

Title 5. Education  
Division 6. California Community Colleges  
Chapter 9. Fiscal Support  
Subchapter 2. Limitations on State Aid

Article 1. Open Courses

§ 58108. Registration and Enrollment Procedures.

(a) Procedures for registration and standards for enrollment in any course shall be only those which are consistent with these and other sections of Title 5 and uniformly administered by appropriately authorized employees of the district.

(b) It is the intent of the Board of Governors of the California Community Colleges to provide priority registration for students who enroll in a community college for the purpose of degree or certificate attainment, transfer to a university, or career advancement.

(c) Registration priority, in the order of priority listed below, shall be provided to students who are:

1. eligible as a member of the armed forces or a veteran pursuant to Education Code section 66025.8 or as a foster youth or former foster youth pursuant to Education Code Section 66025.9 who have completed orientation, assessment, and developed student education plans;
2. eligible and receiving services through Disabled Student Program and Services or Extended Opportunity Program and Services who have completed orientation, assessment, and developed student education plans;
3. continuing students who are not on academic or progress probation for two consecutive terms as defined in 55031 and first time students who have completed orientation, assessment, and developed student education plans.

(d) To the extent districts have the capacity and resources to require orientation, assessment, and education plans for continuing students, districts may establish orientation, assessment and education plans or any combination thereof as a condition for registration priority.

(e) Within the state registration priorities identified in 58108(b)(2) and (3), districts may establish the relative order of priority for students groups within these levels.

(f) Districts may establish additional registration priorities for students with priority lower than student groups covered by 58108(c).

(g) Registration priority shall be lost at the first registration opportunity after a student:

(1) is placed on academic or progress probation as defined in section 55031 for 2 consecutive terms; or

(2) has earned 100 or more units at the district.

A. For purposes of this section a unit is earned when a student receives an evaluative symbol as pursuant to section 55023.

B. The 100 unit limit does not include units for English as a Second Language courses or non-degree applicable basic skills courses as defined in 55000j or special classes as defined in 55000. (proposed new language in repeatability regs)

C. Districts may set the unit limit lower than 100 units and may consider units from other higher education institutions.

D. Districts may exempt from the 100 unit limit certain students, including but not limited to, those enrolled in high unit majors or programs.

E. Districts may exempt from the 100 unit limit units earned through credit by examination, advanced placement, International Baccalaureate, or other similar programs.

(h) Except as otherwise provided by state law, no student shall be required to confer or consult with or be required to receive permission to enroll in any class from any person other than those employed by the college in the district.

(i) Students will not be required to participate in any preregistration activity not uniformly required; nor shall the college or district allow anyone to place or enforce nonacademic requisites that are not expressly authorized in this chapter or in state law as barriers to enrollment in or the successful completion of a class.

~~No registration procedures shall be used that result in restricting enrollment to a specialized clientele.~~

~~The following registration procedures are permissible: special registration assistance to the handicapped or disadvantaged student as defined by statute, for the purpose of providing equalization of educational opportunity; and enrollment of students in accordance with a priority system established pursuant to legal authority by the local board of trustees.~~

(j) With respect to accessibility to off-campus sites and facilities, no student is to be required to make any special effort not required of all students to register in any class or course section. Once enrolled in the class, all students must have equal access to the site.

(k) Each community college district shall establish written procedures by which a student may appeal the loss of priority enrollment status due to extenuating circumstances. Extenuating circumstances are verified cases of accidents, illnesses or other circumstances beyond the control of the student.

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Sections 70901 and 84500, Education Code.

