



Academic Senate for California Community Colleges

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CURRICULUM COMMITTEE

Wednesday, December 2, 2015, 2:00 PM

CCC Confer

888-886-3951, www.cccconfer.org

Passcode: 133648

(Meet & Confer Access Available, Closed Captioned)

Minutes

Members Present: John Freitas, Ginni May, ~~Ryan Carey~~, Tiffany Tran, Vivian Varela, Michael Heumann, Lori Bennett, ~~Sofia Ramirez-Gelpi~~, Diana Hurlbut, Bernard McFadden

Minutes by Ginni May

- I. Call to Order and Adoption of the Agenda – meeting called to order at 2:06, John welcomed us to our umpteenth curriculum committee meeting this year
- II. Approval of the November 11, 2015 Minutes – approved as sent out
- III. Effective Curriculum Processes –Paper (Resolution 9.01 S15)
 - a. Review of progress – Folks have been sending sections to John. *Send everything to John by December 14 or earlier* so that we can have a rough draft, real rough draft ready for December 16.
 - b. Timeline for bringing to spring plenary – first draft to committee January 11, first reading by Exec February 5, second reading by Exec March 4
- IV. Assigned resolutions – review status
 - a. Resolutions that still need to be addressed – 7.05 F14; 9.04 F12
PCAH comes out in January and hopefully finally approved in May.
Send comments on the units worksheet to John and he will send them to Erik and Jackie.
John went through all of the other resolutions.
We will give some guidelines for the next curriculum committee on maintaining the curriculum website.
Survey is done on regional coordination of course offerings.
Pam Walker is working on compiling some information on what colleges are doing on veteran education. There is some stickiness with the law and John will report back.
So, now for 7.05 and 9.04...
7.05 F14 – Basic Skills Definition: In January, we will come up with a draft recommendation to take to SACC. The RP Group might be a resource on this with the Poppy Copy. Is there an official system definition? Probably not, just that we will know it when we see it. *Let's start looking for definitions and bring back to January meeting.*
9.04 F12 – Availability of major preparation, *add to Curriculum Institute, maybe Accreditation Institute, maybe bring to CIO institute, John and Ginni will write Rostrum Article, John and Ginni will talk to Randy about the Accreditation Institute*

BTW – register for Spring Plenary now and make your hotel reservations

V. Meeting calendar for spring – [Mull these over and we will finalize on December 16.](#)

Monday, January 11, 10-3, Moorpark College
Wednesday, January 28, 2:00
Wednesday, February 10, 2:00
Wednesday, February 24, 2:00
Wednesday, March 9, 2:00
Wednesday, March 30, 2:00
Wednesday, April 13, 2:00
Wednesday, April 27, 2:00
Wednesday, May 11, 2:00
Wednesday, May 25, 2:00 (or perhaps in-person?)
Wednesday, June 22, 2:00
Wednesday, June 29, 2:00

Important Fall/Winter dates

CTE Curriculum Academy – January 14-15 (Napa Valley Marriott)
Instructional Design and Innovation Institute – January 21-22 (Riverside Convention Center)
Spring Plenary Session – April 21, Sacramento Convention Center/Grand Sheraton Hotel
Curriculum Institute – July 7-9 (Doubletree Anaheim)

VI. Spring curriculum regional meetings – initial brainstorming, [more brainstorming will take place on December 16.](#) [John, Ginni and John Stankas exchanged some emails about focusing on baccalaureate requirements: GE, double counting, etc. Look at out of state CC to see how they have structured their GE, John Stankas has done this already.](#) [John will talk with Julie and David to see if these are feasible in light of all the events that are occurring in the spring.](#)

VII. Other items on the radar

- a. Curriculum Institute – start thinking of ideas! Let's not just roll over ideas from last year. We need to offer some new breakouts. Past CI programs are online. It was suggested that we might have a basic session explaining IGETC and CSU GE-Breadth, etc. We will talk more about this at our January meeting.
- b. CTE Curriculum Academy – Ginni or John may be presenting
- c. Instructional Design and Innovation Institute – nothing for committee to do
- d. Regional coordination survey results – will start looking at results and next steps

VIII. Announcements

- a. Next meetings – Wednesday, December 2 and Wednesday, December 16, 2 PM; Monday, January 11, 2016, 10-3 at Moorpark College
- b. CTE Curriculum Academy, January 14-15, Napa Valley Marriott
- c. Instructional Design and Innovation Institute, January 21-23, Riverside Convention Center
- d. Accreditation Institute, February 19-20, Marriott Mission Valley, San Diego
- e. Academic Academy, March 17-19, Sacramento Grand Sheraton

IX. Adjournment – great meeting ended at 3:09

Status of Previous Action Items:

- a. Meeting calendar – in progress. The committee approved the calendar through January 11, 2016. The spring calendar still needs to be determined.
- b. Regional coordination survey – in progress. The survey was distributed to the field on October 8. The deadline for responding is November 1. Staff will compile the results and draft a summary report.
- c. Effective curriculum processes position paper – in progress. The white paper will be incorporated into the position paper. The paper outline needs to be approved by the Executive Committee at its 11/4 meeting, with draft paper going to Exec for a first reading in February and

action in March for approval by the body in April.

- d. COR paper revision – in progress. A workgroup will review the 2008 paper and identify which parts need to be updated. The outline should be submitted to the Executive Committee for approval by it's February meeting.