



# Academic Senate for California Community Colleges

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## Curriculum Committee

October 10, 2018

4:15 pm – 5:15 pm

**ConferZoom**

PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/748714881>

Or Telephone:

Dial:

+1 646 876 9923 (US Toll)

+1 669 900 6833 (US Toll)

**Meeting ID:** 748 714 881

## MINUTES

**Members Present:** Ginni May (Chair), Carrie Roberson (2<sup>nd</sup>), Nili Kirschner, Eric Wada, Jamar London, Stephanie Curry, Aimee Tran, Karen Daar (CIO), Donna Necke

**Members Absent:** none

**Guests:** none

1. Select note taker – Aimee Tran
2. Approval of Agenda – Approved by All
3. Approval of minutes – done by email
4. Announcements – none
5. Curriculum Regionals: Fall 2018
  - a. North: 11-16-2018 (Mission College), South: 11-17-2018 (Mt. San Antonio College)
  - b. Draft Program based on feedback from the Executive Committee  
Reformat with no breakout sessions - many good topics  
Review program
    - Hot Topics- Lead: Ginni
    - Pending AB 705/Title 5 Lead: Karen
    - Role of Academic Senate/Union- Lead: Carrie
    - AB 705 Data Revision- CB21 coding changes Lead: Kathy Booth
    - UCTCA- talk about UC transfer pathways, modifications regarding 705, articulation issues related. Lead: Aimee
    - Cert/Degree-in student best interest, no chasing funding. Lead: Ginni
    - Noncredit/Streamlining/AB 705- Lead: Donna

**\*\*add 10-minute BREAK\*\***

Ginni will send to John Stanskas for final approval.

Ginni will provide a ppt template for committee members to use as the pull together their presentations.

6. Resolutions
  - a. Area meetings October 12 and 13: <https://asccc.org/file/resolutions-packet-f18-area-meetingsdocx-1>
  - b. Resolutions to walk in to Area meetings
7. Upcoming Events (<http://asccc.org/calendar/list/events>)
  - Area Meetings – October 12 (A, B), October 13 (C, D)
  - Fall Plenary Session – November 1-3, Irvine Marriott
  - SLO Symposium – January 25, 2019, Santa Ana College
  - Curriculum Institute – July 10-13, 2019, Hyatt San Francisco Airport – **Mark your calendars!!!**
8. Future Meetings – Wednesdays, 4:00-5:00 pm via ConferZoom unless stated otherwise:
  - October 10, 4:15-5:15
  - October 24 (tentative – CIO conference, Ginni might not be available) Karen not available
  - November 14
  - December 14, 10:00-3:00, LA Valley College (Burbank is nearest airport)
9. Future Agenda Items:
  - a. Go over Status of Previous Action Items, December 14
  - b. Curriculum Regionals, October 14
10. Adjourn – 4:57 pm

### **Resources and Reminders:**

1. Travel Reimbursement – asccc.org → resources → forms → Expense Reimbursement  
<https://asccc.org/sites/default/files/ASCCC%20Reimbursement%20TEST5%20km-ah.pdf>
2. Curriculum Institute
  - a. July 10-13, 2019, Hyatt San Francisco Airport – **Mark your calendars!!!**
  - b. Travel – Ginni will announce when to make travel requests and arrangements
  - c. Dinner Wednesday night

### **Status of Previous Action Items**

**A. In Progress** (include details about pending items such as resolutions, papers, *Rostrums*, etc.)

### **ASCCC Resolutions**

- S18 17.03 [Reduce Course Enrollment Maximums as Needed to Satisfy New State Directives](#)  
A breakout at fall 2018 Curriculum Regionals on good curriculum design regardless of workload issues?
- F17 17.03 [Local Senate Purview Over Placement of Apprenticeship Courses Within Disciplines](#)  
A Rostrum article should be developed in 2018-19 as a follow up to the article on Apprenticeship programs that was published in April 2018. **Inquiry sent to Stankas and Rutan**
- F17 9.04 [Inclusion of Information Competency in College Institutional Learning Outcomes](#)  
**This will be addressed in the SLO paper 9.06 S16 that has been reassigned to Educational Policies.**
- F17 7.05 [Student Accountability Model Codes - CB09 Revision](#)  
A task force may be needed to address this resolution. Specific knowledge of how CB codes are used is needed to address these requirements and the 2018-19 curriculum committee may not have this level of expertise. **Inquiry sent to CTE LC Chair and ASCCC Officers**
- S16 9.10 [Review and Reform of Curriculum and Instruction Regulations](#)  
Title 5 changes are being handled at 5C. 2017 - 18: The Committee chair will provide an update on the progress of this resolution to inform the field. 5C proposed revisions to regulations on credit certificates and cooperative work experience and those were approved by the BoG by July 2018. **In progress and ongoing...**
- S16 9.12 [Prioritize Data Integrity](#)  
The CO is undertaking a review of MIS and data tracking mechanisms. 2017 - 18: The ASCCC will explore how to participate in the discussion through possible appointments to groups. **Groups are being pulled together during September 2018 to address CB21 Coding. In progress...**
- *AB 705 Data Revision Work Group: With the implementation of AB705, MIS needs to be revised to reflect the transition from a model with a sequence of pre-collegiate courses to a model where most students will be placed into transfer-level courses with appropriate supports.*
  - *TOP Codes Work Group of 5C: Establish procedures for creation of new TOP Codes, how they are created and who would approve them; how to identify CIP code for TOP-CIP crosswalk, and how to communicate new TOP and CIP codes to the field between updates to the manual.*
- F15 9.12 [Support Local Development of Curricular Pathways](#)  
2017 - 18: Regional workshops will address variety of curricular pathways for local curriculum committees. Possible follow up via Rostrum article. Presentations at the 2018 Curriculum Regionals and the 2018 Curriculum Institute took place. **With the Academic Academy in September 2018 and the work of the GP Task Force this resolution has been completed.**
- F10 9.01 [Developing a Reference Document for Curriculum](#)  
2017 - 18: Curriculum Website can be updated using the modules in the PDC. In addition, the module will be reviewed by Curriculum Committee members to ensure it is

in line with the streamlining curriculum changes. The Curriculum Committee members are reviewing the ASCCC Curriculum website and the Curriculum 101 PDC Modules. The hope is to have both updated to reflect the current PCAH and Title 5 regulations by the 2018 Curriculum Institute. **ASCCC Website is being updated by the last three ASCCC Curriculum Chairs.**

Strong Workforce Recommendations					
Timeline	Goal	Current Positions	Action	ASCCC Committee Involvement	Comments
TBD	3. g. Enable and encourage faculty to develop applied English and math courses that meet both CTE and associate degree requirements.		Develop	Curriculum and Basic Skills	<p>Numerous presentations at the Spring 16 Plenary and the 2016 Curriculum Institute focused on applied basic skills through the graduation requirements. 2017 - 18: The Curriculum committee chair to work with the president to determine if this is enough to satisfy this recommendation. The committee might work with English and math faculty to seek if there are other more tangible ways to implement this recommendation. <b>This encouragement is underway with Guided Pathways and AB 705 implementation.</b></p> <p>High</p>
TBD	7. a. Create consistent mechanisms for improved regional engagement of business and industry in the	9.10 F11 Responding to Industry Needs	Develop	Curriculum CTE LC	<p>2017 - 18: The committee chair to work with the CTELC committee chair and select SNs to identify how to address this</p> <p>High</p>

	curriculum development process					recommendation and a timeline for implementation.
TBD	7. c. Create a process for the development of collaborative programs between colleges.	9.02 S13 Regional Conjoint Programs	Co-develop	Curriculum and SACC	High	2017 - 18: Curriculum to advise 5C as they develop guidelines. C-ID descriptors in CTE areas will also facilitate portability. The Curriculum chair will provide an update from 5C to advise the field of the progress made in this area. C-ID Descriptors for CTE have been developed and are continuing to be developed. In addition, at the August 2018 5C meeting a workgroup was formed to develop a process for collaborative programs.
TBD	7.d. Support faculty and colleges in developing and expanding the use of contract education to meet the dynamic needs of business and industry in an expedited manner.	11.02 F91 Contract Education  21.06 F99 Contract Education  6.01 S94 COIN/Economic Development Centers	Co-develop	Curriculum Ed Policies	High	2017 - 18: Ed Pol can touch on some of this in the paper on Educational Program Development. Curriculum and Ed. Pol to consult with the president to determine if this is the best solution to addressing this recommendation.
TBD	8. c. Identify and disseminate effective practices in local curricula adoption and revision processes and provide technical assistance for faculty and	9.08 F15 Evaluation of the Effectiveness of Local Curriculum Processes	Develop	Curriculum	High	The ASCCC has already began work in this area: paper developed, curriculum TA created jointly with the CIOs, and regional meetings held in fall 2017; 5C workgroup is working

	colleges. <b>PRIORITY</b>					on the white paper. 2017 - 18: The Curriculum committee chair will provide an update from 5C to advise the field of the progress in this area. 2018-19: <b>Curriculum Streamlining</b> has begun and is expanding to include <b>noncredit</b> .
TBD	9. a . Engage employers, workforce boards, economic development entities, and other workforce organizations with faculty in the program development and review process	7.05 S14 Research Tools for Program Review  13.02 F12 Redefinition of Student Success  21.02 S12 CTE Program Review	Co-develop	CTE LC AAC Curriculum (EDAC)	High	2017 - 18: Committees chairs to recommend to the president how to implement this recommendation. Resolution 21.02 S12 should be part of this conversation. <b>The Program Development Paper</b> by Ed Pol approve in 2017-18 addressed the recommendation.
TBD	9. b . Promote effective practices for program improvement (retooling) and program discontinuance based upon labor market data, student outcomes and input from students, faculty, college staff, employers, and workforce partners.		Develop	Ed Pol, AAC, and Curriculum	High	2017 - 18: Ed. Policies to lead the conversation. Committee chairs to recommend to the president how to implement this recommendation. Chairs might consider exploring the development of a PDC Module using the ASCCC paper on program discontinuance. The Ed Pol might also be able to touch on some of recommendation in the upcoming on Educational Program Development. <b>The Program Development Paper</b> by Ed Pol approve in

						2017-18 addressed the recommendation.
TBD	10. b . Disseminate effective practices for streamlining and improving processes for recognizing prior learning and work experience and awarding credits or advanced placement toward CTE pathways.		Develop	Noncredit, curriculum, and 5C		CO circulated a July 16, 2016, letter to CEOs, CIOs, CSSOs, and SP providing an advisory on Awarding College Credit for prior Military Experience. The RP Group also developed a brief on "Using Prior Learning Assessment to Advance Student Success". 2017 - 18: The committees should review these documents to determine if these two documents are sufficient. If they are, how should they be disseminated. If they are not, what other information is needed. Additionally, the chairs should lead this work. Processes are being written for awarding Credit for Prior Learning. Credit for Prior Learning for military will be focus of 2018-19. Title 5 Regs should be addressed by 5C this year.

High

TBD	11. B. Develop an interactive system where regional industry stakeholders can provide feedback to both validate and enhance the quality of CTE programs.		Co-develop	CTE LC Curriculum	High	2017 - 18: The committees chairs should discuss how/if this would/should this happen and make a recommendation to the president. September 2018: Inquiry sent to Cheryl and Rebecca.
TBD	14d. Develop guidelines and training for CTE industry professionals who serve as on-site supervisors for work experience and internships.		Develop	Curriculum, S&P	High	2017 - 18: A task force will be created to develop the guidelines. September 2018: Inquiry sent to Cheryl and Rebecca.

**Papers/Rostrums**

**B. Completed** (include a list of those items that have been completed as a way to build the end of year report).