



Academic Senate for California Community Colleges

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CURRICULUM COMMITTEE

Wednesday, November 11, 9:00 AM

CCC Confer

888-886-3951, www.cccconfer.org

Passcode: 133648

(Meet & Confer Access Available, Closed Captioned)

MINUTES

Members Present: John Freitas, Ginni May, ~~Ryan Carey~~, Tiffany Tran, Vivian Varela, Michael Heuman, Lori Bennett, ~~Gerold Sirotnak~~, Sofia Ramirez Gelpi, Diana Hurlbut

Guests: Cheryl Aschenbach, Erik Shearer, Dolores Davison, Julie Bruno, Kim Schenk

Minutes by Ginni May

- I. Call to Order and Adoption of the Agenda – John called the meeting to order at 9:06 in his Tom Brokaw voice.
- II. Approval of the October 21, 2015 Minutes
- III. Regional meetings planning
 - a. Deadline for finishing breakout presentations – TODAY, November 11: send to John, John listed the breakouts that have come in and indicated those that needed to be submitted still.
 - b. Final review of program – John reviewed the program, the program online is slightly different than the one John printed up, so John will follow up.
 - c. Logistics and sign-in – all presenters arrive between 8:30 and 9:00 to help set up, Edie Martinelli will be sending materials to colleges: name tags, sign in sheets, etc. There will be no ASCCC staff at the meetings; the committee is setting up. Dolores will bring some materials from last year in case materials do not make it to the colleges. It was suggested that some arrive earlier than 8:30. John will send the set up list to the committee members.
John has room assignments.
Solano requires a parking permit so print it ahead of time – Student Parking Lot 2
Mt. SAC does not require a parking permit – Parking Lot G
Sign-ins: John will print several copies and those of us who are not part of the morning sessions will subdivide and sign folks in.
Internet Access: has been requested, and John will do some checking for access codes, etc.
Dolores is doing the alphabet signs.

Curriculum Regionals Reminders:
If you are bringing a MAC, bring your adaptors in order to be able to plug them into the projection system.
Individual breakout groups can talk between now and Friday regarding their presentations.
- IV. Effective Curriculum Processes –Paper (Resolution 9.01 S15)
 - a. Final outline – Exec comments, John revised the outline a bit to reflect the comments from Exec Committee.

External Forces instead of Accreditation, so John merged stuff together at the beginning with work force?

Curriculum Committee area: added stuff about including counselors, librarians, etc.

There is a slight reorganization.

b. Paper section assignments

Section	Assigned to...
I, II.A, II.B	Ginni, John
II.C.1, II.C.2	Michael
II.C.3, II.C.4	Sofia and Diana
II.C.5	Ginni
II.D	Michael and Vivian
II.E	Tiffany
III.	John and Ginni
IV.	All
V.	John and others as appropriate
Editing	Michael, Tiffany, Ginni

c. Timeline for bringing to spring plenary – need sections to have drafts written before December holidays by December 16 meeting, first draft to John and Ginni by January 4, to get feedback from Exec at the January Exec meeting, first reading by Exec February 5, second reading by Exec March 4

V. Meeting calendar for spring – we will continue on Wednesdays at 2:00. John will send a doodle poll for us to respond with dates that we cannot attend.

VI. Other items on the radar

- a. CTE Curriculum Academy
- b. Instructional Design and Innovation Institute
- c. Regional coordination survey results – survey ends November 1
- d. Curriculum Institute planning

VII. Announcements

- a. Next meetings – Wednesday, December 2 and Wednesday, December 16, 2 PM; Monday, January 11, 2016, 10-3 at Moorpark College
- b. CTE Curriculum Academy, January 14-15, Napa Valley Marriott
- c. Instructional Design and Innovation Institute, January 21-23, Riverside Convention Center
- d. Accreditation Institute, February 19-20, Marriott Mission Valley, San Diego
- e. Academic Academy, March 17-19, Sacramento Grand Sheraton

VIII. Adjournment – 9:51 am

Status of Previous Action Items:

- a. Meeting calendar – in progress. The committee approved the calendar through January 11, 2016. The spring calendar still needs to be determined.
- b. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1.
- c. Effective curriculum processes position paper – in progress. The white paper will be incorporated into the position paper. The paper outline needs to be approved by the Executive Committee at its 11/4 meeting, with draft paper going to Exec for a first reading in February and action in March for approval by the body in April.
- d. COR paper revision – in progress. A workgroup will review the 2008 paper and identify which parts need to be updated. The outline should be submitted to the Executive Committee for approval by its February meeting.