



Faculty Leadership Development Committee

DATE: Wednesday October 26, 2022

TIME: 11:00am – 12:30pm

FLDC Charge: *The Faculty Leadership Development Committee creates resources to assist local academic senates in the development and implementation of policies that ensure faculty primacy in faculty leadership and professional development. The committee assesses the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional and leadership development activities at a statewide level. The committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies; faculty professionalism and leadership development; innovations in teaching and learning; and other topics related to academic and professional matters. The committee advocates for funding, resource allocation, and a commitment to faculty development activities focused on equity-minded practices and student success*

Meeting Summary

(* notes present)

Members: Christopher Howerton (chair)*, Manuel Vélez (2nd Chair), Suman Mudunuri*, Anna Nicholas, Miryan Nogueira*, Kathy Osburn*, Heather Paul, Elizabeth Walker*

Guests:

Meeting started at 11:05pm

- 1) Committee Member Check-in and “one-minute accomplishments”
- 2) Procedural
 - a. Adoption of Agenda
 - b. Process of Minutes and committee review expectations – The chair will take draft notes for this meeting and send out to the committee for review. The chair asks that members either affirm the notes or provide suggested edits by next Wednesday 11/2.
- 3) Scheduled Future Meetings Reminder
 - a. FALL 2022 MEETING DATES AND TIMES
 - ~~August 29, 2022 (Monday) 11:00am – 12:30pm~~
 - ~~September 27, 2022 (Tuesday) 3:00pm – 4:30pm~~
 - ~~October 26, 2022 (Wednesday) 11:00am – 12:30pm~~
 - November 22, 2022 (Tuesday) 3:00pm - 4:30pm
 - December - TBD if needed
 - b. SPRING 2023 MEETING DATES AND TIMES
 - To Be Determined by Committee
- 4) Announcements- The chair shared the ASCCC Events link and highlighted the following upcoming events. Also, checked in with the committee on who is planning on attending the Plenary event either in person or hybrid.
 - a. [Upcoming ASCCC Events](#)
 - Executive Committee Meeting – Sacramento/Hybrid – November 2, 2021
 - 2022 Fall Plenary – Sacramento/Hybrid – November 3-5, 2022

- 5) **FELA** (Faculty Empowerment Leadership Academy) Discussion and recommendations – The chair share a status update on the 22-23 FELA. Christopher and Manuel met with ASCCC Executive director to finalize the requirements for this program (which were well received) and updated the application process to use a simplified google form. As of 10/21 there were approximately 18 mentee applications submitted and 1 mentor application submitted. The chair encouraged committee members to help recruit for mentors and share the link to the application. Applications were opened on 10/4 and will close on 11/8. Selection of participants will happen 11/8-11/18 with formal notifications being sent the week of Thanksgiving. There is a brief 10 minute FELA agenda item on the upcoming ASCCC Executive Committee meeting agenda. The chair will make another request of the ASCCC Executive committee members to help recruit possible mentors.
- a. Update on timeline and recruitment (Applications are due Tuesday November 8, 12pm)
 - b. [Mentor application](#)
 - c. [Mentee application](#)
 - d. Dates for Cohort Convenings. Zoom session with breakout room option. Need to consider content, length of session, and possible dates – The committee will finalize the structure of these convenings during our next meeting. These sessions will be virtual and will be a focused session to maximize the use of time. The FLDC will develop the convening agendas and structure.
 - One in Fall 2022
 1. December (Introduction cohort convening)
 - Two in Spring
 1. Late Feb/Early March (mid-way check in convening)
 2. May (Near completion wrap-up convening)
 - e. Need to develop – The chair shared the following needs for development. The chair will set up a google doc for the committee to brainstorm prior to our next set meeting.
 - Contract/Goal Template with connection to IDEAA and list of proposed activities
 - Reading list or resources to be sent to cohort
 - Summary Template
- 6) **Fall 2022 ASCCC Plenary**
- a. **Breakout Session:** Developing Faculty Leaders and Empowering Diverse Voices in Local Academic Senate Matters – The chair shared the draft presentation with the full committee. Committee members provided feedback and suggestions for possible discussion during the presentation.
- 7) Future Agenda Topics – The chair reminded about the upcoming topics, and told members to bring their calendars to help set meeting times for Spring 2023
- a. [Possible Rostrum Articles](#) (next submission is January 2023)
 - b. Finalize dates and structure of FELA Cohort Convenings
 - c. Reading/Resource materials for FELA Cohort
 - d. Next Meeting: Set dates for FLDC Meeting for Spring 2023
- 8) Adjournment – **Meeting adjourned at 12:10pm**

Status of Previous Action Items

A. In Progress

- a. Fall 2022 Plenary BO Session
- b. Rostrum Article
- c. Form Templates for FELA
- d. Reading/Resource list for FELA

B. Completed

- a. Update FELA Timeline. Including the recruitment of participants, expectations for completion,

and review of letters.

- b.** Update FELA application forms (google forms)