



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

CURRICULUM COMMITTEE

Wednesday, March 9, 2016

2:00 - 3:00 PM

CCC Confer

888-886-3951, www.cccconfer.org

Passcode: 133648

(Meet & Confer Access Available, Closed Captioned)

MINUTES

Members present: John Freitas, Michael Heumann, Toni Parsons, Ginni May

Minutes taken by Ginni May

John will see if committee members are able to meet on March 23.

John reported on Exec Committee comments on Effective Practices paper.

- I. Call to Order and Adoption of the Agenda – 2:03 pm
- II. Approval of the February 10, 2016 Minutes – will consider at the next meeting
- III. Curriculum Institute Planning
 - a. Report on Executive Committee review of draft program
 - b. Theme
 - c. Next steps:
 - John will put draft topics in program
 - Committee members will decide which breakouts to facilitate or present and Exec members will be included as well – 4 to 5 breakouts at most
 - Use the attendees list to consider other folks to present
 - Julie A is checking to see the hotel will allow a pre-session
 - Start institute with a General Session
 - Breakout sessions will be 1 hour 15 minutes
 - Foundation Reception 5:30-7:00
 - Raffle drawing on Saturday at General Session and maybe one on Friday as well
 - General Session – Table discussions and report out: Streamlining Curriculum, C-ID/OEI (Saturday), PCAH, President’s Welcome/CCCCO
 - Pre-session – Data Unlocked for all and then breakout in to tracks (or is it tracts?)
 - We will have a refined version of the Program for the April meeting in order to present to Exec at their May meeting
- IV. Course Outline of Record paper revision
 - a. Report of work group
 - Same structure as earlier paper, much like a text book is revised
 - John used Table of Contents to begin outline and then added in new topics that were by

work group earlier.

b. Next steps:

We need to determine which committee members will write on which topics – the committee discussed a process to determine this

The committee went over the list of topics and added needed topics to appropriate areas

John will type up committee changes and bring to Exec as outline for approval, he will do an initial topic assignment and the committee will discuss, wheel and deal...

V. Spring plenary planning – Plenary is April 21-23

a. Resolutions – all committee resolutions are moving forward to plenary

i. Ideas for new resolutions for Area meetings

ADTs where one college has a C-ID course different from another college's C-ID course and reciprocity, John will ask Tiffany, if Tiffany cannot then Michael will

b. Update on plenary program

John detailed the structure of the Joint Meeting event with CIOs, CSSOs, CCCAOE

John may not need committee members at breakouts, but possibly some scribes

VI. Announcements

a. Senate Executive Committee positions open for election was announced.

b. Next meeting – April 13, 2:00 (online); Saturday, May 14, 10-3, Sacramento

c. Academic Academy, March 17-19, Sacramento Grand Sheraton

d. Spring Area Meetings – April 1st (Areas A and B), April 2nd (Areas C and D)

e. Spring Plenary Session, April 21-23, Sacramento Convention Center/Sacramento Grand Sheraton

f. CTE Leadership Institute, May 6-7, Doubletree Anaheim-Orange County

g. Faculty Leadership Institute, June 9-11, Mission Inn (Riverside)

h. Curriculum Institute, July 7-9, Doubletree Anaheim-Orange County

VII. Adjournment – 3:15 pm

Status of Previous Action Items:

a. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1. Staff will compile the results and drafted a summary report. However, too many colleges had multiple responses, which made the results unreliable. Staff filtered the results to include only responses from senate presidents, CIOs and CTE liaisons and drafted a new summary.

b. Effective curriculum processes position paper – completed. The white paper will be incorporated into the position paper. The paper outline was approved by the Executive Committee at its 11/4 meeting. The draft paper was reviewed for first reading by the Executive Committee at its February meeting, with comments and suggestions received and integrated into the draft paper. The Executive Committee approved moving the paper forward for adoption by the body. Adoption by the body is anticipated at Spring

2016 Plenary.

- c. COR paper revision – in progress. A workgroup met and reviewed the 2008 paper, identified topics that need to be either added or updated, and recommended that the current format be retained. The update proposal will go to Exec at its April meeting and the goal is to bring the revision to Exec in May for first reading.
- d. Curriculum Institute planning – in progress. The initial draft outline was submitted to the Executive Committee for review at its March meeting. Comments were provided, and the Curriculum Committee will discuss further at its March 9 meeting.
- e. Separate definition of Basic Skills for ESL (Resolution 7.05 F14) – reassigned. The Executive Committee reassigned this to SACC.
- f. Availability of major prep classes (Resolution 9.04 F12) – in progress. Ginni and John will draft a Rostrum article.