

CURRICULUM COMMITTEE

https://www.asccc.org/directory/curriculum-committee

Agenda

MINUTES

Topic: ASCCC Curriculum Committee Meeting Monday, April 10th

Time: Apr 10, 2023 02:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://rccd-edu.zoom.us/j/87192287456?pwd=V0VZNTBDbkxVQ1NJRU5xRy9wMkszUT09

Meeting ID: 871 9228 7456

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+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

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*The Curriculum Committee is charged to make recommendations to the Executive Committee on issues related to the development, review, implementation, and assessment of all aspects of curriculum both at the college and state level. The committee distributes information through institutes and other forms of professional development, the website, and listservs, as well as senate publications. Under the direction of the president, the chair and/or members of the Curriculum Committee provide technical assistance to local college curriculum committees, academic senates, and the faculty in general. Note: Resolution 15.03 S94 charged the Senate with appointing a library science member and noted past recommendations to the Senate to appoint a counselor, articulation officer, vocational education and basic skills faculty.*

1. Call to Order and Adoption of the Agenda

Chair called the meeting to order at 3:03pm

1. Roll Call/Check In (P=present; A=absent)

|  |  |
| --- | --- |
| LaTonya Parker Chair | P |
| Erik Reese 2nd Chair | P |
| Sarah Harris Curriculum & Outcomes Assessment Coordinator | P |
| Nili Kirschner Sociology | P |
| Eric J. Narveson History | P |
| Guillermo Castilla Physics and Mathematics | P |
| Adrienne Brown Counseling | P |
| Kimberley Stiemke Basic Skill – Mathematics, Language Arts | P |
|  |  |

1. Action: Approval of Minutes **3/13/2023**

MSC (Nili/Eric) motion to adopt the minutes carries by unanimous consent

1. Norms
   1. [Executive Committee Norms](https://www.asccc.org/sites/default/files/Agendas/September%2030%202022%20Executive%20Committee%20Agenda%20-%20Final_0.pdf#%5B%7B%22num%22%3A22%2C%22gen%22%3A0%7D%2C%7B%22name%22%3A%22FitR%22%7D%2C168%2C-84%2C632%2C237%5D)
2. Reminder Item: Assigned Task(s)
   * 1. Curriculum Institute to be held **July 12-15, 2023** at Riverside Convention Center

<https://www.livebinders.com/b/2403154>

Flight and Travel Request: <https://www.asccc.org/content/flight-and-travel-request>

Committee members are responsible for flight arrangements and to follow up with Travel Reimbursement.

By submitting this request for travel in an official capacity for the Academic Senate for California Community Colleges (ASCCC), I acknowledge that non-refundable travel arrangements may be made. I also acknowledge that I may be financially responsible for any costs. due to updates, time changes or cancellations not initiated by the ASCCC.

You can always make your own travel and lodging arrangements. However, please note that the Academic Senate will only reimburse you for the amount of the most economical means of transportation and lodging.

Submission of request within two weeks of travel date cannot be guaranteed.

ASCCC Committee Chairs Role in Planning for Events/Institutes and Other Information

<https://www.asccc.org/sites/default/files/V.%20D.%20%281%29%20ASCCC%20Committee%20Chairs%20Role%20in%20Planning%20for%20Events%20gm.pdf>

* + 1. **Action/Discussion Items**:
       1. Curriculum Institute Planning
          1. Program for CI dates **Wed. Jul 12 2023, 9am – Sat. Jul 15 2023** 10:45am

Action Item Topics-Update Program (Executive Board recommendations)

1. IV.D Curriculum Institute —Parker/Reese

GoogleDoc Link for CI Description/Presenter Updates Sent via Email Weds. 3/22/23

* + - * 1. Curriculum Institute Checklist

**Curriculum Institute July 12-15, 2023**

* Write a paragraph for marketing purposes to post on the website and email to all prospective attendees – due September 30, 2022.

Review previous year’s program and work with the ASCCC staff to modify any specifications for the event (e.g., number of general sessions and breakout sessions) – due as soon as the committee planning process begins. Note: If you wait too late in the planning process, staff may not be able to accommodate any changes.

* Start thinking of possible presenters and topics for your breakouts and or General Sessions and discuss with the committee.
* Make sure that all of the committee members and approved presenters have turned in flight/travel arrangements using the Flight and Travel Form at least one month after the planning begins.
* **In Progress:** Begin building the program by writing (or collecting) descriptions for all general sessions and breakouts). Don’t forget to include “pass time” or “break times” between sessions.
* Submit program outline to Executive Committee for first reading. Make necessary revisions (by February 14, 2023 for March meeting).
* Submit a Preliminary Presenter List to the President and Executive Director by March 31, 2023. Please indicate on the list if the presenter will present in person or virtually.
* Submit program draft to Executive Committee for second reading. Make necessary revisions. (by March 31, 2023 for the April meeting). This should include breakout descriptions and presenters.
* Provide final program draft to Executive Committee for final reading. This draft will be fully developed with descriptions for approval by the Executive Committee. (**May 16, 2023** for the June meeting). Be sure to spell check and double check presenter names, session titles, and descriptions.
* Final program to Krystinne by **June 9, 2023**.
* AV and Event Supply needs to Tonya by **June 9, 2023.**
* Hotels requested by the following due dates: Marriott - **June 7, 2023; Mission Inn - June 15, 2023; Hyatt - June 21, 2023.**
* Events Team to host (2) Presenter Training Sessions, **Monday, June 26th and Wednesday, June 28th 2023.** The presenter training session is a mandatory training and presenters must participate in a training session prior to the start of the Institute. Training sessions are intended to guide presenters through the Zoom Events Hub and to address any questions regarding the virtual event.
* Zoom Events Hub live and Materials posted to ASCCC website **July 6, 2023**.
* Provide on-site assistance at the event.
* Write thank you notes to presenters and committee.

Committee typically meets the night before for the committee dinner, often at Prohibition. Seems like all members are able to attend the evening before. Chair will double check with office on hotel reservations and logistics.

* + - * 1. Possible Presenters List & Presenter Support Plan

Dolores Davison (OER-CID)

Curriculum Committee Members

Ginni May (Common Course Number AB 1111)

Cheryl Aschenbach (Modern Policing)

Erik Shearer (areas of interest: credit hour, attendance accounting, enrollment management, general education and associate degree regulatory changes

Stephanie Curry (CBE)

Amber Gillis

Robert Stewart

Randy Beach

Brandi Asmus (CTE & Curriculum Chair)

Mark Edward Osea

Michelle Pilati

Carlos Guerrero

Chancellor’s Office

CIO Representatives

Chair presented a preliminary list of presenters that is a work in progress.

In the past, leads receive an email with all presenters so can reply to that thread after the presenters are approved.

Draft descriptions are due now and will have time for tweaking and changes later with input from all presenters.

Request to add: Dr. Karen Bautista, kbautista@noce.edu, Vice President of Instruction

Suggest John Freitas for the AO pre-session

Committee discussed the current draft program. Time adjustment by 10 minutes for the pre-sessions to add a session on “Baccalaureate Degree Programs (BDP) application information and general considerations”. There were questions about this being pre-sessions, marketing this opportunity, and folks having to pay for the pre-session day to attend this session.

Discussion about the lounge/mixer description:

“Open in-person session opportunity to talk with curriculum enthusiasts and ask your individual questions, share stories, and meet new colleagues.”

Organize space based on the topics from the survey.

All of the lounges, etc. will be called “Lounge/Mixer”.

Roundtable/mixer description (assuming that each session will list the topics): This session provides a loosely structured opportunity for participants to network and share ideas about current hot topics in curriculum. Each roundtable/mixer will focus on 2-3 of the topics that attendees chose when registering.

Idea to perhaps update COCI session to discuss technical manual with Q/A. It was discussed that the CO will likely discuss the technical manual as part of another session.

* + 1. Rostrum Articles
       1. Discussion: Update on Rostrum Article

Editorial Guidelines for the Rostrum

https://asccc.org/sites/default/files/Editorial%20Guidelines%20for%20the%20Rostrum.pdf

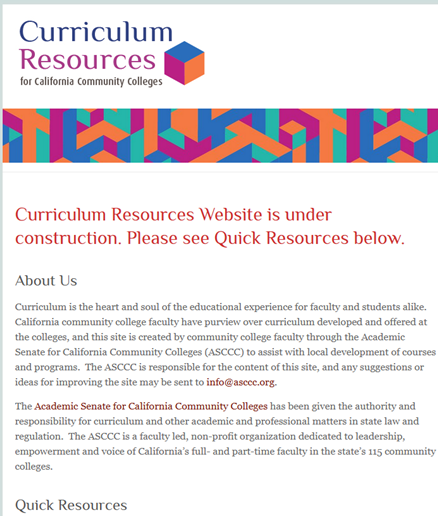
Rostrum Timeline 2022-23

* + - * 1. February 2023 Rostrum <https://www.asccc.org/rostrum-reader/2023/February>

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| --- | --- | --- | --- | --- | --- |
| To: | Executive Director | Editor | President | Visual Designer | The Field |
|  | ~~September 18~~ | ~~September 26~~ | ~~October 3~~ | ~~October 11~~ | ~~November 2~~ |
|  | ~~January 22~~ | ~~January 27~~ | ~~February 3~~ | ~~February 13~~ | February 28 |
|  | ~~March 5~~ | ~~March 13~~ | ~~March 20~~ | ~~April 3~~ | **April 20** |
|  |  |  |  |  |  |

1. Status of Previous Action Items
   1. Assigned Resolutions (strikethroughs indicate completed resolutions)
      1. **Discussion Item:** 09.01 2022 Spring Curriculum [Definition and Guidance for Cross-Listing Courses](https://www.asccc.org/resolutions/definition-and-guidance-cross-listing-courses)
      2. **Discussion Item:** 09.02 2022 Spring Curriculum [Co-Requisites and Pre-Requisites of Intermediate Algebra and Articulation and C-ID Alignment](https://www.asccc.org/resolutions/co-requisites-and-pre-requisites-intermediate-algebra-and-articulation-and-c-id)
      3. 09.03 2022 Spring Curriculum [Develop Lower Division GE Pathway for CCC Baccalaureate Degree Programs](https://www.asccc.org/resolutions/develop-lower-division-ge-pathway-ccc-baccalaureate-degree-programs)
      4. Resource: <https://linktr.ee/ascccresolutions>

Previous Curriculum Committee Assigned Resolution

1. **Discussion/Action Item:** 09.02 2020 Fall Curriculum Update Paper on Local Curriculum Committees <https://www.asccc.org/resolutions/update-paper-local-curriculum-committees>
   * + 1. **Workgroup Update: ASCCC Curriculum Resources Website Review Recommendations**

Workgroup met for an initial conversation on the future of the website. Erik will send out initial notes to the group in email. Will want to meet for continued discussion and then involve the Executive director in the conversation.

1. Announcements/Resources
   1. **Resolutions**: <https://www.asccc.org/events/2023-spring-plenary-session>
   2. Action/Discussion Item Newly Assigned Resolution:
      1. **Discussion Item: Electronic Guide Book Outline**: General Education in the California Community College System Resources
         1. **Outline Submitted for April 19th Executive Committee Meeting**

[Fall 2022 Resolution Number 04.01](https://asccc.org/resolutions/general-education-california-community-college-system-resources)

Whereas, Multiple general education patterns have been established to meet requirements for California community college students who are seeking to earn an associate degree, baccalaureate degree, or transfer eligibility;

Whereas, Policies and practices regarding general education align directly with the 10+1 [1] areas of academic and professional matters under the purview of the academic senates, including curriculum, degree and certificate requirements, and standards or policies regarding student preparation and success, and require collegial consultation with local academic senates;

Whereas, Legislation, including AB 1460 (Weber, 2020), [2] AB 928 (Berman, 2021), [3] AB 927 (Medina, 2021) the expansion of the California community college baccalaureate programs, [4] the new proposed California Intersegmental General Education Transfer Curriculum (CalGETC), [5] and the new California Community Colleges’ ethnic studies graduation requirement, [6] will require colleges to re-examine local general education policies and practices; and

Whereas, Local academic senate leaders and other practitioners look to the Academic Senate for California Community Colleges’ publications to support local decisions and discussions on academic and professional matters, and therefore resources need to be up to date to reflect the current status of general education;

*Resolved, That the Academic Senate for California Community Colleges develop resources such as a paper or guidebook on general education in the California Community College system by the 2024 Spring Plenary Session.*

Chair provided an overview of the GE guidebook outline and current status of the process. The outline will go to the Executive Committee for initial review.

Recommendation to make the guidebook available in multiple locations; publications, resources, Curriculum Committee, Curriculum website; with one original source (pdf) and simply link elsewhere.

* 1. Curriculum Related Resolutions:

[7.0 Consultation with the Chancellor’s Office 12](#_Toc119048557)

[07.01 F22 Comprehensive Title 5 Revision to Align Associate Degree General Education with the AB 928-required General Education Pathway 12](#_Toc119048558)

[07.02 F22 Support Revisions to Lower Division General Education Requirements for California Community College Baccalaureate Degrees 13](#_Toc119048559)

[07.03 F22 Model the Common Course Numbering System and Processes after C-ID 15](#_Toc119048560)

[**9.0 Curriculum 29**](#_Toc119048572)

[09.01 F22 Removing Barriers to the Adoption of Open Educational Resources 29](#_Toc119048573)

[09.02 F22 Adding Lifelong Learning and Self-Development Requirement to the Proposed Lower Division General Education Pathway for the California Community College Baccalaureate Degree 30](#_Toc119048574)

* 1. <https://www.asccc.org/sites/default/files/CCC_DEI-in-Curriculum_Model_Principles_and_Practices_June_2022.pdf>
  2. Events <https://www.asccc.org/calendar/list/events>
     1. Upcoming Events and Meetings
        1. **March 20, 2023 - 9:00am**Compton College 
        2. April 20-22, 2023 ASCCCC Spring Plenary <https://www.asccc.org/events/2023-spring-plenary-session>
  3. CCC’s GE Patterns and Catalogs Resource Links

<https://asccc.org/sites/default/files/minutes/Alphabetic%20Listing%20of%20Community%20Colleges%281%29%20General%20Education%20Resource%20Links%20Spring%202023.docx>

* 1. February 2023 President’s Update <http://createsend.com/t/y-7CD792B0CD23A9FC2540EF23F30FEDED>
  2. Announcement:
     1. Adrienne Brown Board of Governors faculty representative
     2. CIO Conference Attendance March 29-31, 2023 Monterey
  3. Curriculum Resource: <https://www.ccccurriculum.net/>
  4. Discussion Item: Resources
     1. CSU Ethnic Studies Rubric

<https://asccc.org/sites/default/files/minutes/CSU%20Ethnic%20Studies%20Requirement%20Rubric%2010_5_22_0.pdf>

* + 1. CCCCO ESS 22-400-009

<https://asccc.org/sites/default/files/minutes/ESS%2022-400-009%20AB%201705%20Implementation_12.23.22.pdf>

* + 1. Statement on CalGETC 12-13-22.pdf

<https://asccc.org/sites/default/files/minutes/Statement%20on%20CalGETC%2012-13-22.pdf>

* + 1. ES Core\_Competencies\_Comparison\_Chart\_12.9.22 (2).pdf

<https://asccc.org/sites/default/files/minutes/ES%20Core_Competencies_Comparison_Chart_12.9.22%20%282%29.pdf>

* + 1. Standards, Policies & Procedures for Intersegmental General Education Transfer Curriculum Version 2.3 <https://icas-ca.org/wp-content/uploads/2022/06/IGETC_STANDARDS-2.3_02June2022-Final.pdf>
  1. Educational Services and Support Division California Community Colleges Curriculum Committee (5C)
     1. [5C Minutes](https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/What-we-do/Curriculum-and-Instruction-Unit/California-Community-College-Curriculum-Committee/minutes-agendas)
     2. 2022-23 5C Work Groups (co-chairs & all)

|  |  |  |  |
| --- | --- | --- | --- |
| DEI in COR and DEI Framework Implementation | Associate Degree regulations | Re-imagining the PCAH | Local Curriculum Approval Process |
| Amber Gillis | Aisha Lowe | Amber Gillis-Chair | Erik Shearer |
| Jennifer Vega La Serna | Christopher Sweeten | John Freitas | Lesley Agostino-Chair |
| Karen Chow | Erik Shearer-Chair | Lesley Agostino | Maniphone Dickerson |
| *Marcello Garbo* | John Freitas | Madelyn Arballo | Marshall Fulbright |
| Marshall Fulbright | Kelly Fowler | Maniphone Dickerson | Meridith Selden |
| Michelle Bean-Chair | LaTonya Parker | *Marcello Garbo* | Sharon Sampson |
| Robert L. Stewart Jr. | Raul Arambula | Meridith Selden |  |
| Sharon Sampson | Robert L. Stewart Jr | Raul Arambula |  |
|  | *Kyle Landrum* | Mark Edward Osea |  |

1. Meeting Dates:

~~Thur. Sept 8 2:15pm-4:15pm~~

~~Mon Oct 17 2:00pm-4:00pm~~

~~Mon Nov 14 2:00pm-4:00pm~~

~~Mon Dec 12 2:00pm-4:00pm~~

**Spring 2023**

~~Mon Jan 23 2:00pm-4:00pm~~

~~Mon Feb 27 2:00pm-4:00pm~~

~~Mon Mar 13 2:00pm-4:00pm~~

**Mon Apr 10 2:00pm-4:00pm**

Mon May 22 2:00pm-4:00pm

Mon Jun 5 2:00pm-4:00pm

Mon Jun 26 2:00pm-4:00pm

1. General Discussion
2. Adjournment

Chair adjourned the meeting at 4:17pm

**Status of Previous Action Items**

1. **In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)
   1. Develop Lower Division GE Pathway for CCC Baccalaureate Degree Programs
      1. <https://www.asccc.org/sites/default/files/minutes/California%20Community%20College%20General%20Education%20v2.pdf>
2. **Completed** (include a list of those items that have been completed as a way to build the end of year report).
   1. November 28, 2022 Clovis College Virtual Visit: LaTonya & Karen Chow
   2. October 13, 2022 Cabrillo College Virtual Visit: Cheryl, LaTonya, and Michelle
   3. CCCIO Fall Conference Presentation CCC DEI in Curriculum Model Principles and Practices
   4. California Community Colleges Association for Occupational Education Conference attendance and presentation CCC DEI in Curriculum Model Principles and Practices
      1. [**https://cccaoe.org/professional-development/fall-conference-2022/**](https://cccaoe.org/professional-development/fall-conference-2022/)
   5. ASCCC General Education, CalGETC and AB 928 Webinars Series

Monday, Sept 12, 2022 (9-10:30am) General Education Locally and for Transfer (AB 928)

Tuesday, Sept 13 (3-4:30pm) General Education Locally and for Transfer (AB 928)

Tuesday, Sept 27 (12-1:30pm) Role of local Academic Senates and Curriculum Committees in regard to general education

Wednesday, Sept 28 (2-3:30pm) Role of Articulation in Transfer in regard to general education

Monday Oct 3, 2022 (9-10:30am) Addressing the impact of CalGETC, as proposed on local colleges, programs and course and students

Thursday Oct 6, 2022 (2-3:30) Addressing the impact of CalGETC, as proposed on local colleges, programs, courses and student