



ASCCC Elections – RankedVote Guide

Links to the ballots and your unique voter ID

All registered delegates will receive an email from the ASCCC the week of the Spring Plenary Session with direct links to access the election ballots. Each ballot will be a unique link and you will be unable to cast your vote until each individual position is opened during the elections on **Saturday, April 20**.

The message will also contain a six-digit unique voter ID for you to use to authenticate your vote. Please do not share this number with anyone. An example of this message is included in Figure 1.



Greetings Selena,

You are receiving this message as the registered delegate for Name of My College. The ASCCC is using RankedVote to complete the ASCCC Executive Committee Elections during the Spring 2022 Plenary Session.

In order to vote, delegates **must** access the ballot for each position using the links provided below. **You will also be required to enter in your name, college, and unique ID to vote.** Please enter your name in the following format: "Name - College".

Your unique ID is:

123456

Please save this ID and do not share it with anyone. **You will use the same ID for all ballots.**

Please note, you will not be able to vote early and will receive an error message until voting is opened during elections on Saturday, April 9.

Figure 1. Email to delegates with elections information

Accessing the ballot

Please follow the following steps to cast your vote for each position.

1. Wait for the ASCCC Elections Chair to announce that a position is now open for voting.
2. Click on the link to the ballot for that position.
3. Enter in your name and college or district in the following format: "Name – College" (Figure 2).
4. Enter in your six-digit unique voter ID
5. Select Submit

Sign in to Vote

Enter your name and email to continue.

The login screen features a white background with a light blue border. At the top, it says "Enter your name and email to continue." Below this are two input fields. The first field contains the text "My Name - My College or District". The second field contains the text "123456". Below the input fields is a purple button with the text "SUBMIT" in white capital letters.

Figure 2. Login screen of RankedVote



Please note, if you attempt to cast your vote early or vote for a position outside of your area, you will receive an error message stating “That ID is not allowed for this election” (Figure 3).

Sign in to Vote

Enter your name and email to continue.

The screenshot shows a form with two input fields. The first field contains the text "My Name - My College or District". The second field contains the number "123456". Below the second field, a red error message reads "That ID is not allowed for this election". At the bottom of the form is a purple "SUBMIT" button.

Figure 3. Error message in RankedVote if voting is not live.

Casting your Vote

To cast your vote, drag and drop the choices to rank them from most preferred to least preferred (Figure 4). This can be done on a desktop browser or on a mobile browser.

Please make sure that your ranking is accurate before hitting submit. You will not be able to change your ranking once submitted.

Rank your vote

Drag your most preferred candidates to the top.

The screenshot shows a ballot titled "TEST: Vote for Your Favorite Dessert". It features a list of seven dessert options, each with a rank number in a purple circle to its right. The items are ranked from 1 to 7 from top to bottom: Brownies (1), Cookies (2), Custard (3), Cake (4), Cheesecake (5), Pie (6), and Ice Cream (7). At the bottom of the ballot is a purple "SUBMIT" button.

Figure 4. Example of drag and drop ballot on RankedVote.

Still have questions?

If you have any questions, concerns, or technical issues please contact the ASCCC events team at eventtechsupport@asccc.org