

# CURRICULUM & ADMINISTRATION

by  
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 Associate Professor, Central College

## What is Curriculum?

Why do we have Curriculum?

## Curriculum Decisions

Curriculum Decisions: A Guide to Managing Knowledge

## Continuity Priority

Just the Grubsticks & the 1 Bear

## How do campuses identify the strengths to make this work?

What examples can you provide?

## 7 Principles for Cultivating Communities of Practice

- Design for evolution
- Open a dialogue between inside & outside perspectives
- Invite different levels of participation
- Develop both public & private community spaces
- Focus on values
- Combine familiarity and excitement
- Create a rhythm for the community

Cultivating Communities of Practice: A Guide to Managing Knowledge

## Examples in Practice

## Synthesis



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Gavilan Community College

"the courses offered by an educational institution"  
Websters, 2013

## What is Curriculum?



## Why do we have Curriculum?

### Standards vs. Curriculum

**Standards**- expectations, what is to be learned



- decision made at the state level.

**Curriculum**- Program designed to teach the standards

- decision made on local level

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Example: Standard- "students should know  $2+2=4$ "  
Curriculum- "Here is how we are going to teach the student that  $2+2=4$ "



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# Curriculum Decisions

Faculty



Administration

Identified in 10+1  
Showing prerequisites  
Requirements  
Component  
Preparing student preparation



Faculty

## Primacy over curriculum as identified in 10+1:

- Curriculum, including establishing prerequisites
- Degree and certificate requirements
- Grading policies
- Educational program development
- Standards or policies regarding student preparation and success
- Processes for program review



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- Research and coordinate all information
- Discuss course(s) with other appropriate faculty
- Draft all documentation
- Submit documentation to department chair for approval
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# Administration

Roles for curriculum as follows:

- Responsible for ensuring that the systems are in place
- Provides technical guidance as needed
- Communicates the instructional goals to the campus community
- Ensures curriculum continuity with other department offerings
- Guides curriculum development in context of current programs
- Reflects a holistic view of curriculum development within the college's mission



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## Responsibilities

- Ensure compliance with all regulatory parties
- Remain current with all state technical changes
- Facilitate and support training and professional development
- Monitor and support logistical activities at every level
- Inform constituent groups of ongoing external mandates and developments

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# Connection between Faculty and Administration

Must ensure a smooth and balanced curriculum  
process on your campus



## Connection between Faculty and Administration

- Must ensure a smooth and balanced curriculum process on your campus
- Must communicate technical aspects and Title 5 changes
- Must work continuously as a team





# Continuous Priority

## Just like Goldilocks & the 3 Bears

- Too Hot:

Too much micromanagement  
and not enough room for  
creativity

- Too Cold:

Hands-off approach;  
groups work in  
isolation

- Just Right:

Learning requires an  
atmosphere of openness;  
Norms are established for a  
place where collective inquiry  
and innovation can flourish



Value

• Comm  
share  
a topic  
• Deep  
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# Value of Communities of Practice

- Communities of Practice: groups of people who share a concern, set of problems, or a passion about a topic
- Deepen their knowledge and expertise by interacting frequently
- First knowledge-based social structures

## Benefits to the College

### Short-Term Value

• 1-3 years

- Increase faculty collaboration
- Increase faculty expertise
- Increase faculty knowledge
- Increase faculty effectiveness

### Long-Term Value

• 3-5 years

- Increase faculty effectiveness
- Increase faculty expertise
- Increase faculty knowledge
- Increase faculty effectiveness



## Benefits to the Curriculum Community

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Improve Outcomes

- Arena for quick problem solving
- More perspectives on problems
- Coordination, standardization, and synergies across units
- Ability to take risks with backing of the community

## Long Term Value

Develop Capabilities

- Ability to execute an appropriate, innovative and vibrant curriculum
- Increased retention of talent
- Forum for "benchmarking" against other colleges
- Ability to foresee technological developments





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## Short Term Value

Improve Experience of Work

- Help with challenges
- Better able to contribute
- More meaningful participation
- Sense of belonging

## Long Term Value

Foster Professional Development

- Forum for expanding skills and expertise
- Enhanced professional reputation
- Increased marketability and employability
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## Value of Communities of Practice

• Communities of Practice provide a platform for sharing and creating knowledge  
• They are a key element in the development of a learning organization  
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# Examples in Practice

ESL Deactivation

Repetition and Recency

Course Routine Review

Premature Program Posting

Math Madness

Abusing the Work Experience

- What are the issues?
- Who are the responsible parties?
- How might this be resolved?



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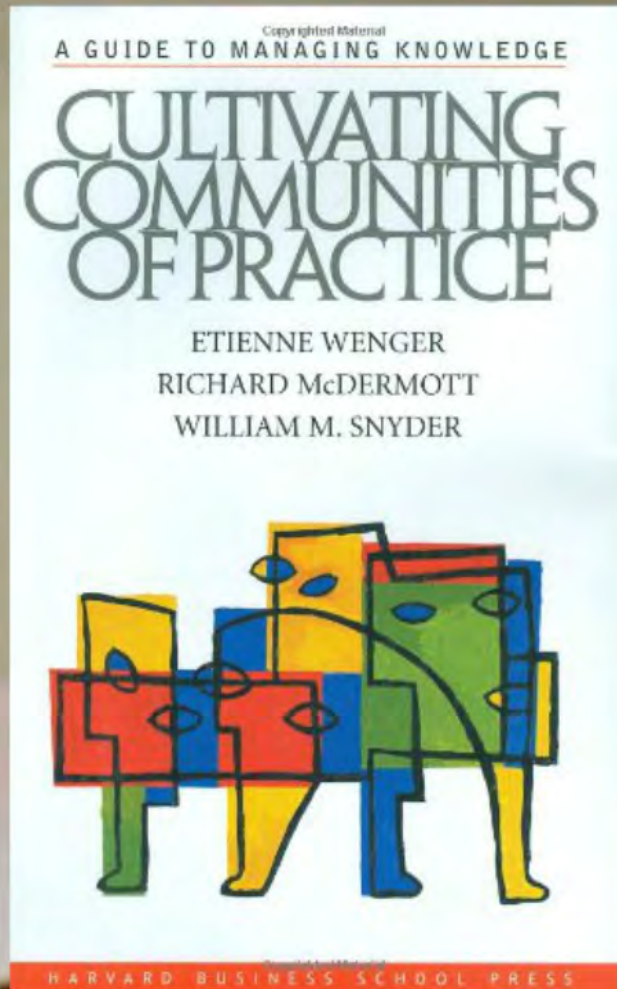
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