

Special Election Announcement and Information

Academic Senate Officers and Executive Committee Members

The following is a summary of the 2015 Fall Session special election events. If you have questions about the process or positions, please see Executive Director Adams onsite.

The following positions are open for election:

A. Executive Committee Representatives

- Area A (two-year term from 11/07/2015 – 05/30/2017)
- North (one-year term from 11/07/2015 – 05/30/2016 to fill vacancy)
- South (one-year term from 11/07/2015 – 05/30/2016 to fill vacancy)

Please consult the Academic Senate Bylaws and Rules for Area and geographic designations.

Candidate Qualifications

At the time of the election, a candidate must be one of the following:

- A. Delegate
- B. Senate President (within the last three years)
- C. Executive Committee Member (within the last three years)
- D. Designated as a candidate by local academic senate resolution (Article IV, Section 2 of the Bylaws). The candidate must provide the Elections Chair with a copy of the resolution and the official minutes adopting the resolutions. In addition, the candidate's college must be in the geographical region if required by the office sought. (Consult the list of Colleges by Area in your session packet.)

Nominations and Intent to Seek Senate Office Notification

Nominations for each position are to be made in writing with the consent of the nominee, or by the individual nominee and delivered to the Academic Senate onsite Office. Nominations may also be made from the floor at the designated time. Nominations are scheduled for Thursday, during lunch beginning at 11:30 a.m. (Consult the final Session program for exact time and location). During the Nominating Session, all candidates will be introduced and nominations for all positions will be closed upon adjournment of that General Session.

Each candidate will complete the *Intent to Seek Senate Office Form* (available on website) and return it to the Academic Senate onsite registration desk.

Definition of "Trickle Down"

Candidates running for positions on the Executive Committee have the option of running for another office should they lose an election. Running for one or more positions is referred to as trickling down. In order to trickle down, a candidate must indicate all the offices she/he is interested in when filling out the "Intent to Seek Senate Office" form. For example, if a candidate for president fails to win that office but has indicated on the "Intent to Seek Senate Office" form a desire to run for treasurer and area representative, that candidate's name would be placed on the ballot for treasurer when the election for that office occurs. If that candidate is unsuccessful in the election for treasurer, then his/her name would be placed on the ballot for area representative for the election of that position. The candidate's name would be placed on the ballot for only those positions indicated on the "Intent to Seek Senate Office." The candidate's name

would trickle down through all the offices so indicated until that candidate is either elected to a position or loses the election for the last position indicated. The order of elections is specified in the document "Elections Rules and Procedures."

Election Rules and Procedures

Consult *Senate Bylaws and Rules* for election procedures. Please note that Senate Rules do not prevent incumbents from seeking re-election to their current office, or to another position on the Executive Committee. The exception to this rule is the Office of President, which is limited to two, consecutive one-year terms.

Duties of Officers and Executive Committee Members

Consult *Senate Bylaws and Rules* for a listing of the duties of each position as well as the document *Responsibilities of Executive Committee Members*. You can get a copy of the *Responsibilities* document from the onsite Senate staff.

Important: Please review the Session Programs for specific election events and candidates' responsibilities. If you have any questions, please contact the Elections Chair (listed in the program) or Executive Director Adams.

Candidate Biographical Statement

The biographical statement is due at the Session Senate Office before 5:30 p.m., Thursday. (Consult the final program for location of Session Senate Office). You can receive the Candidate Information Form from the onsite Senate staff. Please note that this form is structured in the required format and the statement must be limited to one page, printed only on white paper. You will need to email the statement to the Executive Director at Julie@asccc.org.

Candidates who are nominated from the floor during the Nominating Session will be given time to complete a biographical summary for the 5:00 p.m. deadline.

PLEASE SUBMIT:

A **one page** biography with your name, college, candidate position, subject area and the following information:

- A brief summary of your faculty activities and special qualifications.
- A brief summary of statewide issues you are most interested in or most concerned about.

Note: Your biography statement will be published in the Candidate Booklet and distributed Friday morning. We highly suggest that **you check for typos and other errors** as the statement will be inserted into the booklet as received.

Please email your statement to Julie@asccc.org no later than 5:30 p.m. on Thursday, November 5, 2015.

**Email your one page biography to
Julie Adams at julie@asccc.org
by Thursday, November 5, 2015, at 5:30 p.m.**