



Academic Senate for California Community Colleges

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CURRICULUM COMMITTEE

Saturday, August 29, 2015

10:00 AM - 3:00 PM

Bldg. A100, Room A123

Irvine Valley College

5500 Irvine Center Dr.

Irvine, CA 92618

CCC Confer

888-886-3951, www.cccconfer.org

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(Meet & Confer Access Available, Closed Captioned)

MINUTES

Members Present: Michael Heumann, Ginni May (2nd), John Freitas (chair), Sofia Gelpi, Lori Bennett, Vivian Varela, Diana Hurlbut, Tiffany Tran, Ryan Carey, Gerald Sirotnak

Members Absent: Jason

- I. Call to Order and Adoption of the Agenda
Ginni will take minutes.
IVC Senate President welcomed us to IVC.
Meeting called to order at 10:13 and John began the recording.
Introductions
- II. Approval of the August 19, 2015 Minutes
Diana/Sofia MSC
- III. Meeting Calendar for 2015-2016 – Action
Phone – Wednesdays: 2:00-3:00—9/16, 10/7*, 14*, 21, 11/11 (9:00), 12/2, 16
In Person – Monday: 1/11, 10:00-3:00—Moorpark College, Burbank Airport
Regionals: Nov. 13, Solano—Nov. 14, Mt. SAC

Diana is going to check on using IVC Sharepoint, Googledocs will be considered
- IV. Review of Curriculum Committee priorities for 2015-2016
 - a. Executive Committee priorities – resolutions
Focus on the following:
 - i. **Major priority**—Resolution S15 9.01 – have white paper ready for Fall 2015 with full paper ready for spring 2016.
Create outline for paper first to get Exec approval
 - ii. **Monitor**—S15 9.02, 9.03 are being addressed with PCAH writing group, not for us

- iii. **Priority**—F14 7.05 Breakout at CI, conversation with NC Committee
- iv. **Priority**—F14 9.06 Wait for PCAH to be revised. It was recommended that we start with talking about Outcomes/Objectives – models, bring in expert, info in PCAH, set up workgroup to look at Mustard Book to see what really needs to be updated, send someone from our committee to PCAH committee meeting for observation and information, get a plan set up for next year’s Curriculum Committee
- v. **Major priority**—S13 9.01 Will review/revise survey today, Consider guidelines paper
- vi. **Priority**—F12 9.04 For CI 2016 Institute – ties in with Workforce Taskforce
- vii. **Priority**—S11 18.04 Will consult with David Morse and Pam Walker, research further, consider spring 2015 breakout, consider writing resolution/rostrum article to ask colleges to allow credit by exam for prior learning for veterans free of charge, AB 343 – change “shall” to “should” or “may”, ASCCC is on record for supporting credit for military educational experience in accordance with ACE recommendations.
- viii. **Priority**—F10 9.01 cccurriculum.net – needs to be updated and maintained, write user guide
- ix. S11 15.01 has been completed!

b. Regional Meetings and Institutes – see agenda item below

During Lunch, John provided a description of the ASCCC and the work of the Committees.

- V. Survey on Regional Coordination of Course Offerings (Resolution 9.01 S13) – Action Committee reviewed and finalized survey.
Add “Whereas” of resolution
Responder identify their college and role – specific colleges will not be identified
Question 2 – discussion ensued regarding who to send this survey to, we could ask that survey recipient to forward to person that could answer these questions. Eliminate this question and send to Senate Presidents and CIOs.
Question 3 – add a “do not know” option
Renumbering was agreed upon.
Questions were edited and clarified.
John will include all edits and send back to committee members for confirmation.
John would like a response from us by Sunday (tomorrow), 5:00 pm in order to send in for the Executive Committee Agenda.
- VI. Effective Practices Paper (Resolution 9.01 S15), white paper for fall
 - a. Review of results of curriculum efficiency and communication survey
<https://www.surveymonkey.com/results/SM-LSYP97LD/data-trends/>
 - b. Planning and timeline

ACTION – focus on White Paper for Best Practices for Efficient Approval of Curriculum – What can you do locally? Need draft by September 14: Sofia, Michael, Ginni. Michael and Ginni will send bulleted items to Sofia by September 6, using the results of the survey as needed.

VII. Review Workforce Task Force recommendations – Time Certain 1:00

a. Guest – ASCCC VP Julie Bruno

There are several recommendations that affect curriculum, Julie was on the Task Force, so John invited Julie to give us some background on the Task Force. Julie explained that the Task Force was convened in Fall 2014. It has been vetted in two town hall meetings this past week. It will go to the BOG in November for final approval (a week and a half after plenary). This will give us an opportunity to get feedback from the body and an ability to forward if needed. There is a perception “out there” that there is a need to improve the curriculum processes to expedite curriculum approval. It is important that curriculum is not sacrificed. A White Paper or formal Rostrum Article regarding this need with cautions could be written by the Curriculum Committee for Exec approval at Oct. 2. The paper would need to be done by September 21. It could just include effective practices that work like having curriculum approved monthly.

There was a level of frustration from our business and industry partners that they could not contribute to shaping our curriculum to meet their needs. This does not need to be done today since things are still being worked out through all groups: CCCC, ASCCC, etc.

Recommendation 10.a. regarding competency based education was brought up. It seems as though there is a need for industries/businesses to know that students have identified competencies. How would we as faculty address this? Some work and conversations around this area are needed. Competency based education needs to be clarified for many.

The ASCCC does not have an overarching plan yet, so do not do too much yet.

Diana provided us with a summary from the CCCAOE. Diana will send it to Julie B.

John asked Julie about Breakout topics for this area at plenary. There should be a placeholder for Curriculum Committee. We will need placeholders for responding to the recommendations for the Curriculum Institute. Indicate where Curriculum Committee might take a leadership role.

Some of these recommendations have been in conversations at SACC.

The student liked the alignment of the Recommendations for Career Pathways from K-12 to college. Concerns were brought up regarding having fulltime faculty in the CTE programs along with all of the regulations regarding the work involved in keeping current curriculum. Consider providing CTE Adjunct Faculty with paid time to accomplish some of the duties that would normally be completed by a fulltime faculty member.

New courses can be taught immediately, but revised courses must go through the CCCC which slows down the process. **Some clarification needed.** Diana will bring a written description of the “problem”.

VIII. Fall plenary planning – Plenary is November 5-7

a. Possible breakout topics (due September 8)

i. White Paper on Efficient Curriculum Processes

- ii. Implementing CDCP
 - iii. Utilizing CDCP for prerequisites to credit courses
 - iv. CCCCCO Update
 - v. Baccalaureate Degree Standards
 - b. Possible resolutions (due September 16)
 - i. Ensuring High Quality Meaningful Bachelor's Degrees
 - ii. System Guidelines on Implementing CDCP
- IX. Fall regional meetings – November 13 (North) and 14 (South)
- a. Review of current draft agenda
 - i. CDCP – What is CDCP? Who determines what constitutes CDCP? We have never used it, how do we begin? What is noncredit, not for credit, contract ed, etc.? Examples of schools that do CDCP, etc. – Noncredit Committee
 - ii. CTE Curriculum Tools – Diana/Grant (Julio Sokonos)
 - iii. PCAH update – What would you like in the Mustard Book update?
 - iv. Baccalaureate – John Stanskas
 - v. Distance Ed – Dolores and Michael/Vivian
 - vi. Objectives/SLOs – repeat from CI
 - vii. Equity, instructional design and curriculum –
 - viii. (Strand A-will not use Strand A, Part 1,2 titles): for New(er)bies – primary Curriculum Inventory Training, DE Addendum (regular and effective contact), CDCP, CTE
 - ix. (Strand B-will not use Strand B, Part 1,2 titles): Workforce Task Force in regard to curriculum verbal presentation of White Paper, Baccalaureate Degree, PCAH, SLO/Objectives, Equity
 - x. CCCCCO Update in morning can be shorter
 - xi. Extend 10:45 and add Workforce Task Force maybe?

John will reorganize draft agenda and send it for Exec comments, revisions, and approval.
Survey from CI will be sent to group from John, Ginni sent it to John.
 - b. Next steps
- X. Maintenance and possible user guide for CCC Curriculum website (www.ccccriculum.net)
- XI. Previous action items:
- a. Curriculum Institute's survey results for additional ideas for regionals – in progress
 - b. Recommendations on regional meetings to Executive Committee – in progress
 - c. Chancellor's Update for regionals – in progress. Jackie Escajeda is Interim Dean. Freitas will contact Escajeda to confirm availability for regional meetings
 - d. Committee priority list – in progress. Executive Committee approved initial priorities. Following committee review they will be approved at September 11-12 meeting
 - e. Meeting calendar – in progress
 - f. Fall plenary breakouts and resolutions – in progress
- XII. Announcements
- a. Next meeting –
 - b. CTE Regional Meetings – October 9 (North), October 10 (South), October 16 (Bay Area),

October 17 (Central)

- c. ASCCC Area meetings October 23 and 24, locations vary. Contact your area representatives.
- d. ASCCC Fall Plenary Session, November 5-7, Irvine Marriott Hotel.
- e. Curriculum Regional Meetings – November 13 (Solano College) and November 14 (Mt. San Antonio College)

XIII. Adjournment – 3:07 pm