



Faculty Leadership Development Committee

DATE: Tuesday May 9, 2023

TIME: 10:00am – 11am

FLDC Charge: *The Faculty Leadership Development Committee creates resources to assist local academic senates in the development and implementation of policies that ensure faculty primacy in faculty leadership and professional development. The committee assesses the Academic Senate's professional development offerings and makes recommendations to the Executive Committee on policies and practices for faculty professional and leadership development activities at a statewide level. The committee supports local faculty development and provides guidance to enhance faculty participation in the areas of faculty development policies; faculty professionalism and leadership development; innovations in teaching and learning; and other topics related to academic and professional matters. The committee advocates for funding, resource allocation, and a commitment to faculty development activities focused on equity-minded practices and student success.*

Meeting Summary

(* notes present)

Members: Christopher Howerton* (chair), Manuel Vélez* (2nd Chair), Suman Mudunuri, Anna Nicholas*, Miryan Nogueira, Kathy Osburn, Elizabeth Walker

Guests:

Meeting started at 10:05am

- 1) Committee Member Check-in and “one-minute accomplishments”, Shout-outs, and Connections - Committee members shared recent work and excitement that we are near the end of the academic year.
- 2) Procedural - committee affirmed the agenda and past minutes. The chair will forward finalized meeting summaries to ASCCC Exec and update the website.
 - a. Adoption of Agenda
 - b. Process of Minutes and committee review expectations
 - [March](#) and [April](#) meeting summaries – The chair shared these draft document with the committee for feedback. Finalized meeting summaries have been submitted to the ASCCC Executive committee for information and updated to our committee website
 - This meeting summary will be shared with the committee and finalized via e-mail.
- 3) Announcements – The chair shared the following reminders about upcoming ASCCC events.
 - a. [Upcoming ASCCC Events](#)
 - [ASCCC Leadership Institute](#) (6/14-6/17)
 - [ASCCC Curriculum Institute](#) (7/12-7/15)
 - b. [ASCCC Calendar](#)
- 4) [FELA](#) (Faculty Empowerment Leadership Academy) – The chair reminded the committee on the upcoming deadlines for the next cohort for FELA. Applications are currently live and active for interest. The committee was updated on the cohort reading lists, and discussed plans for the final FELA cohort convening scheduled for Friday 5/19 for one hour (10-11am). The chair also updated the committee on the summary report to mentees and current plans for recognizing the cohort members.
 - a. [2023-2024 Cohort Mentor Recruitment is open](#)
 - For Mentors by May 15, 2023
 - For Mentees by August 18, 2023
 - b. [Reading list \(Review current and planned readings for distribution\)](#)

- **Feb:** Focus on various leadership styles and mentoring relationships.
 - **March:** Focus on various cultural approaches to leadership & ASCCC Resolution Guides
 - **April:** Intersectionality and leadership; ASCCC Resolution Process
 - **May:** Summary Reflection Form and quick readings on integrity and leadership
- c. Final Cohort Convening. Zoom session with breakout room option.
1. May 19, 2023 (10am-11am) Near completion wrap-up convening.
 - a. [Agenda](#) for Convening (5/19/23 10am)
 - b. [Summary Report](#)- Sent to cohort on May 1st. Will need to submit completed summary to Howerton and Mica (also copied to their mentor) by May 31st.
 - c. Graduates and Mentors will be recognized during the ASCCC Leadership Academy in June.
 - d. Need to develop/ in progress.
 - [Reading list or resources to be sent to cohort – Ongoing/in development.](#)
 - [Sample cohort communications](#)
- 5) [End of the Year ASCCC Committee Report - Draft](#) The committee reviewed the ASCCC Standing Committee EOY draft report for the FLDC and provided feedback prior to submission due on 5/20. The draft includes completed actions by the committee, meeting dates, and recommendations for next year's committee.
- 6) Adjournment : **Meeting adjourned at 11am**

Status of Previous Action Items

A. In Progress

- a. Review FELA selection Rubrics

B. Completed

- a. Update FELA Timeline. Including the recruitment of participants, expectations for completion, and review of letters.
- b. Update FELA application forms (google forms)
- c. Developed and structured FELA cohort convenings
- d. Fall 2022 Plenary BO Session
- e. Selected FELA participants (mentors and mentees)
- f. Held first initial cohort convening
- g. Sent readings for January to cohort
- h. Sent readings for February to cohort
- i. Held 2nd FELA Cohort Convening
- j. Sent readings for March to cohort
- k. Sent readings for April to cohort
- l. Started recruitment for 2023-2024 FELA cohort (Mentors and Mentees)
- m. Book in common for cohort suggestion.
- n. Sent May readings and FELA summary report template to cohort
- o. Planned final FELA Cohort Convening
- p. Developed repository of cohort communications
- q. Developed summary/reflection report template for Cohort members