



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

CURRICULUM COMMITTEE

Wednesday, February 10, 2016

2:00 - 3:00 PM

Meeting minutes

- I. Call to Order and Adoption of the Agenda
 - a. Members present: John/Toni/Ginny/Mike/Tiffany/Diana
- II. Approval of the January 27, 2016 Minutes (did not address as the minutes are not completed)
- III. Effective Curriculum Practices Paper – Executive Committee input and final review
 - a. Updated draft with suggestions from Executive Committee members
 - i. One suggestion was to include: Curriculum and SLO approval processes
 1. This was discussed and not generally accepted by members of exec
 2. **Not accepted** by members of the Curriculum committee
 - ii. Brown act and the running of CC meetings
 1. Diana suggested that the Brown act was for running the meeting and posting the agenda and does not address efficient COR management processes
 2. **Not accepted** by members of the Curriculum committee
 - iii. Julie Bruno suggested to replace the words academic administrator to educational administrator
 1. Freitas to seek clarification as to what Julie's intent.
 - a. Freitas believes the intention was to distinguish the differences between instructional deans and academic deans.
 - b. Academic deans include student services
 - iv. Curriculum Efficiency Survey completed last June
 1. John Inserted some of the survey summary was inserted into the paper
 2. John Inserted the summary as a new appendix
 3. These changes **were accepted** by members of the Curriculum committee
 - v. Suggestion that the paper address what about the curriculum process the curriculum chair shares information about the purpose of curriculum approval processes with external stake holders
 1. **Not accepted** by members of the Curriculum committee
 - vi. Curriculum Committee **agreed to keep** the addition of the job description of the Curriculum Specialist.
 - vii. All members must send any additional comments revisions by Feb 16th to Freitas

- IV. Curriculum Institute Planning
 - a. Curriculum Boot Camp
 - i. Could do boot camp Wed afternoon 2- 5 pm or TH morning prior to general session
 - ii. **Group voted on Wed afternoon 2-5 pm**
 - b. Review of refined list of breakout topics
 - i. From the COR to the classroom: the squiggly line in the water.
 - 1. Julie Adams and John Freitas proposed added a strand about instructional innovation/design
 - a. Making the connection between COR and the program; COR and the classroom.
 - 2. Where does the Curriculum line stops and academic freedom does takes over?
 - 3. From the COR to the classroom – one breakout
 - a. This is not a curriculum committee approval issue (how to instruct the material) but could be discussed around how the design of the COR influences the instruction
 - ii. Open educational recourses – Dolores suggested this
 - 1. AB798 grants be made available/
 - 2. appropriate use of the grants/
 - 3. role of faculty in the use of the grants/
 - 4. how it relates to the curriculum (use of open ed resources impact articulation)
 - c. General session/Key note
 - i. PCAH – this one is definite
 - ii. If new chancellor hired, give keynote?
 - iii. Foundation could have a raffle to help keep the faculty engaged
 - iv. Workforce task force implementation
 - v. Integration of SSSP with basic skills
 - vi. Presidents welcome and chancellor’s office (vice chancellor of academic affairs)
 - vii. Instructional innovation and relation to curriculum
 - d. Theme – Pathways to Curriculum/navigating pathways to your curriculum/pathways at a theme park leading to the tunnel of title 5, etc. ,~~the ADT rollercoaster, the pirates of the curriculum, the matterhorn of CTE, mr toad’s wild ride of online education, I could go on but that wouldn’t be the job of the note taker.~~ **Hahahaha!** 😊
 - e. From the COR to the classroom: the squiggly line in the water.
 - i. Julie Adams and John Freitas proposed added a strand about instructional innovation/design
 - 1. Making the connection between
 - a. COR and the program;
 - b. COR and the classroom.
 - ii. Where does the Curriculum line stop and academic freedom does takes over?
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 - 1. This is not a cc approval issue (how to instruct the material)
 - 2. But could be discussed around how the design of the COR influences the instruction

- f. Open educational recourses – Dolores suggested this
 - i. AB798 grants be made available/appropriate use of the grants/role of faculty in the use of the grants/how it relates to the curriculum (use of open ed resources impact articulation)
 - g. Next steps – John to clean up the first draft of the program outline to submit for March Executive Committee meeting (Exec agenda requests due February 18)
- V. Spring plenary planning – Plenary is April 21-23
- a. Review of draft resolutions and ideas for additional resolutions – due February 18
 - i. Toni raised a concern about how to deal with units for the directed clinical practice courses (required by outside agencies) in relationship to the CWE changes. John asked Toni to send him more information, who can raise the issue at SACC, and consider drafting a separate resolution to bring to the Area D meeting
 - ii. No objections about the resolutions
 - iii. ALL members review draft resolutions and send recommended changes to John by Feb 18th.
 - b. Update on plenary program
 - i. The program this year will be different from the past because ASCCC are holding it with other groups: There will be co-presenters from the various groups for presentations
 - ii. 4 total breakout sessions
 - 1. There is room for 15 concurrent breakouts
 - 2. 4 time slots
 - a. 2 of the time slots – Th of plenary devoted to workforce task force recommendations
 - i. Morning time slots: statewide update
 - 1. Need a CC member on that one
 - b. Two time slots: All other groups will be gone on Friday except us.
 - i. Curriculum structure and processes
 - 1. CIO could be on that one
 - ii. Regional coordination with Julie Bruno
 - 3. John to send out current draft agenda to all members
 - 4. All members to consider what breakouts they would like to participate in and inform John
- VI. Review Regional Coordination survey summary
- a. Ginny and John are to look at the responses and draft a rostrum article about it.
 - b. All members are to send ideas to John and Ginni regarding the survey and its implications
- VII. Review of calendar and next meetings
- a. Third in-person – Saturday, May 14 in Sacramento
 - i. Because we are meeting in person **May 11 phone meeting cancelled.**
 - ii. Meet at Senate Office/ John to confer with Julie Adams / 10 am to 3 pm
 - b. Next meeting March 9th at 2 pm

VIII. Announcements

- a. Next meeting – March 9, 2:00 (online)
- b. Accreditation Institute, February 19-20, Marriott Mission Valley, San Diego
- c. Academic Academy, March 17-19, Sacramento Grand Sheraton
- d. Spring Area Meetings – April 1st (Areas A and B), April 2nd (Areas C and D)
- e. Spring Plenary Session, April 21-23, Sacramento Convention Center/Sacramento Grand Sheraton
- f. CTE Leadership Institute, May 6-7, Doubletree Anaheim-Orange County
- g. Faculty Leadership Institute, June 9-11, Mission Inn (Riverside)
- h. Curriculum Institute, July 7-9, Doubletree Anaheim-Orange County

IX. Adjournment