



Academic Senate for California Community Colleges

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CURRICULUM COMMITTEE

Monday, January 11, 2016

10:00 AM - 3:00 PM

Moorpark College

Academic Center, AC-221

7075 Campus Road

Moorpark, CA 93021

(Park in Lot F)

CCC Confer

888-886-3951, www.cccconfer.org

Passcode: 133648

(Meet & Confer Access Available, Closed Captioned)

MINUTES

Members Present: John Freitas, Ginni May, Tiffany Tran, Vivian Varela, Michael Heumann, Lori Bennett, Diana Hurlbut, Bernard McFadden

Minutes by Ginni May

- I. Call to Order and Adoption of the Agenda – John called the meeting to order at 10:00
John will add a brief update to the PCAH
- II. Approval of the December 16, 2015 Minutes – approved
- III. Curriculum Institute Planning
 - a. Brainstorming of general session and breakout topics, possible presenters
Have initial presentation to Exec by March meeting.
Finalized program to Exec by May meeting.
Identify broader topics/strands first, and then identify more detailed topics. Try to avoid just repeating last year's CI.
8 Breakout Session, 3 General Sessions, 1 Bootcamp,
The committee brainstormed:
Possible Strands –
 - CTE: not a strand but infused throughout the entire program
 - Basics/Newbies/Beginners (Bootcamp – get actual curriculum specialists?, engaging the curriculum committee – no bobble heads, running curriculum committee meetings, etc.)
 - Distance Ed (nice models, regular and effective/substantive contact, accreditation, OEI, flipped classroom, from the COR to instructional design,)
 - State-wide/CCCCO updates (PCAH, High Unit ADTs – what to do about high unit courses, OEI, CAI, EPI, IEPI – 3P presentations, New Area of Emphasis Degrees,

- table top discussions with CO staff by staff area – need WIFI for this, WFTF)
- Leadership (encourage senate presidents – breakout by senate presidents, explaining unit loads to board members/policy makers, Impact of curricular decisions on students, what do you need to know about C-ID?, succession planning/grooming leaders, CIO/Deans, impact of curricular decisions on students and FTES/Budget)
- Noncredit and Not-for-credit (CDCP vs. regular, how to start a noncredit program or establishing noncredit from nothing, differences)
- General Education (Local vs. IGETC vs. CSU GE approval, double counting, math requirements and alternative math pathways)
- Intersegmental Issues (ADT and CSU Transfer Pathways, UCI use of C-ID for articulation of engineering UC and C-ID, alternative math pathways)
- Effective and Efficient Practices (Public Information – catalogs, schedules, curriculum handbook, faculty handbook, placing courses in different disciplines, experimental courses, take emotion out of curriculum, CTE and regional consortia)
- Student Success and Equity (Dual Enrollment, Pathways, Acceleration/Immersion in Basic Skills, alternative math pathways, curriculum and DSPS)

GENERAL SESSIONS –

- panel on course units or something CIO, trustee, student, AS President, Curriculum Chair, High Unit Major Faculty (physics, math, etc.) (**plenary?**)
- WFTF Implementation
- Integration/Coordination SSSP, Student Equity, BSI Plans (**plenary?**)
- Common Core and Higher Ed

NOTES – assigned seating for Exec members at lunch to spread them out

b. Theme:

Last three themes: Everything under the Sun, Curriculum After Dark, Healthy

Curriculum: Getting it into Shape and Keeping it that Way

Ideas: Corraling your Curriculum

c. Planning calendar and next steps:

Wednesday, January 27 – Finalize outline for CI program,

Wednesday February 10 – focus on Effective Practices Paper

IV. Effective Practices Paper (Resolution 9.01 S15)

a. Review and discussion of current draft:

- draft paper is due to ASCCC by January 21.

b. Next steps:

- send John job descriptions of “curriculum specialist” or equivalent, appendices,
- John will pull in regulatory and source references, etc.,
- The committee reviewed and established recommendations to be included in the paper

V. Assigned resolutions

a. 7.05 F14, Basic Skills Definition – feedback from the Executive Committee:

Exec has recommended that this be reassigned to SACC. The ASCCC should not really get into an official definition. SACC will look at coding issues.

- b. 9.01 S13, Regional Coordination of Course Offerings – update on survey status
Ginni and John will work on a Rostrum Article
- c. Assigned resolutions from fall 2015 plenary (proposed) – 9.08, 9.09, 9.11, 9.12
Three will definitely come to us.
9.08 will go into the paper that the committee is writing.
9.09 will likely be directed to SACC.
9.11 will go into a Rostrum Article.
9.12 will go into a Rostrum Article. 9.11 and 9.12 could be put into the same Rostrum Article.

VI. Spring plenary planning – Plenary is April 21-23

- a. Possible breakout topics – due January 21:
 - Panel on Curriculum Structure and Process – discussion starting with guided questions then opening up to the breakout attendees
 - Exploring Regional Coordination of Programs (ties in with Resolution and WFTF)
 - High Unit ADTs: Something’s Gotta Give – Intended Outcome: Ideas for Solutions
 - Understanding Transferable vs. Articulated Courses (partner with TASSC – and make it fun – look at CORs and see if attendees can tell the difference)
- b. Possible resolutions – due mid-February
 - The committee discussed a resolution regarding the “maximum” of 60 units for the ADT degrees.
 - 1-unit work experience is 60 hours unpaid or 75 paid, the committee talked about a resolution about having half-unit increments.
 - At the CCCCO, non-substantive course changes to automatically slurp over to the program
 - Update some old Curriculum Papers
 - More issues will be discussed at February meeting.

VII. Review of calendar and next meetings

- a. Set next phone meeting dates:
 - Wednesday, January 27 – Finalize outline for CI program,
 - Wednesday February 10 – focus on Effective Practices Paper
- b. Set an in-person meeting for late April or early May
 - John will send Doodle Poll

VIII. Announcements

- a. Next meetings –
- b. CTE Curriculum Academy, January 14-15, Napa Valley Marriott
- c. Instructional Design and Innovation Institute, January 21-23, Riverside Convention Center
- d. Accreditation Institute, February 19-20, Marriott Mission Valley, San Diego
- e. Academic Academy, March 17-19, Sacramento Grand Sheraton
- f. Spring Area Meetings – April 1st (Areas A and B), April 2nd (Areas C and D)
- g. Spring Plenary Session, April 21-23, Sacramento Convention Center/Sacramento Grand Sheraton

- h. CTE Leadership Institute, May 6-7
- i. Faculty Leadership Institute
- j. Curriculum Institute

IX. Adjournment – 3:05 pm

Status of Previous Action Items:

- a. Meeting calendar – in progress. The committee approved the calendar through January 11, 2016. The committee agreed on which dates to reserve for meetings in the spring, with the understanding that not all dates will be used.
- b. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1. Staff will compile the results and draft a summary report.
- c. Effective curriculum processes position paper – in progress. The white paper will be incorporated into the position paper. The paper outline needs to be approved by the Executive Committee at its 11/4 meeting, with draft paper going to Exec for a first reading in February and action in March for approval by the body in April.
- d. COR paper revision – in progress. A workgroup will review the 2008 paper and identify which parts need to be updated. The outline should be submitted to the Executive Committee for approval by its February meeting.
- e. Separate definition of Basic Skills for ESL (Resolution 7.05 F14) – in progress. The committee will research definitions of basic skills and bring back for discussion at the January meeting.
- f. Availability of major prep classes (Resolution 9.04 F12) – in progress. Ginni and John will draft a Rostrum article.