

**EXECUTIVE COMMITTEE MEETING**  
**Friday, December 6 to Saturday, December 7, 2019**  
*Courtyard Oakland Emeryville, Emeryville, CA*

**I. ORDER OF BUSINESS**

**A. Roll Call**

President Stankas called the meeting to order at 11:02 and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, S. Curry, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson (Via Zoom 12/7/19), G. May, K. Mica, and C. Roberson.

Liaisons: Marty Alvarado, Executive Vice Chancellor for Educational Services, California Community Colleges Chancellor's Office (CCCCO); Raul Arambula, Dean, Educational Services and Support, California Community Colleges Chancellor's Office (CCCCO); Ya'Mese Alijè Johnson, Vice President of Communications, Student Senate for California Community Colleges (SSCCC); Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Pam Mery, Board Member, the Research and Planning (RP) Group; Stacy Thompson, San Francisco East Bay Region Chair, California Community College Chief Instructional Officers (CCCCIO).

Staff: Tonya Davis, Director of Administration; April Lonero, Executive Assistant; and Edie Martinelli, Events Manager.

**B. Approval of the Agenda**

**MSC (May/Davison) to approve the agenda and consent calendar as amended:**

- i.** Removal of item II. E. Survey for Veterans Resource Centers from the Consent Calendar for discussion and possible action.
- ii.** Removal of item II. F. Revise the Relations with Local Senates (RwLS) Committee Charge and Responsibilities from the Consent Calendar for discussion and possible action.
- iii.** Addition of item IV. N. Request From Relations from Local Senates (RwLS) for ASCCC to Seek Legal Opinion

**C. Public Comment**

*This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.*

No formal public comment was entered.

**D. Executive Committee Norms, pg. 5**

Members were reminded of the Executive Committee Norms.

**E. Calendar, pg. 7**

Members were updated on deadlines.

**F. Local Senate Visits, pg. 17**

Members updated the Local Senate Visits record.

**G. Action Tracking, pg. 29**

Members reviewed the Action Tracking document and updated the document as necessary.

**H. Dinner Arrangements**

Members were informed of dinner arrangements.

**I. One Minute Check-In**

Members and liaisons shared a one-minute check-in.

**II. CONSENT CALENDAR**

**A. November 6, 2019, Meeting Minutes, Aschenbach.**

**B. Faculty Leadership and Development Committee (FLDC) Work Plan, Bean/Foster, pg. 31**

**C. Resolution Assignments F2019, Stankas/Dyer, pg. 37**

**D. A<sup>2</sup>Mend Conference Choosing Our Race: *Defining Our Own Pathway for African American Success* Proposed Breakout Sessions, Cruz, pg. 41**

**E. Survey for Veterans Resource Centers, Foster, pg. 45**

**F. Revise the Relations with Local Senates (RwLS) Committee Charge and Responsibilities, Bruzzese, pg. 49**

**Item II. E. removed for discussion and possible action.**

**E. Survey for Veterans Resource Centers, Foster, pg. 45**

The Executive Committee reviewed the survey regarding Veteran's Resources Centers. Members suggested requesting this data from the California Community Colleges Veterans Caucus (CCCVC) and reevaluate if a survey is still needed to gather further information.

No action by motion was taken on this item.

Follow Up: Davison to reach out to CCLC to see if they have this data available via their survey.

**Item II. F. removed for discussion and possible action.**

**F. Revise the Relations with Local Senates (RwLS) Committee Charge and Responsibilities, Bruzzese, pg. 49**

The Executive Committee reviewed the RwLS Committee charge. Members suggested replacing "concerns" with "challenges" and presenting the charge in the

third person.

**MSC (Aschenbach/Bruzzese) to approve the revised RwLS Committee charge with the suggested revisions.**

## **I. REPORTS**

### **A. President's/Executive Director's Report – 30 mins., Stankas/Mica**

Mica reported that the Course Identification Numbering System (C-ID) collected faculty feedback on the TMC and UCTP alignment for the disciplines of Anthropology, Economics, History, Mathematics, Philosophy, and Sociology. The Intersegmental Committee of the Academic Senates (ICAS) has reviewed the feedback and scheduled webinars for January 22, 2020, and February 4, 2020, to gather more faculty feedback. The Model Curriculum Workgroup in conjunction with Lynn Shaw is evaluating and improving the process of Career Technical Education (CTE) C-ID. The Request for Proposals (RFP) for the Short-Term OER Development Projects is due December 16, 2019. Mica updated the committee on the Academic Senate Office, including the annual team retreat on December 9-10, 2019, and the holiday closure December 24-January 1, 2020. A survey will be sent to the Executive Committee requesting feedback on the current Academic Senate branding and suggestions for improvement.

Stankas reported that ICAS' legislative priorities include supporting and improving transfer by: providing financial support to the California Community College (CCC) and California State University Chancellor (CSU) Offices to support student transition from the CCC to CSU systems, adding an exception clause to SB 1440 (Padilla) to allow Associate Degrees for Transfer (ADTs) in specific disciplines to be over 60 units, and providing funding to the Course Identification Numbering System (C-ID) to create an intersegmental discipline and interdisciplinary space for dialogue regarding curricular changes among the three systems of public higher education. The Faculty Diversification Strategies Partners Discussion meeting will be held on January 22, 2020, to bring together the work on faculty and staff diversification by the various Academic Senate committees and system partners this year.

### **B. Foundation President's Report – 10 mins., Aschenbach**

Aschenbach reported that the Academic Senate Foundation Directors will meet December 9, 2019, via Zoom and January 9, 2020, in person. The Directors will discuss the scholarship application, criteria, and process for Foundation Scholarships to institutes and events.

### **C. Liaison Oral Reports (*please keep report to 5 mins., each*)**

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, the RP Group, and the Student Senate.

Pam Mery, the Research and Planning (RP) Group Board Member, provided an oral report. Mery reported that the RP Group strategic plan will be released in January 2020. The 2020 RP Conference will be held on April 15-17, 2020, in

Long Beach, California. Mery informed the group on the work analyzing the qualitative data from the Through the Gate Transfer Study, which will be ready for presentation in Spring 2020.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein reported on the work of the Council of Faculty Organizations (CoFO) in creating a joint support letter for the “Focus on Faculty and Staff” components of the Chancellor’s Office 2020-21 Legislative and Budget Request. The 2020 Policy Forum is January 21, 2020, at American River College. The 2020 Advocacy and Policy Conference is March 8-9, 2020, at the Holiday Inn Sacramento-Capitol Plaza. Klein discussed FACCC’s potential legislative focuses, including expanding funding for student college assistants, AB 705 cleanup language, and promoting support for student success services.

Stacy Thompson, California Community College Chief Instructional Officers (CCCCIO) San Francisco East Bay Region Chair, provided an oral report. Thompson discussed the revision of the Student Attendance Accounting Manual (SAAM), including information regarding hybrid and online classes. The 2019 Fall Conference was October 21-25, 2019, and focused on equity, institutional racism, and being an effective ally. Thompson reported on the work of the CIOs regarding the impact of the Student Centered Funding Formula and equitable hiring practices.

Ya’Mese Alijè Johnson, Student Senate for California Community Colleges (SSCCC) Vice President of Communications, provided an oral report. Johnson reported on the efforts of the Board of Directors and Executives to visit campuses and local Associated Students Organizations (ASO). The 2020 General Assembly will be April 3-5, 2020, in Ontario.

## II. ACTION ITEMS

### A. Legislative Report – 10 mins., Davison, pg. 51

The Executive Committee reviewed the final report of the 2019 legislative cycle. Davison detailed anticipated legislation in the new legislative cycle, such as AB 1314 (Medina) Student financial aid: Cal Grant Reform Act and SB 291 (Leyva) Postsecondary education: California Community College Student Financial Aid Program. The committee discussed the legislative priorities of the SSSCC, FACCC, and the Community College League of California (CCLC). Members raised concerns regarding FACCC's proposed AB 705 cleanup language as there is only one semester of implementation data. ICAS’ Legislative Day will be March 10, 2020. The committee discussed adopting the ICAS’ legislative priorities as those of the Academic Senate to increase the ability to advocate on behalf of improved transfer processes.

**MSC (Foster/Davison) to direct the FACCC Liaison and Legislative and Advocacy Committee Chair to communicate the Executive Committee's concerns to FACCC regarding AB 705 cleanup language and that reopening the law in this legislative cycle is premature.**

**MSC (Curry/Roberson) to assert that the priorities of the Academic Senate are supporting and improving transfer by: providing financial support to the California Community College (CCC) and California State University Chancellor (CSU) Offices to support student transition from the CCC to CSU systems, adding an exception clause to SB 1440 (Padilla) to allow Associate Degrees for Transfer (ADTs) in specific disciplines to be over 60 units, and providing funding to the Course Identification Numbering System (C-ID) to create an intersegmental discipline and interdisciplinary space for dialogue regarding curricular changes among the three systems of higher education.**

Follow up: The FACCC Liaison and Legislative and Advocacy Committee Chair will communicate the Executive Committee's concerns to FACCC regarding AB 705 cleanup language and that reopening the law in this legislative cycle is premature.

**B. Faculty Diversification – 15 mins., Stankas, pg. 61**

The Executive Committee received an update Faculty Diversification in the system. The Faculty and Staff Diversification Symposium will be held on March 19-20, 2020 in Sacramento. The committee discussed the desired audience, purpose, and Academic Senate involvement for this event. The members commended the resolutions at the 2019 Fall Plenary Session adopting the paper *Equity-Driven Systems: Student Equity and Achievement in the California Community Colleges* and the revised Academic Senate Inclusivity Statement.

No action by motion was taken on this item.

**C. Guided Pathways Implementation – 15 mins., Stankas, pg. 63**

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May detailed the proposal of the Guided Pathways Taskforce (GPTF) to hold Guided Pathways Workshops during Spring 2020 that will focus on assisting Guided Pathways Liaisons; defining the roles of Counseling faculty, paraprofessionals and faculty advisors; and data literacy. The committee discussed the audience of the workshops and suggested the inclusion of an Institutional Researcher as an observer. The committee discussed the Guided Self Placement and Onboarding Resources, their use, and their availability to the public. The committee reviewed the paper *AB 705 Research and Analysis Ideas for Collaboration between Researchers and ESL Faculty* authored by the RP Group and the Academic Senate. Members suggested the incorporation of this document with the previously approved paper, *AB 705 Research and Analysis Ideas for Collaboration between Researchers and Faculty*.

**MSC (Curry/Bruzzese) to approve holding Guided Pathways Workshops during Spring 2020.**

**MSC (Bean/Curry) to endorse the ASCCC Guided Self Placement Resources and make the resources available for public access.**

**MSC (Aschenbach/Bean) to endorse the paper *AB 705 Research and Analysis Ideas for Collaboration between Researchers and ESL Faculty* and support the incorporation with the paper *AB 705 Research and Analysis Ideas for Collaboration between Researchers and Faculty*.**

**D. Faculty Role in Governance – 15 mins., Stankas, pg. 71**

The Executive Committee received an update on the Faculty Role in Governance in the system. The committee discussed an increase in technical assistance requests regarding governance and strategies to provide information regarding various aspects of shared governance to new local senate leaders.

No action by motion was taken on this item.

**E. Second Draft of 2020 Accreditation Institute Program – 10 mins., Curry, pg. 73**

The Executive Committee reviewed and provided feedback on the 2020 Accreditation Institute Draft Program. Curry detailed updates to the program including the inclusion of the keynote speaker and confirmation of presenters. Members suggested the inclusion of additional presenters representing a broader range of ethnic and gender diversity.

**MSC (May/Cruz) to approve the 2020 Accreditation Institute Program.**

**F. Determine Feasibility of Addressing Resolution 05.02 from Fall 2018 (Identify and Report Costs of AB 705 (Irwin, 2017)) – 15 mins., Bruzzese, pg. 75**

The Executive Committee discussed the feasibility and lack of resources for the Relation with Local Senates (RwLS) Committee to address resolution F18 05.02 Identify and Report Costs of AB 705. Members noted that the resolution is outside of the scope of work of the committee, and suggested the possibility of a Rostrum article providing guidelines to assist colleges in assessing costs of AB 705 locally.

**MSC (Bean/Bruzzese) to render Resolution F18 5.02 Identify and Report Costs of AB 705 (Irwin, 2017) unfeasible due to insufficient resources for completion.**

Follow up: A Rostrum article will be written to provide guidelines to assist colleges in assessing local costs of AB 705.

**G. Proposed Revision to the ASCCC Mission and Values Statements and the Proposed Vision Statement – 20 mins., Cruz/Aschenbach, pg. 77**

The Executive Committee reviewed and provided feedback on the proposed Vision, Mission, and Values statements. Members suggested removing “that aligns with its vision, mission, and goals” in the Voice statement, inclusion of “participation” in the mission, replacing “growth and well-being” with “personal and professional development”, the inclusion of “academic and professional matters” in the mission, and the inclusion of students in the values statements.

The committee discussed the alignment of the new vision statement with the revised Academic Senate branding. A revised draft of the Vision, Mission, and Values statements will be brought to the Executive Committee for review.

No action by motion was taken on this item.

Follow up: A revised draft of the Vision, Mission, and Values statements will be brought to the Executive Committee for review.

**H. Referred Resolutions From Fall Plenary – 15 mins., Dyer, pg. 81**

The Executive Committee discussed the referred resolutions relating to English as a second language (ESL) and the direction to the Executive Committee to research conflicts within and report back to the body and take appropriate action by the spring of 2020. Members recommended communicating to ESL faculty organizations such as California Association of Teachers of English to Speakers of Other Languages (CATESOL), regarding the new CB 25 coding, guidelines for course submission, and its implications for ESL courses and faculty. The committee suggested requesting an update of the Management Information Systems (MIS) definitions handbook from the Chancellor's Office.

**MSC (May/Foster) to request time at the CATESOL Spring Workshop to provide information regarding CB 25 coding and the inclusion of ESL courses.**

Follow Up: The President and Guided Pathways Chair to request time at the CATESOL Spring Workshop to provide information regarding CB 25 coding and the inclusion of ESL courses.

**I. Career and Noncredit Education Institute Draft Program – 30 mins., Parker/Roberson, pg. 87**

The Executive Committee reviewed and provided feedback on the Career and Noncredit Education Institute program outline. Members provided suggestions regarding logistics, timing, presenters, and audience. Breakout topics such as the baccalaureate programs, the student attendance accounting manual, shared governance, the role of counseling, and online instruction were suggested. The committee discussed the possibility of utilizing a call for presentations or holding a poster board invitational session. It was also suggested to specifically name adult education and counseling faculty in the advertisement of the institute to garner more participation from the faculty in these areas.

No action by motion was taken on this item.

**J. Womyn's Survey Results and Next Steps – 20 mins., Bean/Foster, pg. 93**

The Executive Committee reviewed the Womyn's Survey data collected in September 2019. Bean reported that after evaluation, the Faculty Leadership Development Committee (FLDC) is recommending an additional survey to understand the needs of faculty of color. Concerns were raised about the composition of the respondents and data validity of a second survey, and it was

suggested to target the new survey to a broader audience and utilize system partners in the survey distribution. The committee discussed the purpose and historical context of the Faculty Leadership Academy and the proposal by FLDC to redesign the Academy.

**MSC (Roberson/Cruz) to approve FLDC recommendations (2) to continue to collaborate with Puente, Umoja, and A<sup>2</sup>MEND for distribution of the survey to diverse faculty leaders, and (3) to work to plan and redesign the Faculty Leadership Academy.**

**MSC (Dyer/Bruzzese) to remove “with ASCCC caucus leaders” from recommendation one.**

**MSC (Dyer/Donahue) to approve FLDC recommendation (1) to work on additional survey questions regarding the needs of faculty of color in providing leadership development opportunities.**

Follow up: The FLDC will work on additional survey questions regarding the needs of faculty of color in providing leadership development opportunities and collaborate with Puente, Umoja, A<sup>2</sup>MEND, and APAHE for distribution of the survey to diverse faculty leaders. The FLDC will work to develop a proposed redesign of the Faculty Leadership Academy.

**K. Faculty Leadership and Development Committee (FLDC): Professional Development College – 20 mins., Bean/Foster, pg. 125**

The Executive Committee reviewed the historical context, current content, and current use of the Professional Development College (PDC). Members noted the need for revision of several modules and concerns were raised regarding the use of time and resources on updating rarely accessed modules. Questions were raised regarding how faculty time-intensive revising the courses would be. The committee discussed the lack of awareness regarding the PDC and available courses. Members suggested removing the courses from public access while they are evaluated and a determination is made regarding the revision or termination of the courses.

**MSC (Roberson/Aschenbach) to direct the Academic Senate Foundation and FLDC to develop a proposal of a redesigned leadership academy.**

**MSC (Aschenbach/Roberson) to remove the courses from public access until the appropriate committee chairs can evaluate the effectiveness of the courses and the updates that are needed.**

Follow up: The Academic Senate Foundation and FLDC to develop a proposal of a redesigned leadership academy. The PDC modules will be evaluated for effectiveness and necessary updates.

**L. Accessibility – 10 mins., Aschenbach/Dyer, pg. 127**

The Executive Committee discussed supporting the DEETAC representative and



Curriculum Committee Chair beginning to engage with system partners regarding curriculum and distance education considerations before, during, and after emergency-related campus closures.

**MSC (Roberson/May) to approve the request by the DEETAC representative and Curriculum Committee Chair to engage with system partners regarding curriculum and distance education considerations before, during, and after emergency-related campus closures.**

**M. Future Events Planning – 60 mins., Mica, pg. 129**

The Executive Committee discussed the process in which dates are reviewed and approved for large ASCCC institutes and plenary sessions. Mica invited Davis and Martinelli to inform the committee about the property selection process, negotiation process, and the challenges of the event industry marketplace. Stankas detailed the role of the Executive Committee in providing a broad vision and direction regarding events. Members determined that the required events of the Academic Senate are Fall Plenary Session, Spring Plenary Session, Faculty Leadership Institute, and Curriculum Institute. It was suggested that the office be permitted to enter hotel contracts for up to five years in the future for the major institutes and consider a memorandum of understanding (MOU) with partner organizations that collaborate on Academic Senate events. The committee recommended the following parameters for selecting event dates: Fall Plenary Session will be held in the first half of November, Spring Plenary Session will be held in April, Faculty Leadership Institute will be held in the first half of June, and Curriculum Institute will be held in the first half of July. It was requested that dates are chosen with an awareness of holidays, Executive Committee Orientation, and system partner events. The committee reviewed the feedback from the 2019 Fall Plenary Session noting the preferred day pattern of Thursday through Saturday for Plenary Sessions.

**MSC (Aschenbach/Curry) to authorize the office to contract hotels for Fall Plenary Session, Spring Plenary Session, Faculty Leadership Institute, and Curriculum Institute for up to five years in the future, taking into account the area rotation of Plenary Session and to authorize the office to enter into MOUs with partner organizations for institutes dependent on external funding.**

**MSC (Curry/Foster) to approve the following parameters for selecting event dates: (1) Fall Plenary Session will be held in the first half of November, Spring Plenary Session will be held in April, Faculty Leadership Institute will be held in the first half of June, and Curriculum Institute will be held in the first half of July, and (2) dates are chosen with awareness of holidays, Executive Committee Orientation, and system partner events.**

**MSC (Aschenbach/May) to approve a Thursday through Saturday day pattern for Plenary Sessions for the next five academic years.**

**N. Request From Relations from Local Senates (RwLS) for ASCCC to Seek**

### **Legal Opinion – 30 mins., Bruzzese**

The Executive Committee reviewed the request from RwLS for the ASCCC to seek a legal opinion regarding the Brown Act implications of using current technology. Bruzzese detailed the questions from the field regarding Zoom meetings and the online behaviors of the local senate and committee members concerning the Brown Act. Members discussed the implications of asking for an official legal opinion. It was suggested to collaborate with faculty who have a legal background to develop a resource of effective practices for local senates and included in the revised local senate handbook. The committee noted the practices of system partner organizations as examples of effective practices.

**MSC (Foster/Aschenbach) to direct the RwLS Committee and the Officers to research effective practice regarding open meeting laws and technology.**

## **III. DISCUSSION**

### **A. Chancellor’s Office Liaison Report – 45 mins., Stankas, pg. 167** *(Date certain, Friday, December 6).*

Marty Alvarado, Executive Vice Chancellor for Educational Services, and Raul Arambula, Dean, Educational Services and Support, provided an oral report. Alvarado shared that the California Workforce Pathways Joint Advisory Committee (CWPJAC) is seeking faculty feedback on the Draft California Strengthening Career and Technical Education for the 21st Century Act (Perkins V) State Plan. The Chancellor's Office Curriculum Inventory (COCI) proposals have been reviewed by a committee of stakeholders, and the review process will continue with statewide demonstrations and interviews with current users. Alvarado noted the spotlight on the Chancellor’s Office technology and data research infrastructure at the January Board of Governors Meeting, including the emphasis on improving investment and evaluation of technology while supporting implementation and use at colleges. Applications are still being accepted for the position of Vice Chancellor of Academic Affairs. Alvarado discussed the roles of the Guided Pathways Regional Coordinators and external stakeholders and partner organizations in relation to the Chancellor’s Office and the Academic Senate. Arambula reported that the AB 705 English as a Second Language (ESL) regulations and regulations regarding correspondence education will be reviewed at the January 13-14, 2020, Board of Governors meeting and considered for adoption at the March 16-17, 2020, meeting.

### **B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 169**

The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The Board of Governors met on November 18, 2019, and discussed the Full-Time Faculty Obligation Number, financial aid reforms, and the Student Centered Funding Formula (SCFF). Presentations were also given regarding the Chancellor’s Office Oversight of Calbright Community College District and AB 705 Implementation. The committee discussed the shift away from referring to AB 705 Implementation using the bill number.

Consultation Council met on November 21, 2019, and discussed the State of the System Update and Chancellor Oakley noted that position of the system regarding Baccalaureate Degrees and the Removal of Pilot Designation mirrors that voted on by resolution at the Academic Senate's 2019 Fall Plenary.

**C. Online Community College District Board of Trustees Meeting – 15 mins., Stanskas/Davison, pg. 171**

The Executive Committee will receive an update on the recent Online Community College District Board of Trustees Meeting. The Calbright Board of Trustees met November 19, 2019. The meeting included a closed session regarding personnel matters, the first reading regarding salary schedules, an advertising budget approval, and discussion regarding office locations. The Executive Committee discussed Calbright's enrollment, hiring process, and accreditation progress.

**D. Amended Academic Senate Rules and Bylaws – 20 mins., Dyer, pg. 173**

The Executive Committee discussed the implications of the revised bylaws and rules. Notably, the revision to Section I.E.1-I. E.2 of the Rules would prevent nominations from the floor on Saturday of Plenary in the event of an unexpected vacancy, resulting in a vacancy to be filled by the President. The committee suggested that the Standards and Practices Committee present a resolution at Spring Plenary detailing the potential problem of the rules as written and suggest cleanup language to permit nominations from the floor and the ability for any current candidate eligible to be able to submit a nomination in the case of unexpected vacancies resulting in a special election.

**E. Caucus Structure Revision – 20 mins., Bean, pg. 187**

The Executive Committee discussed the suggested revisions to the ASCCC Caucus Procedures and Guidelines and the Caucus Application. Bean summarized the proposed caucus structure changes from the caucus leaders including varied meeting times at Plenary, communication listservs, renewing every two years, and flexibility in leadership structure. The committee discussed the inclusion of Executive Committee Members in the caucus and the logistics of having an Executive Committee Member serve as a liaison or resource to the caucus. Members recommended clarity regarding the role of Academic Senate direction in the work of the caucuses. The committee discussed the ability to enforce current policies such as minute submission and accessible faculty contact.

Follow up: The Faculty Leadership Development Committee will revise ASCCC Caucus Procedures and Guidelines and the Caucus Application for review by the Executive Committee at a future meeting.

**F. Possible Consolidation of ASCCC Surveys – 10 mins., Foster, pg. 197**

The Executive Committee discussed survey fatigue among the field, the effectiveness of surveys, and the logistics of consolidating the surveys when possible. Members suggested clarifying the desired survey outcomes and research goals of the Academic Senate and expanding the research capacity of the Academic Senate. The committee noted ways to collaborate with system partners

regarding surveys and research. Members clarified the intent and frequency of the local senates profile survey.

**G. Fall Plenary Debrief – 20 mins., Mica, pg. 199**

The Executive Committee debriefed the 2019 Fall Plenary Session. The committee discussed the successes and challenges of the session and the resolution process. The committee discussed the feedback from the event survey including utilizing external presenters and varying presentation styles. Members suggested altering the number and timing of sessions to allow for more in-depth dialogue around particular topics and revising the first-time attendee sessions. The committee identified potential ideas for the 2020 Spring Plenary Session and was informed that breakout topics are due January 3, 2020.

**H. Meeting Debrief – 15 mins., Stanskas, pg. 201**

The Executive Committee debriefed the meeting to assess what is working well and where improvements may be implemented.

**IV. REPORTS** *(If time permits, additional Executive Committee announcements, and reports may be provided)*

**A. Standing Committee Minutes**

- i. Accreditation Committee, Curry, pg. 203
- ii. CTE Leadership Committee, Roberson, pg. 205
- iii. Equity and Diversity Action Committee. Cruz, pg. 207
- iv. Faculty Leadership Development Committee, Bean, pg. 213
- v. Online Education Committee, Roberson, pg. 217
- vi. Part-time Faculty Committee, Henderson, pg. 219
- vii. Standards and Practices Committee, Dyer, pg. 223

**B. Liaison Reports**

- i. Distance Education and Education Technology Advisory Committee (DEETAC), Dyer, pg. 227
- ii. General Education Advisory Committee (GEAC), Bean, pg. 235

**C. Senate and Grant Reports**

- i. Model Curriculum Workgroup (MCW), Roberson, pg. 239

**D. Local Senate Visits**

**V. ADJOURNMENT**

The Executive Committee adjourned at 1:40 PM

Respectfully submitted by:  
April Lonero, Executive Assistant  
Cheryl Aschenbach, Secretary