



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Curriculum Committee

March 9, 2019

9:30 am – 2:30 pm

MINUTES

Members Present: Ginni May (Chair), Nili Kirschner, Eric Wada, Aimee Tran, Karen Daar (CIO), Stephanie Curry

Members Absent: Jamar London, Donna Necke, Carrie Roberson (2nd)

Guests:

1. Select note taker
2. Approval of Agenda
3. Approval of minutes – done by email
4. Announcements

Area of Emphasis Issue

5. Curriculum Regional Meetings – Final Planning: Spring 2019
 - a. Logistics recap
 - i. March 15 – Mission College
Carrie, Nili, Eric
 - ii. March 16 – Irvine Valley College
Aimee, Donna, Stephanie, Karen, Jamar
 - b. Program recap
 - c. Presentation
 - i. Go over draft ppt
6. Curriculum Institute Planning – shell program due March 22, 2019
 - a. strands, themes
 - b. breakout titles drafts and presenter suggestions, bring a list! Preliminary presenter list due April 30, 2019
 - c. Final program draft due May 21, 2019 for approval consideration at June Executive Committee meeting – Final polished program due June 10, 2019
 - d. General Session ideas
 - e. Thank you cards/bags for presenters

7. Draft Title 5 language from 5C
8. Review assigned resolutions
9. Discuss the possibility of 3rd in-person meeting
 - a. May 8, 13, or 16 to pull final program together
10. Upcoming Events (<http://asccc.org/calendar/list/events>)
 - AB 705 Data Revision Project Recoding Regional Meetings
 - March 13 – Mira Costa College
 - March 18 – College of the Canyons
 - March 21 – Mt. San Antonio College
 - [Area Meetings](#) – March 22: Area A – San Joaquin Delta College, Area B – Monterey Peninsula College; March 23 – Area C – Citrus College, Area D – Norco College
 - [Spring Plenary Session 2019](#) – April 11-13 Westin San Francisco Airport
 - [Career and Noncredit Institute 2019](#) – April 25-27 DoubleTree San Diego Mission Valley
 - [Faculty Leadership Institute 2019](#) – June 13-15 Sheraton Grand Sacramento Hotel
 - [Curriculum Institute 2019](#) – July 10-13 Hyatt San Francisco Airport – **Mark your calendars!!!**
11. Future Meetings – Spring 2019
 - March 13, 4:00-5:00 pm - ConferZoom
 - March 27, 4:00-5:00 pm - ConferZoom
 - April 24, 4:00-5:00 pm - ConferZoom
 - May 22, 4:00-5:00 pm - ConferZoom
 - June 26, 4:00-5:00 pm - ConferZoom
12. Adjourn –

Resources and Reminders:

1. Travel Reimbursement – asccc.org → resources → forms → Expense Reimbursement
<https://asccc.org/sites/default/files/ASCCC%20Reimbursement%20TEST5%20km-ah.pdf>
2. Curriculum Institute
 - a. July 10-13, 2019, Hyatt San Francisco Airport – **Mark your calendars!!!**
 - b. Travel – Ginni will announce when to make travel requests and arrangements
 - c. Dinner Wednesday night

Status of Previous Action Items

A. In Progress (include details about pending items such as resolutions, papers, *Rostrums*, etc.)

ASCCC Resolutions

F17 7.05 [Student Accountability Model Codes - CB09 Revision](#)

A task force may be needed to address this resolution. Specific knowledge of how CB codes are used is needed to address these requirements and the 2018-19 curriculum committee may not have this level of expertise. **Inquiry sent to CTE LC Chair and ASCCC Officers.**

S16 9.12 [Prioritize Data Integrity](#)

The CO is undertaking a review of MIS and data tracking mechanisms. 2017 - 18: The ASCCC will explore how to participate in the discussion through possible appointments to groups. **Groups are being pulled together during September 2018 to address CB21 Coding. In progress...**

- *AB 705 Data Revision Work Group: With the implementation of AB705, MIS needs to be revised to reflect the transition from a model with a sequence of pre-collegiate courses to a model where most students will be placed into transfer-level courses with appropriate supports.*
- *TOP Codes Work Group of 5C: Establish procedures for creation of new TOP Codes, how they are created and who would approve them; how to identify CIP code for TOP-CIP crosswalk, and how to communicate new TOP and CIP codes to the field between updates to the manual.*
- **AB 705 Data Revision Project Recoding Regional Meetings taking place in March**
- **Recoding Training at Curriculum Institute**

F10 9.01 [Developing a Reference Document for Curriculum](#)

2017 - 18: Curriculum Website can be updated using the modules in the PDC. In addition, the module will be reviewed by Curriculum Committee members to ensure it is in line with the streamlining curriculum changes. The Curriculum Committee members are reviewing the ASCCC Curriculum website and the Curriculum 101 PDC Modules. The hope is to have both updated to reflect the current PCAH and Title 5 regulations by the 2018 Curriculum Institute. **ASCCC Website is being updated by the last three ASCCC Curriculum Chairs, 2018-19 ASCCC Vice President is taking the lead.**

F18 1.04 [Preventing Duplication of Programs by California Online Community College](#)

Recommend that ASCCC Curriculum Committee and 5C serve as the COCCCC until there are sufficient faculty, administrators, staff, students in place to serve

F18 5.01 [Metrics and Coding Cleanup](#)

~~March~~ *Rostrum* article advising colleges on codes that are reported to the state for funding – Wada, May, Kirschner – **Regional meetings to vet new rubrics taking place in March, ASCCC Resolution to approve rubrics at spring plenary session in April, trainings taking place at Curriculum Institute, March Rostrum is too soon.**

F18 9.01 [Degree and Certificate Awards in Response to the New Funding Formula](#)

~~March~~ *Rostrum* article possible and Curriculum Institute breakouts.

F18 9.02 [Equalize Noncredit Curriculum Processes to Align with Local Approval of Credit Curriculum Processes](#) (with Noncredit Committee)

5C is drafting Title 5 language. ASCCC Curriculum Committee will provide input as needed. Some coverage of this topic at the Curriculum Institute. **Draft language is being considered by 5C during February and March meetings.**

Papers/Rostrums

B. Completed (include a list of those items that have been completed as a way to build the end of year report).

Fall Curriculum Regional Meetings – November 16/17

- F18 9.04 [Flexibility in Local Curriculum Submission Deadlines as Related to the Implementation of AB 705 \(Irwin, 2017\)](#)
Breakout at curriculum institute on timelines. Some 5C work on catalog rights.
COMPLETED
- F18 15.02 [Approval and Backdating of CSU Area C2 and IGETC Area 3B Submissions of Advanced ESL Coursework for Fall 2018 \(with Basic Skills Committee\)](#)
Forwarding this to CSU-GE and IGETC committees. COMPLETED – see memo from CSU Jason Sexton.
- S18 17.03 [Reduce Course Enrollment Maximums as Needed to Satisfy New State Directives](#)
Covered at South Curriculum Regional Fall 2018. Continued discussions may occur at the 2019 Curriculum Institute. COMPLETED
- F17 17.03 [Local Senate Purview Over Placement of Apprenticeship Courses Within Disciplines](#)
Article was written. Inquiry sent to Stanskas and Rutan. COMPLETED
- F17 9.04 [Inclusion of Information Competency in College Institutional Learning Outcomes](#)
This will be addressed in the SLO paper 9.06 S16 that has been reassigned to Educational Policies. REMOVE FROM CURRICULUM COMMITTEE LIST
- S16 9.10 [Review and Reform of Curriculum and Instruction Regulations](#)
Title 5 changes are being handled at 5C. 2017 - 18: The Committee chair will provide an update on the progress of this resolution to inform the field. 5C proposed revisions to regulations on credit certificates and cooperative work experience and those were approved by the BoG by July 2018. In progress and ongoing...COMPLETED
- F15 9.12 [Support Local Development of Curricular Pathways](#)
2017 - 18: Regional workshops will address variety of curricular pathways for local curriculum committees. Possible follow up via Rostrum article. Presentations at the 2018 Curriculum Regionals and the 2018 Curriculum Institute took place. With the Academic Academy in September 2018 and the work of the GP Task Force this resolution has been completed. COMPLETED