



From Product to Process:
Accreditation for the
Common Good

ACCREDITATION INSTITUTE
February 10- 11, 2012

Dear Participants:

Welcome to the sixth annual Academic Senate for California Community Colleges' Accreditation Institute. This year's theme is "From Product to Process: Accreditation for the Common Good."

This year for the first time ever, this event is brought to you in conjunction with the Accrediting Commission for Community and Junior Colleges (ACCJC). We are very excited by this partnership and the opportunity to increase our understanding of the complex and ever-changing world of "self-evaluation." With this partnership, there is increased effort to make the Institute practical for all academic leaders, faculty and administrators alike. This Institute was designed in response to where we are now with the accreditation process and with the realization that accreditation is much more than compliance. We have maintained the same schedule as last year with five general sessions and four breakout sessions that cover the most pressing issues, practical and political. The 2002 Accreditation Standards are now ten years old and are under review for possible revision.

For many of us, this year has been a tidal wave of impending change. Federal regulations are increasing, placing a series of demands on the ACCJC, which in turn increases the reporting obligations of the colleges. This year's Institute was planned with one idea in mind—maintaining reliance on peer-evaluations and the accreditation process that is principled to promote and embrace change and improvement of our institutions as a whole, and even more important, to improve student learning.

The state makes demands on colleges: SB1440, SB1143, Education Code, Title 5 Regulation. The federal government makes demands on colleges, primarily through the accreditation process. Compliance is a practical and an important consideration but we believe that if we focus on improving our colleges, compliance will follow.

Colleges struggle with budget cuts and section reductions, while at the same time the number of students we serve is increasing. The focus on student success is not new to our colleges but there is increased attention from outside organizations, the legislators, and the public at large. It is a time of challenges and opportunities. Some of us are well on our way to creating colleges that engage and embrace a culture of curiosity and sustainable processes. Regardless

of where you might place your college on this continuum, we are all well aware that the 2012 student learning outcome proficiency deadline is coming quickly. To help with this issue, the third general session will highlight proficiency and the rubrics developed by the Commission. Between general sessions are the individual breakouts designed to address specific concerns and processes, including program review for student services and administrative services, using authentic assessment and evidence, and assessing non-instructional areas. Finally, we have scheduled sessions to help you navigate some of the trickier accreditation pieces such as implementing improvement plans, ensuring a successful team visit, and managing the substantive change process.

In our continuing effort to promote sustainable and environmentally sound practices, we are using the Academic Senate website more and paper less. The presenters for the breakouts are sharing their slides and handouts by providing electronic copies that are accessible at any time. Additionally, this shift to electronically disseminating information allows us to add further resources for each breakout topic that may prove useful when you return to your campuses to implement some of the terrific ideas you find at the Institute.

Finally, although our days are full, our one night together is free. Remember that you are next to the "Happiest Place on Earth." I urge you to make some new friends and share ideas informally with each other while you explore Downtown Disney. I am sure most, if not all, of the Accreditation Committee members, as well as a few of our fabulous presenters, will be in the hotel after dinner, willing to share experiences, discuss possibilities, and give advice, if necessary, but always to enjoy the company. Thank you for attending the Accreditation Institute.

Michelle Grimes-Hillman

Chair, Accreditation Committee

02.10.12

9:00 A.M. Continental Breakfast | El Prado Foyer

10:00 A.M. – 11:10 A.M. General Session | Park Plaza D

PRESIDENT'S WELCOME

Michelle Pilati, Academic Senate

WELCOME TO ACCJC LIVE!

Michelle Grimes-Hillman, Accreditation Committee Chair, Facilitator

Barbara Beno, Accrediting Commission for Community and Junior Colleges (ACCJC)

It's the Academic Senate for California Community Colleges' own accreditation talk show! Host Michelle Grimes-Hillman will ask our esteemed guest Barbara Beno, ACCJC President, questions about the accreditation process for today and tomorrow.

11:10 A.M. – 11:20 A.M. Break

11:20 A.M. – 12:35 P.M. Breakouts

ACCREDITATION 101 | PARK A

Roberta Eisel, Citrus College, Facilitator

Julie Bruno, Sierra College

Susan Clifford, Accrediting Commission for Community and Junior Colleges (ACCJC)

Glenn Yoshida, Los Angeles Southwest College

Yikes! I am new to the accreditation process for California Community Colleges and I'm already behind. Can you help? We certainly can! This breakout will provide an overview of the ACCJC Accreditation Standards and a global understanding of the accreditation process, increasing the comfort you feel in helping your college to successfully meet the Standards and provide the best possible education for your students.

IMPLEMENTING IMPROVEMENT PLANS FOR EDUCATIONAL QUALITY | PARK B

Katie Townsend-Merino, Palomar College, Facilitator

Kevin Bontenbal, Cuesta College

John Nixon, ACCJC

Your last comprehensive visit left you with a myriad of improvement plans. How do you write improvement plans? How do you prioritize them to best meet student needs? How do you ensure that your college is consistently working on its goals and actions plans in the accreditation process? Join this breakout to find out how to best tackle these tasks.

EDUCATIONAL QUALITY FOR THE COMMON GOOD | PARK C

Richard Mahon, Riverside City College, Facilitator
Barbara Beno, ACCJC

Come learn the most current information about federal requirements and their impact on accreditation, including the status of the U.S. Department of Education's regulations on incentive compensation, misrepresentation, gainful employment, the credit hour, state authorization, distance education, and the two-year rule. Our experts will also discuss the ACCJC communication processes for new federal guidelines and provide ample time for questions and answers.

12:35 P.M. – 1:15 P.M. Lunch | Park Plaza D

1:15 P.M. – 2:30 P.M. General Session | Park Plaza D

SUSTAINABILITY: STRUGGLING FOR THE COMMON GOOD

Michelle Grimes-Hillman, Facilitator
Juliana Barnes, Cuyamaca College
Melinda Nish, Southwestern College
John Nixon, ACCJC
Katie Townsend-Merino, Palomar College

Colleges are asked to both increase AND sustain institutional effectiveness practices while attempting to conserve limited human and financial resources. This session presents perspectives of college leaders in differing roles regarding this complex challenge. Administrators and faculty report on the challenges they face and the success they achieve as they lead their colleges in the iterative processes they have now developed.

2:30 P.M. – 2:45 P.M. Break

2:45 P.M. – 4:15 P.M. Breakouts

ACCJC RUBRIC REVIEW FOR BEGINNERS | PARK C

Joseph Bielanski, Berkeley City College, Facilitator

Marcy Alan Craig, Cabrillo College

Ken Meehan, Fullerton College

This breakout is intended for those who would like to learn about the ACCJC rubrics first published in 2007 and most recently revised in 2011. These rubrics support institutional effectiveness through attention to student learning outcomes, program review, and planning. Learn how to use the rubrics effectively and determine what level your college is at for each rubric.

BUDGETS, DIALOG AND SUSTAINABILITY: A FOLLOW-UP CONVERSATION | PARK A

Katie Townsend-Merino, Palomar College, Facilitator

Melinda Nish, Southwestern College

Gregory Stoup, Cañada College

Budgets, dialog and sustainability: do you need more time to discuss budget limitations and sustainable practices? Do local budget processes prioritize student success in both times of growth and retrenchment? How do colleges maintain and *demonstrate* institutional effectiveness during lean times as well as growth? Come join a discussion about refocusing planning processes in tight budget times.

THE FACULTY LEADERSHIP ROLE ON ACCREDITATION | PARK B

Richard Mahon, Riverside City College, Facilitator

Julie Bruno, Sierra College

Roberta Eisel, Citrus College

Chris Hill, Grossmont College

Accreditation is more than just compliance with federal standards. Faculty appreciate that the Accreditation Standards, California Education Code, and Title 5 Regulations recognize their leadership role in ensuring student success. This breakout will look at Accreditation Standards and the “10+1 academic and professional matters” to help faculty play their crucial role in leading colleges and supporting student success.

4:25 P.M. – 5:30 P.M. **General Session | Park Plaza D**

PROFICIENCY INTO PRACTICE: WELCOME TO 2012

Michelle Grimes-Hillman, Accreditation Committee Chair, Facilitator

Marcy Alancaira, Cabrillo College

Joseph Bielanski, Berkeley City College

Susan Clifford, ACCJC

Roberta Eisel, Citrus College

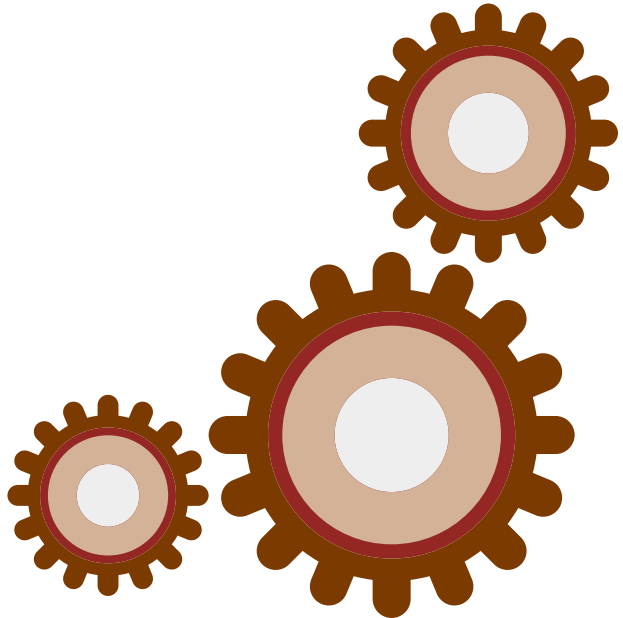
Glenn Yoshida, Los Angeles Southwest College

While the ACCJC expects that colleges are at “sustainable continuous quality improvement” in planning and program review, since 2002 faculty have been most focused on student learning outcomes. Will colleges meet “proficiency” in student learning outcomes by Fall 2012? Are SLOs and authentic assessment in place? Is there widespread dialog about assessment results and identification of gaps? Does that dialog drive resource allocation? Are students aware of the goals of courses and programs in which they are enrolled? Come see how colleges have incorporated a sustainable process for dialog about student learning across campus.

5:30 P.M. – 6:30 P.M. No Host Reception | Tiffany Terrace

6:30 P.M. Dinner on your own

Just a reminder that hotel check out tomorrow is at 12:00 p.m. Luggage storage will be available through the hotel.



02.11.12

8:00 A.M. Breakfast Buffet | El Prado Foyer

9:00 A.M. – 10:15 A.M. Breakout Sessions

THE ACCREDITATION TEAM | PARK B

Richard Mahon, Riverside City College, Facilitator
Judy Beachler, Cosumnes River College
Julie Bruno, Sierra College

What is your college's process for establishing your self-evaluation team? What roles do existing college leaders play? Will you be ready when your visiting team arrives? In this breakout, find out what you can do to facilitate the visiting team's ability to "see" your college in just two and half days.

PROGRAM REVIEW FOR ADMINISTRATIVE & BUSINESS SERVICES | PARK C

Glenn Yoshida, Los Angeles Southwest College, Facilitator
Bonnie Dowd, San Diego Community College District
Chris Hill, Grossmont College
Aimee Myers, Sierra College

This breakout will provide examples regarding program review for administrative and business services, using the proficiency rubrics for evaluating budget needs, and demonstrate how to ensure that all stakeholders participate meaningfully in the process.

STRENGTHENING INSTITUTIONAL EFFECTIVENESS AND STUDENT LEARNING: THE INTEGRAL ROLE OF STUDENT AND LIBRARY/LEARNING SUPPORT SERVICES | PARK A

Joseph Bielanski, Berkeley City College, Facilitator

Julianna Barnes, Cuyamaca College

Kevin Bontenbal, Cuesta College

This breakout is designed for those interested in advancing the role that student and library/learning support services play in an overall institutional effectiveness model. The goal is to provide a clearer understanding of the crucial role these services play in student learning outcomes assessment, program review, and planning. Models and techniques will be discussed and shared with participants.

10:30 A.M. – 11:45 A.M. General Session | Park Plaza D

THE SUBSTANTIVE CHANGE PROCESS: WHAT IS IT AND WHY SHOULD YOU CARE?

Michelle Grimes-Hillman, Mt. San Antonio College, Facilitator

Susan Clifford, ACCJC

Michelle Pilati, Academic Senate

What is a “substantive change” and why does ACCJC need to *approve* substantive changes? What changes does the ACCJC consider *substantive*? How are *faculty* involved in the planning and implementing change? What is the faculty role in reviewing and approving the report? Why is distance education especially likely to require substantive change approval? A discussion about SB1440 degrees (AA-T and AS-T) and substantive change will be included. This general session will provide answers to these questions and more.

12:00 P.M. – 1:00 P.M. Buffet Lunch | Park Plaza D

1:00 P.M. – 2:15 P.M. Breakout Sessions

ACCREDITATION IN A MULTI-COLLEGE DISTRICT FOR THE COMMON GOOD | PARK A

Joseph Bielanski, Berkeley City College, Facilitator

Judy Beachler, Cosumnes River College

Chris Hill, Grossmont College

John Nixon, ACCJC

While districts are not accredited, the role of the district in the accreditation process in a multi-college district is significant. ACCJC policy states “institutions must work closely with the district/system to ensure that Eligibility Requirements, Accreditation Standards, and Commission policies are met and quality is sustained.” How are the district’s mission and vision statements aligned to support colleges and what evidence illustrates such an alignment? How does the district affect student learning programs and services? Does the district provide adequate resources (human, technology, facilities, financial) to the colleges and what policies and practices are established and evaluated by colleges and district? How do governing boards evaluate the effectiveness of district administrations and their own effectiveness? Come to this breakout session to learn the answers to these questions, as well as ask other questions regarding multi-college districts.

DATA: WHAT DO WE MEAN AND WHAT KIND DO WE NEED? | PARK C

Katie Townsend Merino, Palomar College, Facilitator

Susan Clifford, ACCJC

Richard Mahon, Riverside City College

Gregory Stoup, Cañada College

During the self-evaluation process, colleges gather evidence to support what they say they are doing. Institutions should already have engaged in developing a culture of evidence and a climate of collaborative inquiry. Learn how colleges can use data on courses, programs, and institutional outcomes, and how data might be used to further guide planning and improve student learning.

DEGREE, CERTIFICATE & PROGRAM ASSESSMENT: MAPPING FOR THE COMMON GOOD | PARK B

Glenn Yoshida, Los Angeles Southwest College, Facilitator

Kevin Bontenbal, Cuesta College

Roberta Eisel, Citrus College

Tracy Schneider, Solano College

How can faculty collaborate with colleagues from other departments and divisions to assess general education student learning outcomes (a.k.a. institutional SLOs or core competencies) in a meaningful way and in a way that will prompt discussions about what is working and what can be improved for student learning? This session will differentiate between assessment of general education and institutional student learning outcomes.

2:30 P.M – 3:45 P.M. General Session & Wrap Up **| Park Plaza D**

CRAWLING OUT OF THE ABYSS: SANCTIONED FOR THE COMMON GOOD

Michelle Grimes-Hillman, Accreditation Committee Chair, Facilitator

Louisa Moon, MiraCosta College

Tracy Schneider, Solano College

Angie Stuart, Southwestern College

A panel representing colleges that were recently removed from sanction and what they learned (positive!) from the experience.

3:45 P.M. Institute Ends

NOTES:

Parking: \$6.00 self parking per day. *Overnight guests:* please let the hotel know you have a car on property. *Drive-in guests:* please visit the parking kiosk at the registration desk to have your ticket validated each day.

Badges: Please wear your institute badge during the duration of the event. Please visit the registration table if you have misplaced yours.

Internet: Complimentary internet can be found in the sleeping rooms and in the @SheratonLink kiosk. It is not available in the meeting space.

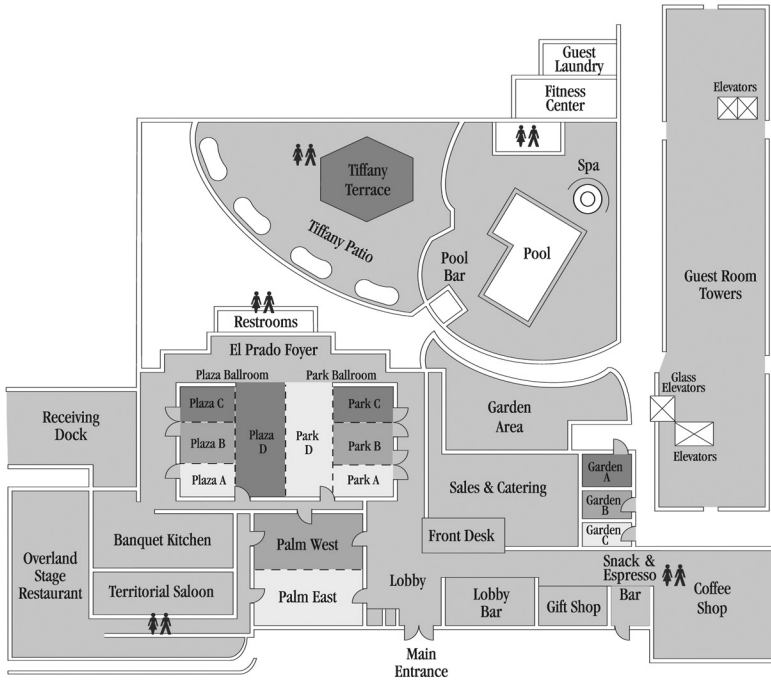
Presenters

Marcy Alancraig, SLO Coordinator, Cabrillo College
Juliana Barnes, Vice President of Student Services, Cuyamaca College
Judy Beachler, Dean of Instruction, Cosumnes River College
Barbara Beno, President, ACCJC
Kevin Bontenbal, Senate President, Cuesta College
Julie Bruno, Area A Representative, Academic Senate
Susan Clifford, Vice President, ACCJC
Bonnie Dowd, Executive Vice Chancellor, Business Services, San Diego CCD
Chris Hill, Accreditation Faculty Co-Chair, Grossmont College
Ken Meehan, Director of Research and Planning, Fullerton College
Louisa Moon, Senate President, MiraCosta College
Aimee Myers, History, Sierra College
Melinda Nish, President, Southwestern College
John Nixon, Associate Vice President, ACCJC
Michelle Pilati, President, Academic Senate
Tracy Schneider, Outcomes Assessment Coordinator, Solano College
Gregory Stoup, Dean of Planning and Research, Cañada College
Angie Stuart, Senate President, Southwestern College

Accreditation Committee 2011-12

Michelle Grimes-Hillman, Psychology, Mt. San Antonio College - Chair
Joseph Bielanski, Articulation Officer, Berkeley City College
Roberta Eisel, English, Citrus College
Richard Mahon, Humanities, Riverside City College
Katie Townsend-Merino, Psychology, Palomar College
Glenn Yoshida, SLO Coordinator, Los Angeles Southwest College

South
Parking Lot



North
Parking Lot