



EXECUTIVE COMMITTEE MEETING

Friday, December 4 to Saturday, December 5, 2020

Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call

President Davison called the meeting to order at 1:30 PM and welcomed members and guests.

C. Aschenbach, M. Bean, K. Chow, M. Cruz, S. Curry, S. Foster, S. Henderson, G. May, K. Mica, J. Oliver, L. Parker, C. Roberson, R. Stewart Jr., and M. Vélez

Liaisons and Guests: Jeremy Brown, Far North Regional Board Member, The Research and Planning (RP) Group; Dan Crump, Liaison, Council of Chief Librarians (CCL); Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Stephen Kodur, President, Student Senate for California Community Colleges (SSCCC); Leslie Minor, West Central Chair, California Community College Chief Instructional Officers (CCCCIO); Ebony Williams, Advanced Integrative Services, Inc.; Jennifer Vega La Serna, President, California Community College Chief Instructional Officers (CCCCIO).

Staff: Tonya Davis, Director of Administration; and April Lonero, Executive Assistant.

B. Approval of the Agenda

MSC (Curry/Cruz) to approve the agenda and consent calendar with the following modification:

Remove item II. C. Updated Noncredit and Basic Skills Committee Name and Charge, to be brought to a later meeting.

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Wendy Brill-Wynkoop, College of the Canyons; Christie Howell, Bakersfield College; Yvonne Reed, Victor Valley College; Roy Shahbazian, Santa Ana College; and Nikki Visveshwara, Fresno City College.

No formal public comment was entered.

D. Executive Committee Norms, pg. 4

Members were reminded about the Executive Committee Norms.

E. Calendar, pg. 5

Members were updated on deadlines.

F. Local Senate Visits, pg. 13

Members updated the Local Senate Visits record.

G. Action Tracking, pg. 23

Members reviewed the Action Tracking document and updated the document as necessary.

H. One Minute Check-In

Members and liaisons shared a one-minute check-in.

II. CONSENT CALENDAR

A. November 4, 2020, Meeting Minutes, Aschenbach, forthcoming

B. Resolutions Assignments Fall 2020, Davison/Curry, pg. 24

C. Updated Noncredit and Basic Skills Committee Name and Charge, Chow, pg. 27

III. REPORTS

A. President's/Executive Director's Report – 30 mins., Davison/Mica

Davison reported that the California State University (CSU) System released language regarding the Ethnic Studies graduation requirement. The Community College League of California and Chancellor's Office are in consultation about the logistics of implementing the requirement in the California Community Colleges. Davison shared the conversations regarding improving transfer between the community colleges and the University of California (UC) system. Davison reminded the committee that the use of the Academic Senate logo and Academic Senate endorsement requires approval from the President and Executive Director.

Mica shared that the 2021 Exemplary Award Winners were selected, and the award will be presented at the January Board of Governors meeting. The Hayward Award applications are due December 11, 2020, and the Regina Stanback-Stroud applications are due February 8, 2021. The Faculty Empowerment Leadership Academy (FELA) Steering Committee will review the application and select its first cohort next week. The Academic Senate's new website is under development with an expected launch of July 2021, and the Visual Designer will attend the January Executive Committee Meeting to present an updated logo for consideration. Mica shared that the Local Senates Survey will be distributed next week and be due in February 2021. Mica informed the committee that the Academic Senate Office will remain remote through January 2021, with opening dependent on county and state guidelines.

B. Foundation President’s Report – 10 mins., Henderson

Henderson reported that the Foundation raised \$4,220 with 31 donors on GivingTuesday and expressed appreciation to those who supported and shared the campaign. The campaign will continue through the end of the calendar year. Information about the Innovation Scholarship, A²MEND Scholarships, and Spring Plenary Scholarships is forthcoming. Henderson shared that the directors are considering revisions to the 2017 Sponsorship and Marketing Plan.

C. Liaison Oral Reports *(please keep report to 5 mins., each)*

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. The Part-Time Faculty Symposium was held November 6-7, 2020, with over 200 attendees. Klein shared that the FACCC 2021 legislative priorities include two bills, one that defines academic freedom and requires that it be locally bargained, and another that establishes a county liaison for each district to connect students with community services. Klein reported on the Legislative Analyst’s Office’s report that indicates a one-time budget surplus. FACCC is working with faculty and statewide labor leaders to develop DEI principles to be used in local bargaining. Klein shared that the Policy Forum will be held on January 29, 2021, and the 2021 Advocacy & Policy Conference will be on March 12-13, 2021, followed by a Week of Action.

Leslie Minor, California Community College Chief Instructional Officers (CCCCIO) West Central Chair, provided an oral report. Minor shared the success of their Fall 2020 Virtual Conference held November 2-4, 2020. Minor reported that the CIOs meet weekly with the Chancellor’s Office to discuss the Chancellor’s Office Curriculum Inventory, the impact of the CSU Ethnic Studies requirement on the community colleges, the California Virtual Campus’ impact on student services and financial aid, and grading regulations.

Jeremy Brown, The Research and Planning (RP) Group Far North Regional Board Member, provided an oral report. The RP Group’s new Code of Ethics will be considered for approval at their December Board Meeting. The Virtual RP Conference 2021 is April 7-9, 2021. Brown shared that a PIER to PIER Group Chat was held on data and equitable placement. The RP Group has formed a Diversity, Equity, and Inclusion (DEI) Task Force and started a blog title “Data, Meet Culture.” Brown reported that the data from the Enrollment Point in Time Survey and COVID-19 Student and Employee Surveys will be made available.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported that the CCL revised its strategic goals to affirm its commitment to “Collaborate with libraries, districts and other entities in the work needed to support social justice and dismantle structural racism and promote anti-racism in California’s Community Colleges.” Ongoing funding for the Library Services Platform (LSP) is included in the 2021-2022 Chancellor’s Office System Budget

and Legislative Request. Crump offered the CCL's assistance on referred resolution 8.01 F20 Counseling Faculty and the 50% Law.

Stephen Kodur, Student Senate for California Community Colleges (SSCCC) President, provided an oral report. Kodur reported that the Board of Directors approved a Black Lives Matter resolution and Land Acknowledgement at its recent meeting. The SSSCC has developed a Diversity, Equity, and Inclusion (DEI) compact to support DEI work on campus' in response to President Trump's Executive Order regarding DEI training. There is a DEI Town Hall Webinar on December 9, 2020, to provide a space for students and system partners to gather to reaffirm the commitment to DEI work.

IV. ACTION ITEMS

A. Legislative Report – 10 mins., May, pg. 29

The Executive Committee received an update on the new legislative session that begins December 7, 2020. The committee discussed prospective bills and the Academic Senate's involvement on bills related to academic and professional matters. May reviewed the California Community Colleges 2021-21 System Budget and Legislative Request and the 2021-2022 budget development process and forecast, including more state revenue than anticipated for this budget cycle. The Academic Senate's Legislative and Advocacy Day will be held February 22-23, 2021, with more information forthcoming.

No action by motion was taken on this item.

B. Guided Pathways Implementation and Integration to Transfer and Careers – 15 mins., Davison, pg. 51

The Executive Committee received an update on the Guided Pathways implementation and integration to transfer and careers. May reported that the Guided Pathways Task Force (GPTF) will continue its work through Spring 2021 with no anticipated additional funding from the Chancellor's Office. May reminded members of the GPTF's recommendation for the standing committees to update their charters to include elements of guided pathways and DEI work by June 2021 for implementation next academic year. May discussed the differences in the enrollment measures of placement and access, including the importance of student choice. The GPTF will host a series of webinars during spring 2021 and can collaborate with standing committees on various topics.

No action by motion was taken on this item.

C. Culturally Responsive Student Services, Student Support, and Curriculum – 15 mins., Davison, pg. 52

The Executive Committee received an update on culturally responsive student services, student support, and curriculum in the system. The Chancellor's Office released the request for applications for the Direct Assessment Competency-based Education Collaborative on December 3, 2020. Davison reported that the C-ID Social Justice Faculty Discipline Review Group (FDRG) may wish to review the Introduction to Social Justice C-ID descriptor, which could be modified to meet

the scope of the CSU Ethnic Studies requirements, during its five-year discipline review. Davison highlighted the need to gather Ethnic Studies faculty from each system to coordinate the implementation of the CSU requirement in the community colleges.

No action by motion was taken on this item.

D. Equity Driven Systems – 15 mins., Davison, pg. 53

The Executive Committee received an update on the Equity Driven Systems in the system. Committee chairs were asked to share their committee's progress on the diversity, equity, and inclusion (DEI) tasks. Oliver shared that the Standards and Practices Committee is exploring the inclusion of a diversity and equity component in faculty performance evaluations. Cruz shared that the Faculty Diversification Strategies Partners Discussion meeting will be held in January 2021. Cruz shared that the DEI Workgroup is developing a communications strategy to share the available resources with the field. A survey will be sent to local academic senates regarding local DEI progress and needs.

No action by motion was taken on this item.

E. Standards & Practices Committee Policy Edits – 15 mins., Oliver/Aschenbach, pg. 54

The Executive Committee reviewed and provided feedback on the first reading of the revised policies. Oliver shared the content and formatting changes to policies 10.01 Open Meetings, 10.05 Surveys and Disseminating Information, 10.06 Inclusivity Statement, 20.01 Code of Ethics, 20.05 Removal of a Member of the Board of Directors, and 30.01 Conflict of Interest. The committee discussed the separation of policies and procedures and requested more clarity in policy 20.05 regarding the definition of "failure to fulfill the duties of a member of the Executive Committee" and appropriateness of a public apology dependent on the cause of the investigation. Members suggested that this policy is reviewed by legal counsel. The policies will be revised considering the feedback from the discussion and brought to a future meeting.

No action by motion was taken on this item.

Follow up: The policies will be revised considering the feedback from the discussion and brought to a future meeting.

F. FELA Academy Program – 15 mins., Henderson, pg. 72

The Executive Committee reviewed and provided feedback on the FELA Academy Program Outline. The committee discussed the session topics and suggested opportunities for breaks and networking throughout the day. Members recommended restructuring the event to a half-day event that focuses on the connection between mentor and mentee and key topics, while extending the content throughout the year-long academy during once-a-month webinars. The committee considered the logistics of holding the event via the Pathable platform or Zoom. The President has directed the Faculty Leadership Development

Committee Chair and Second to revise the program for the January Executive Committee Meeting based on the Executive Committee's recommendations.

No action by motion was taken on this item.

Follow up: This item will return to the January Executive Committee meeting.

G. 2020-21 Periodic Review – 20 mins., May, pg. 75

The Executive Committee reviewed the responses to the 2016-17 Periodic Review Committee Report. May shared that the Periodic Review Committee deadline was extended to April 2021 for review by the Executive Committee in May 2021 due to the delayed start caused by the 2020 Spring Plenary's cancellation. The Periodic Review Committee Members are invited to attend the 2021 Spring Events. A subcommittee of the Standards and Practices Committee and former members of the Operational Oversight Committee will review the Periodic Review Committee Guidelines and bring revisions to the Executive Committee for approval. Members discussed the internal and external communications processes. Members requested additional time to comment on the report. Comments will be used to formulate a response to the 2020-21 Periodic Review Committee. This item will return to the January Executive Committee Meeting.

No action by motion was taken on this item.

Follow up: This item will return to the January Executive Committee Meeting.

H. Career Noncredit Education Institute – 20 mins., Cruz/Chow, pg. 76

The Executive Committee provided feedback on the Career Noncredit Education Institute dates, theme, breakouts, general sessions, and structure. Members provided topic suggestions such as competency-based education, outcome-based curriculum, veterans enrollment in noncredit, and English as a Second Language. The committee discussed the number of breakout sessions, expected attendance, and registration details. The program will return for approval.

No action by motion was taken on this item.

I. Part-time Faculty Institute Final Program – 20 mins., Bean/Chow, pg. 78

The Executive Committee reviewed the final draft of the Part-time Faculty Institute. Bean reviewed the updates to the Part-time Faculty Leadership Institute and requested Executive Committee participation in the curriculum vitae reviews. Bean proposed providing Uber Eats gift cards for the Part-Time Committee lunch in place of the traditional committee dinner at an in-person event.

MSC (Stewart Jr./Curry) to approve the Part-time Faculty Leadership Institute Program.

J. Referred Resolutions – 15 mins., Curry, pg. 88

The Executive Committee reviewed resolution 8.01 F20 Counseling Faculty and the 50% Law referred to the Executive Committee to review for inclusion of all

non-instructional faculty and return to the body by spring 2021. The committee discussed the resolution's intent to support counseling faculty, previous Academic Senate positions on the 50% Law, the field's request to include all non-instructional faculty, and the implications of including non-instructional faculty in the 50% Law without altering the percentage. Members shared the Workgroup on CCC Regulations' 2019 recommendations to the Chancellor's Office regarding the 50% Law and the Faculty Obligation Number. The committee discussed bringing separate resolutions forward to Spring 2021 regarding support for counseling faculty and revisiting the Workgroup on CCC Regulations' 2019 recommendations to the Chancellor's Office that focuses on all non-instructional faculty. Members suggested additional ways to address the resolution's intent, such as a formal document of past positions and a rostrum article.

MSC (Aschenbach/Vélez) to bring two resolutions to spring 2021 in response to the referred resolution. One regarding the values and support of counseling faculty, and one to revisit the Workgroup on CCC Regulations' 2019 recommendations to the Chancellor's Office that focuses on all non-instructional faculty.

K. Events Planning for 2021-22 – 30 mins., Mica, pg. 90

The Executive Committee reviewed the remaining contracts for spring 2021 and event modality options. Mica explained the contract options, including canceling the contracts or requesting to rebook the contract for a future event. Mica informed the committee of the fiscal consequences of cancellation and that in rebooking contracts, the date selection may be limited. The committee discussed the uncertainty of the spring semester, the faculty's ability to travel, safety concerns, and the dilemma of last-minute in-person to virtual event conversion. Members suggested waiting to convert the June 2021 Orientation due to the benefits of an in-person orientation and to reevaluate if conditions change. Members requested that if Orientation is held in-person, there is a hybrid option available. The 2021-2022 calendar will be brought to the January Executive Committee Meeting with the understanding that dates may be flexible to accommodate hotel availability.

MSC (Curry/Vélez) to transition all Institutes and Executive Committee Meetings through July 2021 to a virtual format except for June Orientation, which will be evaluated as conditions continue. If the June Orientation is held in-person, there will be a hybrid option.

V. DISCUSSION

A. Chancellor's Office Liaison Report – 45 mins., Davison, pg. 92

Aisha Lowe, Vice Chancellor for Educational Services and Support, provided a written report.

B. Board of Governors/Consultation Council – 15 mins., Davison/May, pg. 93

The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The November Consultation Council Meeting was canceled due to a lack of new items.

The Board of Governors was held on November 16, 2020. The Board of Governors approved the following items for second reading: International Baccalaureate (IB) and College Level Examination Program (CLEP) Examination Regulations, Correspondence Education Regulations, Competency-based Education Regulations, and the review of the Executive Orders Issued Under the Chancellor's Emergency Authority. Pamela Haynes was elected to serve as President, and Amy Costa was elected to serve as Vice President for 2021. Davison shared that the Chancellor's Office has restricted travel through Spring 2021.

C. Online Community College District Board of Trustees Meeting – 15 mins., Davison/May, pg. 94

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. The Board of Trustees met on November 16, 2020, and approved the establishment of several positions and the ratification of several appointments, and one resignation. The Board of Trustees discussed a salary schedule. May shared the status of the developing Academic Senate at Calbright and their next steps. The legislature's audit of Calbright will be released in early 2021. May reported that Calbright is working to develop local articulation agreements with several community college districts.

D. Fall Plenary and Meeting Debrief – 30 mins., Davison, pg. 95

The Executive Committee debriefed Fall Plenary and discussed feedback from the field and ways to improve for Spring Plenary, including the resolution process.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Senate and Grant Reports

B. Standing Committee Minutes

- i. Career Technical Education Leadership Committee, Cruz, pg. 96
- ii. Curriculum Committee, Roberson, pg. 99
- iii. Part-Time Committee, Bean, pg. 101
- iv. Relations with Local Senates Committee (RwLS), Curry, pg. 104
- v. Resolutions Committee, Curry, pg. 106
- vi. Standards and Practices Committee, Oliver, pg. 107
- vii. Transfer, Articulation, and Student Services Committee, Vélez, pg. 111

C. Liaison Reports

- i. California Community Colleges Curriculum Committee (5C), Roberson, pg. 116
- ii. Diversity, Equity, & Inclusion Implementation Statewide Workgroup, Cruz, pg. 121
- iii. Institutional Effectiveness Partnership Initiative Executive Committee Meeting, Curry, pg. 123

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 12:30 PM

Respectfully submitted by:

April Lonerio, Executive Assistant

Cheryl Aschenbach, Secretary