a Student Semester Leave of Absence.

The Senate approved AP 7211 Minimum Qualifications, and Equivalencies.

The Senate approved a revision to the General Education Philosophy Statement-(pending) May 31, 2007.