

APPENDIX E: SRJC PROCEDURES FOR APPROVING GENERAL EDUCATION COURSES

3.1P

Procedures for Approving General Education Courses
At Santa Rosa Junior College
Title 5: 55805

AREA I: INFORMATION LITERACY

Courses that satisfy the general education requirement in Information Literacy must meet the standards, performance indicators and outcomes approved by the Academic Senate for this requirement and reported below. Courses proposed for this requirement shall be reviewed and approved by the Information Literacy Advisory Group that works in association with the Curriculum Review Committee. Appropriate prerequisites or advisories should be stated in course outlines.

When a department elects to add an Area I course to the list of approved “Credit by Examination” classes (See Policy and Procedures 3.16), students may fulfill this requirement by passing a challenge examination. The examination will be administered by the department teaching the course. The examination shall be based on the Information Literacy standards, performance indicators and outcomes presented in the course outline.

Courses which fulfill the Information Literacy requirement shall give students the ability to:

1. Recognize the need for information
2. Form appropriate questions based on information needs
3. Identify potential sources of information
4. Use available information tools to locate and retrieve relevant information
5. Evaluate found information on the basis of reliability, accuracy, authority, appropriateness, timeliness and point of view or bias
6. Synthesize and integrate new and existing information
7. Recognize the ethical and legal issues concerning the use of information and information technology

The requirement must be satisfied at the English 100A skill level or higher.

RATIONALE

Over the past 6 years, a General Education Task Force studied and evaluated the General Education offerings at SRJC. Members attended conferences, held open meetings and discussions, and compared other two and four year colleges’ offerings throughout the United States with those at SRJC. In Spring 2001, at the recommendation of this Task Force, the Academic Senate approved a new 1 unit Information Literacy requirement (Area I) as part of the General Education pattern for the SRJC AA degree. The Senate and its Executive Committee recommend that the requirement be implemented in Fall 2002. College Council has presented this material to all constituent groups and requests approval of the new requirement and implementation date for the SRJC Policy Manual.