Baccalaureate Degree Checklist

- Proposed degree not duplicated at a UC or CSU
- Documentation of unmet workforce needs
- Evidence program meets industry standards; provides knowledge and skills for occupations that pay a livable wage
- Evidence program will provide equity
- Evidence of sufficient demand/student interest
- Evidence of necessity for a 4-year degree in the proposed degree program

- Proposed coursework and recommended sequence (40 upper division semester units (60 quarter units)/including 9 semester units (12 quarter units) upper division general education)
- Program alignment with industry standards
- Faculty commitment/minimum qualifications
- Program capacity
- Program facilities and equipment
- Required internship and/or directed clinical practice
- Accreditation and compliance (ACCJC and any external accreditation or licensure requirements)
- Estimated costs to students
- Funding plan

- Adequate human administrative support—support staff, counselors, DSPS, and faculty
- Financial and physical resources and processes (initiate, maintain, and monitor the BS degree)
- Library and learning resources (quality, currency, variety, quantity and depth)
- Facilities and equipment

- College mission “high-quality undergraduate education at an affordable price for students and the state”
- Necessary updates to Student System
- Curriculum development and approval process for upper division
- Financial Aid Eligibility updated to include BS Degrees

Acronyms and Organizations

- ACCJC: Accrediting Commission for Community and Junior Colleges
- Baccalaureate Degree Pilot Program Handbook
- BDP: California Community Colleges Bachelor's Degree Programs
- BS: Bachelor's of Science Degree
- CCBA: The Community College Baccalaureate Association
- CCC Local GE: California Community Colleges Local General Education Pattern
- CCCBA: California Community College Baccalaureate Association
- CIP Code: Classification of Instructional Programs
- COCI: Chancellor's Office Curriculum Inventory
- COMIS: Chancellor's Office Management Information System
- CSU GE Breadth: California State University General Education
- DOE: Department of Education
- IGETC: Intersegmental General Education Transfer Curriculum
- PCAH: Program and Course Approval Handbook
- TOP Code: Taxonomy of Programs