I. Call to Order and Adoption of the Agenda
The meeting was called to order at 10:39. J. Freitas filled us in on some fun facts of LACC, a little history, and explained loud noises in the building.
Agenda approved/

II. Approval of the April 13, 2016 Minutes
Minutes were approved as written.

III. Curriculum Institute Planning
a. Finalize Institute Program
   ACTION – Send final breakout titles, descriptions, co-presenters to John F by June 6, 2016
   ACTION – Register for CI
   i. Facilitation preferences
   ii. Breakout descriptions – John will check with Cleavon Smith on Cultural Competency Across the Curriculum breakout idea (Breakout 6).
   iii. General Session 3 – Poll Everywhere: on Effective Curriculum Approval Processes, smart phone, interactive, ACTION – Vivian will address the technology and build the program,
   ACTION – All will come up with questions serious and funny
b. Theme Idea – “Curriculum Forward” Pathways through Curriculum
c. Deadlines
d. Institute logistics/Committee member registration

IV. Course Outline of Record paper revision
a. Update from April Executive Committee meeting
b. Next steps

V. SACC Update
a. PCAH and Submission Guidelines status
b. Status of change to Title 5 section 55100 – stand-alone course
c. Proposed change to Title 5 section 55023 – noncredit SP progress indicator

d. Draft Title 5 revisions to credit hour language – various sections

e. Other items

VI. Announcements

a. Next scheduled phone meetings – May 25, June 22, June 29 (all at 2:00)
b. Applications for statewide service – submit soon!
c. Faculty Leadership Institute, June 9-11, Mission Inn (Riverside)
d. Curriculum Institute, July 7-9, Doubletree Anaheim-Orange County; pre-session July 6

VII. Adjournment

Status of Previous Action Items:

a. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1. Staff will compiled the results and drafted a summary report. However, too many colleges had multiple responses, which made the results unreliable. Staff filtered the results to include only responses from senate presidents, CIOs and CTE liaisons and drafted a new summary.
b. Effective curriculum processes position paper – completed. The paper was adopted by the ASCCC at spring 2016 plenary.
c. COR paper revision – in progress. A workgroup met and reviewed the 2008 paper, identified topics that need to be either added or updated, and recommended that the current format be retained. The update proposal was approved by the Executive Committee with some additions. There will be a conversation with the new Curriculum Committee Chair about whether or not to work on the revision during the summer.
d. Curriculum Institute planning – in progress. The initial draft outline was submitted to the Executive Committee for review at its March meeting. Comments were provided, and the Curriculum Committee will discuss further at its March 9 meeting. The Curriculum Committee will finalize the program at the May 14 meeting for final approval by the Executive Committee at its May 20 meeting.
e. Availability of major prep classes (Resolution 9.04 F12) – deferred.