



EXECUTIVE COMMITTEE MEETING

Wednesday, November 6, 2019

Renaissance Newport Beach Hotel, Newport Beach, CA

I. ORDER OF BUSINESS

A. Roll Call

President Stankas called the meeting to order at 12:45 PM and welcomed members and guests.

C. Aschenbach, M. Bean, A. Bruzzese, M. Cruz, S. Curry, D. Davison, N. Donahue, G. Dyer, S. Foster, S. Henderson, G. May, K. Mica, L. Parker, and C. Roberson.

Liaisons: Aracely Aguiar, West Central Chair, California Community College Chief Instructional Officers (CCCCIO); Marty Alvarado, Executive Vice Chancellor for Educational Services, California Community Colleges Chancellor's Office (CCCCO); Dan Crump, Liaison, Council of Chief Librarians (CCL); Debbie Klein, President, Faculty Association of California Community Colleges (FACCC); Denice Inciong, Board Member, the Research and Planning (RP) Group; and Rhonda Mohr, Vice Chancellor for Student Services and Special Programs, California Community Colleges Chancellor's Office (CCCCO).

Invited Guests: Pam Walker, Educational Consultant.

Staff: Alice Hammar, Director of Finance; and April Lonero, Executive Assistant.

B. Approval of the Agenda

MSC (May/Cruz) to approve the agenda and consent calendar as amended:

- i.** Removal of item II. D. Revise Transfer, Articulation, and Student Services Committee (TASSC) Charge from Consent Calendar for discussion and possible action.
- ii.** Removal of item II. F. Publicizing the Opportunity to Arrange Local Senate Visits from Consent Calendar for discussion and possible action.
- iii.** Addition of item IV. I. Madera/Oakhurst Community College Academic Senate Recognition

C. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

Roy Shahbazian, Santa Ana College, and Nancy Nunes-Gill, Barstow College were in attendance.

No formal public comment was entered.

D. Executive Committee Norms, pg. 5

Members were reminded of the Executive Committee Norms.

E. Calendar, pg. 7

Members were updated on deadlines.

F. Local Senate Visits, pg. 17

Members updated the Local Senate Visits record.

G. Action Tracking, pg. 29

Members reviewed the Action Tracking document and updated the document as necessary.

H. One Minute Check-In

Members shared a one-minute check-in.

II. CONSENT CALENDAR

A. September 27-28, 2019 Meeting Minutes, Aschenbach

B. Black Caucus - Recognition of Caucus, Mica, pg. 31

C. Faculty Leadership and Development Committee (FLDC) Charge, Bean/Foster, pg. 35

D. Revise Transfer, Articulation, and Student Services Committee (TASSC) Charge; Foster, pg. 37

E. Equity and Diversity Action Committee Action Plan, Cruz/Aschenbach, pg. 39

F. Publicizing the Opportunity to Arrange Local Senate Visits, Bruzzese/Cruz, pg. 43

G. Approval of the Relations with Local Senates Workplan, Bruzzese/Cruz, pg. 45

Item II. D. removed for discussion and possible action.

D. Revise Transfer, Articulation, and Student Services Committee (TASSC) Charge; Foster, pg. 37

The Executive Committee reviewed the revised TASSC charge. Foster noted that TASSC is requesting the addition of “libraries” after “counseling”. Members raised concerns regarding the words “issues” and “other” and suggested their deletion.

MSC (Roberson/Aschenbach) to approve the revised TASSC charge with the addition of “libraries” and the removal of “other” and “issues and”.

Item II. F. removed for discussion and possible action.

F. Publicizing the Opportunity to Arrange Local Senate Visits, Bruzzese/Cruz, pg. 43

The Executive Committee reviewed the content of the recommended

communication and suggested removing the specified content from the action to provide the Academic Senate Office flexibility in the language of the letter. Members discussed the timing and feasibility of the communications each semester.

MSC (Bruzzese/Roberson) to approve the Academic Senate Office sending a communication on behalf of the Relations with Local Senate Committee regarding senate visits and services by November 18, 2019 and at the start of every semester.

III. REPORTS

A. President's/Executive Director's Report – 20 mins., Stankas/Mica

Stankas provided testimony at the Faculty Diversification at the California Community Colleges Oversight Hearing on November 4, 2019, at Riverside City College. At the hearing, information was presented on the current work of the system related to faculty diversification, the goals and strategies to move forward, and how the legislature can assist in the increase of faculty diversification in the system. Stankas and the Officers met with the offices of the Speaker of the Assembly, the Senate President Pro Tempore, the Senate Budget Committee, the Senate Education Committee, the Assembly Higher Education Committee, and the Assembly Budget Committee regarding the letter sent to the legislature about Calbright Community College's Duplication of Programs. Stankas and the Officers also met with Governor Newsom's Office and the Department of Finance to discuss the proposal to streamline the Academic Senate's funding sources and increase the base funding. Stankas met with the Chairs of the Academic Senate of the California State University (ASCSU) and the University of California (UC) Academic Senate regarding transfer and aligning similar existing UC Transfer Pathways (UCTP) with existing transfer model curriculum (TMC).

Mica reported that the Course Identification Numbering System (C-ID) is gathering faculty feedback on the TMC and UCTP alignment for the disciplines of Anthropology, Economics, History, Mathematics, Philosophy, and Sociology. The C-ID Advisory Committee is discussing strategies to increase CSU reviewer participation in the descriptor review process. The Open Educational Resources Initiative (OERI) will be funding Short-Term OER Development Projects that will develop an OER text-equivalent, improve an existing OER text-equivalent, or develop ancillary resources. The Request for Proposals (RFP) is due December 16, 2019. Mica reported that the Academic Senate website will be undergoing a software upgrade and feature enhancements, and revised Academic Senate branding is under development.

B. Foundation President's Report – 5 mins., Aschenbach

Aschenbach reported that the Academic Senate Foundation Board of Directors met on October 17, 2019. LaTonya Parker was selected to serve as the Academic Senate Foundation Treasurer for 2019-2020. Three scholarships were awarded to faculty for the 2019 Fall Plenary Session. The Foundation Directors are discussing the scholarship process, timelines, and criteria prior to the next scholarship announcement. Aschenbach updated the committee on current

fundraising efforts including an Area Competition at the 2020 Spring Plenary Session and promoting the use of AmazonSmile.

C. Liaison Oral Reports (*please keep report to 5 mins., each*)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: AAUP, CAAJE, CCA, CCCI, CCL, CFT, CIO, FACCC, and the Student Senate.

Dan Crump, Council of Chief Librarians (CCL) Liaison, provided an oral report. Crump reported that Northern and Southern CCL Workshops were held in October 2019, topics included the Academic Senate's Open Educational Resources Initiative (OERI), the new Library Consortium, and ExLibris Primo. Crump conveyed that the CCL is seeking extending funding for the Library Services Platform (LSP) in the Board of Governors' Budget and Legislative Request for 2020-2021.

Aracely Aguiar, California Community College Chief Instructional Officers (CCCCIO) West Central Chair, provided an oral report. Aguiar reported that the CIOs are analyzing the impact of the Student Centered Funding Formula (SCFF) and enrollment decline for colleges. The CIOs are working with the Institutional Effectiveness Partnership Initiative (IEPI) to develop guided pathway implementation professional development opportunities for colleges with implementation challenges.

Denice Inciong, the Research and Planning (RP) Group Board Member, provided an oral report. Inciong reported that the RP Group will be holding a listening tour to improve communication, support member institutions, and to understand concerns from the field regarding equity, AB 705 Implementation, and student success metrics. Workshops regarding the use of leading indicators will be held on November 12, 2019 at Diablo Valley College and on November 19, 2019 at Orange Coast College. The 2020 RP Conference will be held on April 15-17, 2020, in Long Beach, California.

Debbie Klein, Faculty Association of California Community Colleges (FACCC) President, provided an oral report. Klein discussed FACCC's legislative process, including the determination of priorities, creation of sponsored and co-sponsored bills, and timelines.

IV. ACTION ITEMS

A. Legislative Report – 10 mins., Davison, pg. 49

The Executive Committee received an update on the end of the legislative cycle. Davison reported that Governor Newsom has taken action on all outstanding bills. AB 1658 (Carrillo) Teacher credentialing: adult education: workgroup was vetoed. Davison mentioned that details for the Legislative Advocacy Day on March 4, 2020, will be forthcoming.

No action by motion was taken on this item.

B. Faculty Role in Governance – 10 mins., Stankas, pg. 55

The Executive Committee received an update on the Faculty Role in Governance in the system. Stankas reported positive feedback from Chancellor Oakley’s visit to the Area A and D meeting. The committee discussed the inclusion of governance in the Guided Pathways and Curriculum regional meetings. Stankas noted the increased dialogue and understanding of Academic Senate practices due to the resolutions related to the Academic Senate election process.

No action by motion was taken on this item.

C. Faculty Diversification – 10 mins., Stankas, pg. 57

The Executive Committee received an update on Faculty Diversification in the system. Stankas reported on faculty diversification presentations delivered to the Association of Chief Human Resource Officers (ACHRO) and the Association of Chief Business Officials (ACBO) at their respective conferences in October 2019. Bean and Cruz provided an update on the meeting held with Puente representatives on October 30, 2019, including opportunities for increased partnership and professional development opportunities for faculty. Parker and Bean provided an update on the Umoja Education Summit on October 31, 2019, including opportunities for increased partnership, an action plan to support African American students, tools for hiring processes, and potential for a leadership academy for new faculty of color. The committee discussed the Academic Senate’s work to promote and discuss social justice in the system in relation to students and faculty.

No action by motion was taken on this item.

D. Guided Pathways Implementation – 15 mins., Stankas, pg. 59

The Executive Committee received an update on the implementation of the CCC Guided Pathways Award Program. May summarized the Guided Pathways Regional Meetings and AB 705 Implementation Regional Convenings held in October 2019. Guidance for developing guided self-placement and onboarding tools is being created by the Guided Pathways Task Force. May presented data regarding AB 705 implementation and transfer-level placement enrollment and outcomes from the RP Group for Fall 2015, Fall 2016, Fall 2017, and Fall 2018. The committee discussed the implications of the current data, the need for more data, and ways to assist colleges and students during AB 705 implementation.

No action by motion was taken on this item.

E. 2020 Part-Time Institute Program Draft: ASCCC Part-Time Committee – 15 mins., Henderson, pg. 61

The Executive Committee reviewed and provided feedback on the final draft of the 2020 ASCCC Part-Time Institute Program. Henderson detailed the institute structure, changes to the program, and the inclusion of a Lunar New Year celebration. The committee discussed recruiting more reviewers to expand the curriculum vitae review.

MSC (Aschenbach/Bean) to approve the 2020 Part-Time Faculty Institute Program with considerations from the discussion.

F. Academic Freedom Paper – 15 mins., Donahue, pg. 71

The Executive Committee reviewed and provided feedback on the outline of the Academic Freedom Paper. Members suggested the inclusion of competency based instruction, academic freedom through the perspective of part time faculty, examples and scenarios from various disciplines, and engaging tools

MSC (Foster/Cruz) to approve to outline for the Academic Freedom Paper.

G. Academic Freedom Survey – 10 mins., Donahue, pg. 75

The Executive Committee discussed the proposed use of an Academic Freedom Survey. Donahue explained the intent of and information to be gathered by the survey. The committee discussed the audience of the survey and suggested expanding the focus to include a broad range of faculty. The content of the Academic Freedom Survey will return to an Executive Committee Meeting for approval. The committee recommended a future agenda item regarding the use and frequency of surveys by the Academic Senate.

MSC (Roberson/Davison) to approve the creation of an Academic Freedom Survey.

Follow Up: The content of the Academic Freedom Survey will return to an Executive Committee Meeting for approval.

Follow Up: An agenda item regarding the use and frequency of surveys by the Academic Senate will be submitted.

H. First Draft of 2020 Accreditation Institute Program – 15 mins., Curry, pg. 77

The Executive Committee reviewed and provided feedback on the first draft of the 2020 Accreditation Institute Program. Curry noted the inclusion of the institute goals, breakout session types, and accreditation standards in the program. Members suggested the inclusion of sessions or training for Accreditation Liaison Officers (ALO), the distribution of standards throughout the institute, and keynote speakers.

MSC (May/Donahue) to approve the first draft of the 2020 Accreditation Institute Program.

I. Madera/Oakhurst Community College Academic Senate Recognition – 5 mins., Dyer/Mica, pg. 77

The Executive Committee reviewed the Madera Community College Academic Senate's request to be part of the ASCCC's Member Senate. The committee was informed of their role in the certification of member senates. Members discussed the status of the Madera Community College Academic Senate.

MSC (Parker/Bean) to recognize the Madera Community College Academic

**Senate as a Member Senate of the Academic Senate for California
Community Colleges.**

V. DISCUSSION

A. Chancellor's Office Liaison Report – 30 mins., Stankas, pg. 81

Marty Alvarado, Executive Vice Chancellor for Educational Services, and Rhonda Mohr, Vice Chancellor for Student Services and Special Programs, provided an oral report. Mohr reported that the California Community Colleges Mental Health Services Grant Program will award grants to sixteen recipients. A Request for Information (RFI) will be distributed for a housing grant, to be awarded to eight recipients. Mohr discussed the Student Equity and Achievement Program and the requirements surrounding student educational plans. Alvarado reported that the position for Vice Chancellor of Academic Affairs has been posted. The reviews have been scored for the Chancellor's Office Curriculum Inventory (COCI) proposals and demonstrations will be scheduled for November 12-14, 2019. Alvarado informed the committee about the deadlines for the annual curriculum review, the focus of IEPI on guided pathways implementation, updates to the data and research office at the Chancellor's Office. The AB 705 English as a Second Language (ESL) regulations have been drafted and will be reviewed and submitted to the Board of Governors for adoption.

B. Board of Governors/Consultation Council – 15 mins., Stankas/Davison, pg. 83

The Executive Committee received an update on the recent Board of Governors and Consultation meetings. Stankas met with President Epstein, Vice President Haynes, and Board Member Costa during October 2019. The next Board of Governors meeting will be November 18, 2019.

Consultation Council met on October 17, 2019. Consultation Council reviewed the RP Group report "Access, Enrollment, and Success in Transfer-Level English and Math in the California Community College System". Proposed revision to the Anti-Discrimination Regulations and the 7th edition of the Program and Course Approval Handbook were also discussed.

C. Online Community College District Board of Trustees Meeting – 10 mins., Stankas/Davison, pg. 85

The Executive Committee received an update on the recent Online Community College District Board of Trustees Meeting. Stankas reported that a letter was sent on October 7, 2019, to the Speaker of the Assembly, the Senate President Pro Tempore, the Chair of the Senate Education Committee, the Chair of the Assembly Higher Education Committee, the Chair of the Senate Budget Committee, and the Chair of the Assembly Budget Committee regarding Calbright Community College's Duplication of Programs. Calbright Colleges Board of Trustees' Executive Committee met on October 24, 2019 for a closed session regarding personnel matters and board action regarding personnel hires and contracts. The committee discussed the launch of Calbright College in October 2019, the enrollment process, the instruction start date, and Calbright College's hiring process.

D. Fall Plenary Session Final Planning – 20 mins., Stankas/Mica, pg. 87

The Executive Committee discussed the final planning for 2019 Fall Plenary Session. The committee discussed the resolution process and Executive Committee Members roles.

i. Academic Senate Audit – 10 mins., Mica, pg. 89

The Executive Committee reviewed the ASCCC audit for the 2018 – 2019 fiscal year. Mica reported there were no findings during the audit. Hammar reported on the notations from the auditors including the Academic Senate’s single source of revenue and use of a single bank. A new auditing firm was used this year and Hammar reported an overall positive experience.

E. Vision for Success Diversity, Equity, and Inclusion Integration Plan – 15 mins., Cruz/Bean, pg. 91

The Executive Committee discussed the ASCCC assignments of the Board of Governors’ Vision for Success Diversity, Equity, and Inclusion Integration Plan. Cruz summarized the plan’s overall strategies and activities that the Academic Senate can lead or participate in. The committee discussed the timeline of activities and the capacity of committees. The Vision for Success Diversity, Equity, and Inclusion Integration Plan will be proposed for adoption at the January Board of Governors Meeting.

F. Meeting Debrief – 15 mins., Stankas, pg. 97

The Executive Committee debriefed the meeting and assessed what worked well and where improvements could be implemented.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Standing Committee Minutes

- i.** Accreditation Committee, Curry, pg. 99
- ii.** CTE Leadership Committee, Roberson, pg. 103
- iii.** Equity and Diversity Action Committee, Cruz, pg. 107
- iv.** Faculty Leadership Development Committee, Bean, pg. 115
- v.** Legislative and Advocacy Committee, Davison, pg. 119
- vi.** Online Education Committee, Roberson, pg. 121
- vii.** Part-time Committee, Henderson, pg. 125
- viii.** Relations with Local Senates Committee, Bruzzese, pg. 133
- ix.** Transfer, Articulation and Student Services Committee, Foster, pg. 137

B. Liaison Reports

C. Senate and Grant Reports

- i.** C-ID Advisory, Mica/Paskey, pg. 143
- ii.** ASCCC Guided Pathways Task Force Meeting, May, pg. 149
- iii.** Model Curriculum Workgroup, Aschenbach, pg. 157
- iv.** ASCCC Open Educational Resources Initiative Advisory Committee, Mica/Pilati, pg. 161

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 5:43 PM

Respectfully submitted by:
April Lonerio, Executive Assistant
Cheryl Aschenbach, Secretary