



Academic Senate for California Community Colleges

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Curriculum Committee Meeting

Date: Saturday, 24 September 2016

10:00 AM – 3:00 PM

Location: Los Angeles Valley College

Student Services Conference Room (SSC 110)

5800 Fulton Ave, Valley Glen, CA 91401

Parking in Lot A: No Permit Required

CCC Confer

Passcode: 727937

1-719-785-4469 or

1-888-450-4821

MINUTES

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- I. Call to Order -10:10am
 - II. Committee members present; Dolores Davison (chair); Randy Beach (second); Michael Bowen, Karen Daar, Darryl Isaac, Michelle Sampat, Michael Wyly
Committee members absent: Dorothy Hendrix, Bernard McFadden
 - III. Welcome and Introductions + Notetaker
Randy and Michelle will both keep notes.
 - IV. Logistics:
Dolores explained the logistics associated with travel and reimbursements. Hyperlinks to useful documents are included on the agenda. For the Curriculum institute, committee travel, mileage and hotel are covered. For regionals, mileage is covered, but not hotel. Travel form at: <http://www.asccc.org/content/flight-and-travel-request>
Reimbursement forms at:
http://www.asccc.org/sites/default/files/SenateReimbursementForm2016_1.pdf
 - V. Discussion items, with action as needed
The committee discussed the regional meetings and potential breakout topics. Skyline will host North Regional on Friday, 10/21 and Mt. San Antonio College in the South on Saturday, 10/22. Michael W, Dolores, Randy will be at North meeting. Dolores, Randy, Cheryl and Lorraine will lead the presentations and work with others to complete them. The regionals will feature breakouts on the following topics:
 - Dual Enrollment (Michael W)(Michael B in South facilitate)
 - COCI and PCAH (Dolores)
 - Noncredit and Contextualized Learning (Cheryl)
 - Z degrees (LeBaron and Dolores)
 - CCCCO Update (Jackie)
 - Workforce recommendations on curriculum (Lorraine) (Darryl in South work with

The committee discussed developing a survey for the event that includes open-ended questions about what participants would like to see more of in the regionals.

a. Curriculum Paper on Course Outlines of Record

The timeline to write and present the paper for approval is aggressive. All revisions are due to Dolores no later than November 14. The timeline is as follows:

- First read at the January ASCCC Executive Committee
- Second read and approval at the February Executive Committee meeting.
- Paper will be included with resolutions packet made available to the field prior to the area meetings.

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Assignments

- Abstract, Intro and How to Use (Dolores and Randy)
- Planning COR and Components of COR (Karen-Lead, Michael B, and Michelle)
- Elements that apply to credit Michael W-Lead and Darryl)
- Elements that apply to noncredit (Michael W-Lead and Darryl)
 - Randy will work on SLO portion of these.
 - The discussion of credit hours is in the new PCAH. This section should be recreated using what is in the new PCAH.
- Relevant Course Outline (Dolores-Lead, Michael W)
- General Curriculum Consideration (Karen, Michelle-Lead, Dolores)
 - This section should include a section on stand alone courses.

Editing and revision will be done by Dolores and Randy

Dolores will reach out to Tiffany at Santiago Canyon for example course outlines

Dolores will discuss the paper with Dorothy and assign sections to her based on her interests and comfort level.

b. Assigned resolutions and WFTF priorities for the Curriculum Committee (attached)

F15 9.12 Randy and Dolores will draft a rostrum article with input from the committee

F15 9.13 This resolution will be reassigned to the task force on C-ID.

S13 9.01 The committee will reevaluate this after the CCCC task force on Curriculum reports out in October

S15 9.02 Language addressing this resolution has been added to the PCAH.

S15 9.03 Language addressing this resolution has been added to the PCAH.

S16 18.02 A survey to the field will be needed.

S16 9.12 This resolution is being addressed through the Data Unlocked work being done by WestED in cooperation with ASCCC.

S16 9.06 The committee will revise its charge and present to the ASCCC Executive Committee for action.

S16 9.10-Pam Walker and the CCCC task force will be reviewing this topic. The committee will reevaluate this after the CCCC task force on Curriculum reports out in October.

Recommendations of the Strong Workforce Task Force will be addressed by other committees in conjunction with curriculum at plenary, etc..

c. Plenary Session

Committee members attending plenary may be asked to assist giving breakouts.

Currently there are two breakouts on curriculum on hot topics and guided pathways.

d. Plenary Resolutions on Curriculum

Dolores discussed resolutions coming to plenary in November from the Curriculum Committee. One resolution is on dual enrollment and one on maintaining a single process for all curriculum approval. Michael W offered some revisions to the resolution on dual enrollment to include an emphasis on developing sustainable dual enrollment programs.

e. Curriculum Institute – 12-15 July 2017 in Riverside

Dolores discussed logistics and planning for the institute.

f. Meeting Schedule

12/6/16 8:30-10 AM Phone Meeting

1/17/17 8:30-10 Phone Meeting

2/25/17 10-3, Face to Face-Mt. San Antonio College

3/21/17 8:30-10 AM Phone Meeting

4/18/17 8:30-10 AM Phone Meeting

5/6/17 10-3, Face-to-Face Meeting (Los Angeles Valley College)

VI. Announcements

No new announcements

VII. Adjournment

3:25 PM