



# Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

## CURRICULUM COMMITTEE

Saturday, May 14, 2016

10:30-2:30

Los Angeles City College

855 N. Vermont Avenue

Los Angeles, CA 90029

Science and Technology (SCI) 324

Park in Lot 4

(<http://lacitycollege.edu/public/cmap/LACC-Campus-Map.pdf>)

CCC Confer

888-886-3951

Passcode: 133648

### Minutes

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Members Present: John Freitas, Ginni May, Tiffany Tran, Vivian Varela, Michael Heuman, Lori Bennett, Toni Parsons, Diana Hurlbut, Bernard McFadden

- I. Call to Order and Adoption of the Agenda  
The meeting was called to order at 10:39. J. Freitas filled us in on some fun facts of LACC, a little history, and explained loud noises in the building.  
Agenda approved/
- II. Approval of the April 13, 2016 Minutes  
Minutes were approved as written.
- III. Curriculum Institute Planning
  - a. Finalize Institute Program  
**ACTION – Send final breakout titles, descriptions, co-presenters to John F by June 6, 2016**  
**ACTION – Register for CI**
    - i. Facilitation preferences
    - ii. Breakout descriptions – John will check with Cleavon Smith on Cultural Competency Across the Curriculum breakout idea (Breakout 6).
    - iii. **General Session 3 – Poll Everywhere: on Effective Curriculum Approval Processes, smart phone, interactive, ACTION – Vivian will address the technology and build the program, ACTION – All will come up with questions serious and funny**
  - b. Theme Idea – “Curriculum Forward” **Pathways through Curriculum**
  - c. Deadlines
  - d. Institute logistics/Committee member registration
- IV. Course Outline of Record paper revision
  - a. Update from April Executive Committee meeting
  - b. Next steps
- V. SACC Update
  - a. PCAH and Submission Guidelines status
  - b. Status of change to Title 5 section 55100 – stand-alone course

- c. Proposed change to Title 5 section 55023 – noncredit SP progress indicator
- d. Draft Title 5 revisions to credit hour language – various sections
- e. Other items

VI. Announcements

- a. Next scheduled phone meetings – May 25, June 22, June 29 (all at 2:00)
- b. Applications for statewide service – submit soon!
- c. Faculty Leadership Institute, June 9-11, Mission Inn (Riverside)
- d. Curriculum Institute, July 7-9, Doubletree Anaheim-Orange County; pre-session July 6

VII. Adjournment

Status of Previous Action Items:

- a. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1. Staff will compiled the results and drafted a summary report. However, too many colleges had multiple responses, which made the results unreliable. Staff filtered the results to include only responses from senate presidents, CIOs and CTE liaisons and drafted a new summary.
- b. Effective curriculum processes position paper – completed. The paper was adopted by the ASCCC at spring 2016 plenary.
- c. COR paper revision – in progress. A workgroup met and reviewed the 2008 paper, identified topics that need to be either added or updated, and recommended that the current format be retained. The update proposal was approved by the Executive Committee with some additions. There will be a conversation with the new Curriculum Committee Chair about whether or not to work on the revision during the summer.
- d. Curriculum Institute planning – in progress. The initial draft outline was submitted to the Executive Committee for review at its March meeting. Comments were provided, and the Curriculum Committee will discuss further at its March 9 meeting. The Curriculum Committee will finalize the program at the May 14 meeting for final approval by the Executive Committee at its May 20 meeting.
- e. Availability of major prep classes (Resolution 9.04 F12) – deferred.