



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

CURRICULUM COMMITTEE

Wednesday, October 14, 2:00

CCC Confer

888-886-3951, www.cccconfer.org

Passcode: 133648

(Meet & Confer Access Available, Closed Captioned)

MINUTES

Members Present: John Freitas, Ginni May, Ryan Carey, Tiffany Tran, Vivian Varela, Michael Heuman, Lori Bennett, Gerold Sirotiak, Sofia Ramirez Gelpi, Diana Hurlbut

Guests:

Minutes taken by Ginni May

- I. Call to Order and Adoption of the Agenda
Meeting called to order at 2:05.
Added an item.
- II. Approval of the September 16, 2015 Minutes
John sent some corrections.
MSP (Tiffany/Michael)
- III. Effective Curriculum Processes – Paper (Resolution 9.01 S15)
 - a. Review and approve draft outline
Executive Committee approved the White Paper
Need to get outline for Paper approved by Executive Committee. The outline that John sent is pulled out of our first rough draft of the White Paper. What about II.C.3 – Training and Writing a COR for a new course? Let's change it to "Proposing a New Course" and elements were discussed. What about II.C.5 – Understanding Chancellor's Office requirements? It was suggested this become a sub-bullet under 3 and 4 with the following title "???". Add "Funding" under Training and Resources and Staffing. The funding should not come out of Professional Development, the college should pay for it separately, like the Academic Senate. Also add Articulation Officers under Resources and Staffing. More CTE funding is needed. We should add an item under II.C Training: working with Regional Consortia, and outline the steps. We should be careful not to duplicate the PCAH. We are trying to recommend to the college and curriculum committee processes to speed up the curriculum approval process. Should CTE and Regional Consortia be its own letter, say the new D?

Send John additional comments. This is due to the Executive Committee by October 20.
- IV. Regional meetings planning
As of today, there are 100 people registered at the South Regional and 60 at the North Regional.
 - a. Agenda and breakout assignments – assignments made and agreed upon.
CCC Confer has been a blast. Assignments are good. We should talk about the breakouts themselves. We are developing the powerpoints. Agenda is good and agreed upon.

- b. Breakout descriptions – If you see your name on a breakout, reach out to the others and start working on them. We will use our professional judgement. **ASSIGNMENT: Need descriptions for breakouts before October 21. Diane – curriculum chairs, Ginni – SLOs and Objectives, John – Local Curriculum, Michael – DE, John will work with Cheryl. Send to John by Monday night 10-19.** Next meeting will be all about Curriculum Regionals.
- V. PCAH revision status and COR Paper revision (Resolution 9.06 F14)
- a. Work plan for COR paper revision
John needs to set up a meeting for the workgroup for the COR paper revision.
John updated the committee on the status of the PCAH. Folks were happy.
- VI. Fall plenary planning – Plenary is November 5-7
- a. Breakout session – John is facilitating the CO one; Ginni, Diana, Michael, and John are doing the Curriculum Processes
 - b. Resolutions – The Repeatability resolution was not sent forward by the Executive Committee. Such courses should meet the requirement of repeatability. The Noncredit Resolution was combined with one from the Noncredit Committee. The Credit Hour Resolution is being held until the PCAH is done. The Curriculum Specialist resolution was not sent forward by the Executive Committee since it was seen as intruding on local issues. We can stress the importance of sufficient resources in our paper.
- VII. Other items on the radar
- a. CTE Curriculum Academy – January 14-15: we are asked to help out.
 - b. Instructional Design and Innovation Institute – We may be called on to help out, John will keep us posted.
 - c. Curriculum.net website – it needs updating. John will find time to go through the website and identify issues. If anyone else identifies issues, send them to John. We could each look at subsections and report to John. This will be on the agenda for next Wednesday: each committee member will get an assignment.
 - d. Any issues that are arising, let John know so that he can put them on SACC – curriculum policies From CTE Regional – What barriers are in place and what needs to change?
Will address experimental offerings
- VIII. Announcements
- a. Next meetings – Wednesday, October 21, 2:00, November 11, 9:00 AM
 - b. CTE Regional Meetings – October 9 (North), October 10 (South), October 16 (Bay Area), October 17 (Central)
 - c. ASCCC Area meetings October 23 and 24, locations vary. Contact your area representatives.
 - d. ASCCC Fall Plenary Session, November 5-7, Irvine Marriott Hotel.
 - e. Curriculum Regional Meetings – November 13 (Solano College) and November 14 (Mt. San Antonio College)
 - f. CTE Curriculum Academy, January 14-15, Napa Valley Marriott
 - g. Instructional Design and Innovation Institute, January 21-23, Riverside Convention Center
 - h. Accreditation Institute, February 19-20, Marriott Mission Valley, San Diego
- IX. Adjournment – 14 minutes over and we are done until 2:00 a week from now. Our focus will be the Regionals and the website.

You must register for the regionals!

Status of Previous Action Items:

- a. Effective curriculum processes white paper – completed. The Executive Committee approved the white paper, which was distributed to the field on October 5. Printed copies will also be available at plenary session.
- b. Meeting calendar – in progress. The committee approved the calendar through January 11, 2016. The spring calendar still needs to be determined.
- c. Fall plenary breakouts and resolutions – in progress. Breakouts approved by Exec are Chancellor's Office update (to include PCAH update), Efficient Curriculum Processes and Implementing CDCP noncredit. Committee resolutions to in Area Meeting packet are the resolutions on local review of curriculum processes and the Title 5 definition of the credit hour. The resolution on system guidelines for noncredit was merged with a resolution from the Noncredit Committee to revise the noncredit paper. Local policies on the credit hour was pulled because it was felt the credit hour memo needed time to take effect first. The mandatory repeats of prerequisites resolution was pulled because we believe that Title 5 already allows for what is requested. Curriculum specialists resolution was pulled because there was a feeling that intruded too much on local matters, and the need for resources for curriculum committees can be better addressed in the paper.
- d. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1.
- e. Effective curriculum processes position paper – in progress. The white paper will be incorporated into the position paper. The paper outline needs to be approved by the Executive Committee at its 11/4 meeting, with draft paper going to Exec for a first reading in February and action in March for approval by the body in April.
- f. COR paper revision – in progress. A workgroup will review the 2008 paper and identify which parts need to be updated. The outline should be submitted to the Executive Committee for approval by its February meeting.