



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Curriculum Committee

January 23, 2019

4:00 pm – 5:00 pm

ConferZoom

PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/969895860>

Or Telephone:

Dial:

+1 646 876 9923 (US Toll)

+1 669 900 6833 (US Toll)

Meeting ID: 969 895 860

MINUTES

Members Present: Ginni May (Chair), Nili Kirschner, Eric Wada, ~~Jamar London~~, Aimee Tran, Karen Daar (CIO), Donna Necke, Carrie Roberson (2nd), Stephanie Curry

Members Absent:

Guests: none

1. Select note taker – Ginni
2. Approval of Agenda – done
3. Approval of minutes – done by email
4. Announcements –
5. Curriculum Regionals: March 15/16, 2019
 - Friday – Nili, Aimee, Eric, Donna, Stephanie (South only), Karen (maybe), Carrie
 - Saturday – Nili, Aimee, Eric, Donna, Karen (South only),
 - a. Draft Program – Title 5 draft regulations, EFLs and MIS Recoding, Noncredit Curriculum, Different types of support courses and options, TOP codes that meet QR and English Comp that not math and English, Hot Topics (updates from CO, 5C, anything else)
 - b. Location – TBA – Tonya is working on it.
6. [Spring Plenary Session 2019](#) – April 11-13, Westin San Francisco Airport
 - a. Resolutions – EFLs (Ginni will draft); Evaluate and update curricular innovations in regard to AB 705 to continue to optimize student success work with CO to resource funding to do so (Eric will write first draft)

- b. Breakout Topics – EFLs/MIS Recoding; New Title 5 Regulations for AB 705 Implementation;
Attending – Carrie, Stephanie, Nili (if needed),
7. [Curriculum Institute 2019](#) – July 10-13, Hyatt San Francisco Airport
 - a. Program Planning – Check List – Preliminary Program due March 22
 - b. Theme – Decoding your Curriculum (mystery, sleuth, escape room), Curriculum Mindfulness, the Mystery of the Lost COR,
 - c. Structure – Make pre-session more interactive, training session on new MIS Coding, Strands: CIO, Curriculum Specialists, Ed Code/Title 5, Curriculum Chairs, Guided Pathways, Student Services, Equity, Noncredit—there will be overlaps; escape room session, interactive finding clues, teams finding codes and putting things together, games, TOP Code and MIS Bingo, team building, Acronym Bingo, session on Codes and Acronyms, bring in some technology so folks can use their mobile devices, take a picture of yourself with a thing you found,
8. Status of Previous Action Items – postponed for next meeting
9. Upcoming Events (<http://asccc.org/calendar/list/events>)
 - SLO Symposium – January 25, 2019, Santa Ana College
 - Curriculum Institute – July 10-13, 2019, Hyatt San Francisco Airport – **Mark your calendars!!!**
10. Future Meetings – Spring 2019
 - February 13, 4:00-5:00 pm - ConferZoom
 - February 27, 4:00-5:00 pm - ConferZoom
 - March 9, 10:00 am-3:00 pm – LA Valley College
 - March 13, 4:00-5:00 pm - ConferZoom
 - March 27, 4:00-5:00 pm - ConferZoom
 - April 24, 4:00-5:00 pm - ConferZoom
 - May 22, 4:00-5:00 pm - ConferZoom
 - June 26, 4:00-5:00 pm - ConferZoom
 - Additional meetings may be called as needed
11. Future Agenda Items: the usual
12. Adjourn – 5:09

Resources and Reminders:

1. Travel Reimbursement – asccc.org → resources → forms → Expense Reimbursement
<https://asccc.org/sites/default/files/ASCCC%20Reimbursement%20TEST5%20km-ah.pdf>
2. Curriculum Institute
 - a. July 10-13, 2019, Hyatt San Francisco Airport – **Mark your calendars!!!**
 - b. Travel – Ginni will announce when to make travel requests and arrangements
 - c. Dinner Wednesday night

Status of Previous Action Items

A. **In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)

ASCCC Resolutions

- F17 7.05 [Student Accountability Model Codes - CB09 Revision](#)
A task force may be needed to address this resolution. Specific knowledge of how CB codes are used is needed to address these requirements and the 2018-19 curriculum committee may not have this level of expertise. *Inquiry sent to CTE LC Chair and ASCCC Officers.*
- S16 9.12 [Prioritize Data Integrity](#)
The CO is undertaking a review of MIS and data tracking mechanisms. 2017 - 18: The ASCCC will explore how to participate in the discussion through possible appointments to groups. *Groups are being pulled together during September 2018 to address CB21 Coding. In progress...*
- *AB 705 Data Revision Work Group: With the implementation of AB705, MIS needs to be revised to reflect the transition from a model with a sequence of pre-collegiate courses to a model where most students will be placed into transfer-level courses with appropriate supports.*
 - *TOP Codes Work Group of 5C: Establish procedures for creation of new TOP Codes, how they are created and who would approve them; how to identify CIP code for TOP-CIP crosswalk, and how to communicate new TOP and CIP codes to the field between updates to the manual.*
- F10 9.01 [Developing a Reference Document for Curriculum](#)
2017 - 18: Curriculum Website can be updated using the modules in the PDC. In addition, the module will be reviewed by Curriculum Committee members to ensure it is in line with the streamlining curriculum changes. The Curriculum Committee members are reviewing the ASCCC Curriculum website and the Curriculum 101 PDC Modules. The hope is to have both updated to reflect the current PCAH and Title 5 regulations by the 2018 Curriculum Institute. *ASCCC Website is being updated by the last three ASCCC Curriculum Chairs.*
- F18 1.04 [Preventing Duplication of Programs by California Online Community College](#)
Recommend that ASCCC Curriculum Committee and 5C serve as the COCCCC until there are sufficient faculty, administrators, staff, students in place to serve
- F18 5.01 [Metrics and Coding Cleanup](#)
March *Rostrum* article advising colleges on codes that are reported to the state for funding – Wada, May, Kirschner
- F18 9.01 [Degree and Certificate Awards in Response to the New Funding Formula](#)
March *Rostrum* article possible and Curriculum Institute breakouts.
- F18 9.02 [Equalize Noncredit Curriculum Processes to Align with Local Approval of Credit Curriculum Processes](#) (with Noncredit Committee)

5C is drafting Title 5 language. ASCCC Curriculum Committee will provide input as needed. Some coverage of this topic at the Curriculum Institute.

F18 9.04 [Flexibility in Local Curriculum Submission Deadlines as Related to the Implementation of AB 705 \(Irwin, 2017\)](#)

Breakout at curriculum institute on timelines. Some 5C work on catalog rights.

F18 15.02 [Approval and Backdating of CSU Area C2 and IGETC Area 3B Submissions of Advanced ESL Coursework for Fall 2018 \(with Basic Skills Committee\)](#)

Forwarding this to CSU-GE and IGETC committees.