



EXECUTIVE COMMITTEE MEETING

Friday, June 7, 2019

The Pines Resort, Bass Lake, CA

I. ORDER OF BUSINESS

A. Roll Call

President Stankas called the meeting to order at 9:02 a.m. and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, D. Davison, G. Dyer, R. Eikey, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, C. Roberson, and C. Rutan.

Liaisons: Leandra Martin, South West Bay Regional Chair, California Community Colleges Chief Instructional Officers; and Alice Perez, Vice Chancellor of Academic Affairs.

Invited Guests: Stephanie Curry, incoming North Representative, Reedley College; Nathaniel Donahue, incoming At-Large Representative, Santa Monica College; and Pam Walker, Educational Consultant.

Staff: April Lonero, Executive Assistant.

B. Approval of the Agenda

MSC (Eikey/Aschenbach) to approve the agenda as amended.

1. Removed item II. E. Cancellation of Events Policy from Consent Calendar for discussion and possible action.

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Dan Crump, American River College, was in attendance.

No formal public comment was entered.

D. Executive Committee Norms, pg. 5

Members were reminded of the Executive Committee Norms.

E. Calendar, pg. 7

Members were updated on deadlines.

F. Local Senate Visits, pg. 11

Members updated the Local Senate Visits table.

G. One Minute Check-In

Members shared a one minute check-in.

II. CONSENT CALENDAR

A. May 10, 2019 Meeting Minutes, Rutan, pg. 27

B. Resolution Assignments S2019, Stankas/Dyer, pg. 35

C. Womyn's Caucus - Recognition of Caucus, Mica, pg. 37

D. Framed Resolution for Senator Emeritus Recipients, Eikey, pg. 41

E. Cancellation of Events Policy, Eikey, pg. 43

Item II. E. removed for discussion and possible action.

Consent calendar approved as amended by consensus.

E. Cancellation of Events Policy, Eikey, pg. 43

The Executive Committee discussed the proposed new policy regarding the cancellation of Academic Senate events. Members reviewed the use and intent of "formal written communication". The committee suggested the removal of language regarding event enrollment numbers, the addition of "when possible" regarding the three-day notification, and the change of "formal communication" to "official communication".

MSC (Aschenbach/Roberson) to approve the Cancellation of Events Policy with changes made during discussion.

III. REPORTS

A. President's/Executive Director's Report – 30 mins., Stankas/Mica

Stankas informed the committee of communications sent on behalf of the Academic Senate, including a letter sent to the field as a response to enquiries about votes of no confidence sent jointly by the Academic Senate, the Community College League of California (CCLC), the California Community Colleges Chief Instructional Officers (CCCCIO), and the Chief Student Services Officers Association (CSSO); a joint letter with the Academic Senate, CCLC, the CCCCIOs, and the CSSOs sent to the 2019-2020 Budget Conference Committee offering considerations for the 2019-2020 budget; and a joint letter sent to Governor Newsom advocating for the Assembly proposal for increased funding for diverse full-time faculty by the Academic Senate, the Faculty Association of California Community Colleges (FACCC), the California Federation of Teachers (CFT), the California Community College Independents (CCCI), and the California Teachers Association (CTA). Stankas and Larry Galizio, CCLC President, will provide professional development training to the Chancellor's Office and the Board of Governors in June and July 2019. Stankas explained that the Academic Senate will chair the Intersegmental Committee of the Academic Senates (ICAS) and the Council of Faculty Organizations for 2019-2020. There will be guidance available regarding the UC Transfer Pathways for Chemistry and Physics by the Curriculum Institute, Stankas informed the committee that Rebecca Eikey and Craig Rutan will remain working on the transfer pathways

project.

Mica reported that the office will move to One Capitol Mall, Suite 230 on June 27, 2019, and the new space will have a conference room available to the Executive Committee for meetings up to ten people. The Academic Senate's fiscal year ends June 30, 2019. PCC Accounting was selected as the Academic Senate auditing firm, and the annual audit will be conducted September 9-13, 2019. The Open Educational Resources Initiative (OERI) received 139 applications to the RFP for Summer and Fall 2019 Short-Term OER Development Projects. The reviewer team selected thirty-nine projects to fund after a multi-tiered review process. Mica reported that potential funding could be available through the Chancellor's Office Workforce and Economic Development Division to convene faculty to work on Early Childhood Education courses modeled after Washington State University's program. A statement of work is being pulled together to submit for the funding. The statements of work for OERI, C-ID, and Guided Pathways were finalized.

B. Foundation President's Report – 10 mins., Aschenbach

Aschenbach reported that the Foundation Directors met May 30, 2019 via Zoom to discuss the work of the Foundation for 2019-2020 and begin updating the Foundation's goals, mission, and three-year strategic plan. Aschenbach reported a continued emphasis on providing scholarships for faculty to attend Academic Senate events and may do more to support other faculty professional development activities such as mentoring or leadership development.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Leandra Martin, California Community Colleges Chief Instructional Officers (CCCCIOs) South West Bay Regional Chair and incoming President, provided an oral report. Martin reported that she will become President on July 1, 2019 and Jennifer Vega La Serna is the incoming President Elect. The CCCCCIOs sent a letter to Chancellor Oakley regarding support for changes to the Fifty Percent Law and the Faculty Obligation Number. Martin expressed the CCCCCIOs goal to keep open communication with the Academic Senate.

IV. ACTION ITEMS

A. Legislative Report – 20 mins., Davison, pg. 45

The Executive Committee received an update on current legislative issues. Davison reported that AB 130 (Low) Postsecondary education: Higher Education Performance and Accountability Commission was modified to include faculty involvement, and the next hearing was cancelled at the request of the author. SB 462 (Stern) Community colleges: Urban and Rural Forest and Woodlands Restoration and Fire Resiliency Workforce Program was amended to give curricular determination to the Academic Senate. SB 3 (Allen) Office of Higher Education Coordination, Accountability, and Performance, SB 291 (Leyva)

Postsecondary education: California Community College Student Financial Aid Program, and SB 777 (Rubio) Community colleges: full-time instruction were referred to the Assembly Committee on Higher Education. AB 30 (Holden) Community colleges: College and Career Access Pathways partnerships was referred to the Senate Committee on Education. AB 302 (Berman) was referred to the Senate Committees on Education and Judiciary. Members discussed the funding needed for mental health services and resources for homeless students and the potential to include those items as priorities for the Academic Senate in 2019-2020.

No action by motion was taken on this item.

B. CCC Guided Pathways Award Program – 15 mins., Stankas, pg. 61

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. Roberson detailed the work of the Guided Pathways Task Force during 2018-2019 including hosting twenty-five webinars, writing six publications, proposing seven resolutions, conducting twenty-nine campus visits, and completing twenty-nine event presentations. Efforts on guided pathways for 2019-2020 will be focused on equity and diversity, program review, capacity building, onboarding, and governance. The 2019-2020 statement of work will be submitted to the Chancellor's Office June 10, 2019.

No action by motion was taken on this item.

C. Strong Workforce Program Recommendations – 15 mins., Stankas, pg. 63

The Executive Committee received an update on the Strong Workforce Program Recommendations.

Davison reported that Roberson will co-chair the Credit for Prior Learning (CPL) Advisory Group with Vice Chancellor Alice Perez. Faculty are currently being appointed for the joint Chancellor's Office and Academic Senate CPL pilot beginning in Fall 2019. CPL Title 5 Regulations will be presented to the Board of Governors for a second reading and action on July 15, 2019.

Aschenbach reported that the Equivalency Toolkit is undergoing final editing, and will be shared widely when published. CTE Minimum Qualification Regional Meetings were held May 3, 2019 at Reedley College and May 8, 2019 at Moorpark College. The committee discussed the need for continued professional development regarding the use of equivalency.

No action by motion was taken on this item.

D. AB 705 Update – 15 mins., Stankas, pg. 65

The Executive Committee received an update on the AB 705 implementation at the Chancellor's Office. Stankas reported on the continued communication with Assemblymember Irwin's Office regarding AB 705 Implementation. Stankas discussed the opportunity to lead AB 705 regional meetings with the Chancellor's Office in Fall 2019, to provide assistance with implementation and generate ideas

for adjustments as needed. May reported that a memorandum was released from the Chancellor's Office regarding the new data elements, CB 25 and CB 26, and the expected revision dates; the CB 21 rubrics will be released shortly. The English as a Second Language (ESL) Subcommittee of the AB 705 Implementation Committee will meet June 12, 2019. Rutan reported that the committee is discussing assessment testing, the development of guided self-placement information, and the use of high school data for ESL students.

No action by motion was taken on this item.

E. Faculty Diversification – 15 mins., Stankas, pg. 67

The Executive Committee received an update on Faculty Diversification in the system. Stankas reported that the Board of Governors Diversity Task Force is working to develop recommendations for the September Board of Governors Meeting. Stankas noted that the focus of this goal for 2019-2020 will include developing actionable steps and resources. Members discussed the funding in the Governor's Budget for full-time faculty hiring and its influence on faculty diversification.

No action by motion was taken on this item.

F. Faculty Development Committee Name – 10 mins., Cruz/Eikey/Parker, pg. 69

The Executive Committee discussed the recommendation to re-name the Faculty Development Committee to the "Faculty Development and Leadership Committee". Members raised concern over the broadness of the current committee charge and noted the impact of re-naming the committee to narrow the focus. Members suggested exploring the revision of the committee charge to align with a renamed committee and the current work of the committee. Stankas reviewed the committee's 2018-2019 and 2019-2020 assignments. The committee noted the distinction between leadership development and professional development, and the importance of resource creation for the field.

MSC (Eikey/Bean) to rename the Faculty Development Committee the "Faculty Leadership Development Committee".

G. 2019 Curriculum Institute Final Draft Program – 15 mins., May, pg. 75

The Executive Committee reviewed and provided edits for the 2019 Curriculum Institute Final Draft Program. Members discussed the number of faculty per breakout, the breakout topic selection, and breakout content development.

MSC (Aschenbach/Eikey) to approve the 2019 Curriculum Institute Final Draft Program.

H. Data 101: Guiding Principles for Faculty – 15 mins., Roberson/Davison, pg. 101

The Executive Committee discussed updating the 2010 paper *Data 101: Guiding Principles for Faculty*. Members suggested the inclusion of data literacy, data in

relation to governance, and the faculty role regarding data. Members recommended the expansion of the paper to a position paper. Concerns were raised that it may lose value as a faculty tool if expanded. Members suggested additional professional development activities regarding data. The committee reviewed the differences between white papers and position papers.

MSC (May/Cruz) to revise and update the white paper, *Data 101: Guiding Principles for Faculty*, and after revision consider further expanding this paper to a position paper.

Follow Up: A revised *Data 101: Guiding Principles for Faculty* will be brought to the November 6, 2019 Executive Committee Meeting for review.

I. Distance Education Guidelines – 15 mins., Dyer/Roberson, pg. 113

The Executive Committee reviewed and discussed the Distance Education Guidelines. Dyer reported that the definitions of fully online, partially online, and online with flexible in-person component were updated since the endorsement of the definitions via Resolution 9.06 S19 Support New Distance Education Definitions. The guidelines will be reviewed by California Community Colleges Curriculum Committee (5C) in June and by the Telecommunications and Technology Advisory Committee (TTAC) in August. Members expressed concern over the use of limited specific examples, and suggested the inclusion of more examples from various colleges.

No action by motion was taken on this item.

J. Equity Driven Systems Paper: Defining Equity, Equity Driven Systems, Equity Mindedness and Culturally Responsive Practice – 20 mins., Roberson/Cruz, pg. 147

The Executive Committee reviewed and discussed the definitions of Equity, Equity Driven Systems, Equity Mindedness and Culturally Responsive Practice. Cruz presented working definitions for each based on several sources including De Anza College's Education Master Plan 2015-2020, the University of Southern California Center for Urban Education (CUE), California Tomorrow, and the Association of American Colleges and Universities. Members expressed concern regarding the recency of the information and inconsistencies between the resources. The committee recommended developing succinct definitions specific to the Academic Senate for the Equity Driven Systems paper. Equality, diversity, and inclusion were suggested as additional words to define.

No action by motion was taken on this item.

K. Faculty Roles in Planning and Budget – 20 mins., Foster, pg. 151

The Executive Committee reviewed and provided feedback and edits on *Budget Processes and the Faculty Role*. Members suggested edits regarding the Student Centered Funding Formula (SCFF) and the Prop 98 funds.

MSC (Henderson/Davison) to approve, with considerations from the

discussion, presenting *Budget Processes and the Faculty Role at the Area Meetings for consideration.*

L. 2019 Academic Academy Program – 15 mins., Stankas, pg. 153

The Executive Committee provided feedback on the 2019 Faculty Academic Academy program. Members discussed the goals of the pre-session orientation and the decompression activity, the infusion of equity mindedness and student emphasis in each breakout session, and the importance of actionable takeaways and opportunities for reflection. It was noted that the Student Senate for California Community Colleges (SSCCC) will identify their representatives to collaborate on breakouts they've identified they are interested in co-presenting.

MSC (Aschenbach/May) to approve the 2019 Academic Academy Program with considerations from the discussion.

M. Spring 2021 Session – 15 mins., Mica/Stankas, pg. 161

The Executive Committee discussed a joint 2021 Spring Plenary session with partner organizations. The committee discussed the value of and message sent by partnering with other organizations for events. Members noted the challenge of communicating with and engaging broad audiences. Members suggested various groups as potential partners, to consider dates in 2022 or 2023, and to consider partnering for a Fall Session.

No action by motion was taken on this item.

V. DISCUSSION

A. Chancellor's Office Liaison Report – 30 mins. pg. 163

Alice Perez, Vice Chancellor for Educational Services and Support, provided an oral report. Perez reported that "Memorandum AA 19-25: New Data Elements" was distributed June 6, 2019 regarding the new data elements CB 25 and CB 26. The CB 21 Rubrics will be distributed by June 14, 2019. The draft request for proposals for the Chancellor's Office Curriculum Inventory will be sent to the California Community College Curriculum Committee (5C) and the Telecommunications and Technology Advisory Committee (TTAC) for review. Perez reported that the Credit for Prior Learning Pilot is vetting faculty through their local senates to begin in Fall 2019, and Carrie Roberson will be co-chairing the CPL Advisory Workgroup with Perez. Perez attended the Cerro Coso Commencement at Tehachapi California Correctional Institution with seventeen students receiving degrees. She noted that forty-five community college reentry programs have received grant funding through the Chancellor's Office. Perez will work with Stankas to develop guidance language for the UC Transfer Pathways for Chemistry and Physics to be available at the Curriculum Institute.

B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 165

The Executive Committee received an update on the recent Board of Governors and Consultation meetings.

The Board of Governors met May 20-21, 2019. Stankas provided an update of the Academic Senate to the Board of Governors including the recommendations for the Board of Governors based on the Academic Senate Papers and Resolutions passed at the 2019 Spring Plenary. The Board of Governors approved a set of grants and contracts, awarded the 2019 Classified Employee of the Year Awards, and had the first reading for the Title 5 Credit for Prior Learning Regulation Changes and Non-Credit Regulation Changes. The report-out of a closed Executive Session of the Board of Governors indicated that the Board will direct legal counsel to begin discussions for a four-year renewal of Chancellor Oakley's contract beginning in December 2019. A vote on the new contract is intended for the July Board of Governors meeting.

Consultation Council met May 16, 2019. The process for the development of the 2020-2021 Chancellor's Office Budget and Legislative Request and the Workgroup on Regulations' final report regarding the 50% Law and the Faculty Obligation Number, presented in April, were discussed. The Student Senate for California Community Colleges (SSCCC) provided an update; President Iiyshaa Youngblood's term ends July 2019.

C. Online Community College District Board of Trustees Meeting – 15 mins., Stankas/Davison, pg. 167

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. Stankas reported that the five faculty appointed by the Academic Senate are supporting the work of the online college over the summer by participating on discussions related to academic and professional matters. Stankas noted the college is approaching deadlines, with the college slated to begin instruction in October.

D. Evaluation of ASCCC Events and Activities – 15 mins., Parker/Cruz/Eikey, pg. 169

The Executive Committee discussed the current evaluation methods of Academic Senate events and activities and areas for improvement. The committee recommended the collection and analysis of data on past events including: location, dates, registration, and attendee evaluations. Members suggested developing goals and outcomes for each Academic Senate event and creating methods to evaluate the goals. Members discussed methods to make events more efficient, including the combination of events and the use of technology. Members noted the goals and target audiences of specific events, and concerns were expressed about events meeting the needs of the target audience. The committee suggested receiving the proposed 2020-2021 event calendar for approval in January 2020 to allow more opportunity for dialogue. Members discussed the challenges of holding professional development events in the fall semester and identified potential adjustments to assist the planning process and committee work.

E. Year-End Debrief – 60 mins., Stankas, pg. 171

The Executive Committee discussed the successes and challenges of the committee work during the 2018-2019 academic year. Members reviewed the

transparency of information, year-long goals, and inclusion of stakeholder organizations.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i. Basic Skills Committee, Rutan, pg. 173
- ii. Equity and Diversity Action Committee, Henderson, pg. 175
- iii. Faculty Development Committee, Cruz, pg. 181
- iv. Online Education Committee, Dyer, pg. 185
- v. Relations with Local Senates Committee, Parker, pg. 187
- vi. Transfer, Articulation, and Student Services Committee, Bean, pg. 229

B. Liaison Reports

- i. California Community Colleges Curriculum Committee (5C), May, pg. 233
- ii. California Virtual Campus – Online Education Initiative Advisory Committee, Dyer, pg. 243
- iii. Telecommunications and Technology Advisory Committee, Dyer, pg. 249

C. Senate and Grant Reports

- i. C-ID Advisory Committee, Mica, pg. 263
- ii. Model Curriculum Workgroup (MCW), Aschenbach, pg. 269

D. Local Senate Visits

- i. Cerro Coso College, California City Correctional Facility, Henderson, pg. 273

E. Year-End Reports

VII. ADJOURNMENT

The Executive Committee adjourned at 5:05 p.m.

Respectfully submitted by:

April Lonerio, Executive Assistant

Cheryl Aschenbach, Secretary