

RELATIONS WITH LOCAL SENATES COMMITTEE

Friday, April 7, 2017

4:00 – 5:30 pm

Zoom Teleconference

Information

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/5462550600

Or iPhone one-tap (US Toll): +14086380968,5462550600# or +16465588656,5462550600

Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)

Meeting ID: 546 255 0600

Draft Minutes

1. Call to Order: Sam Foster, Craig Rutan, Lara Baxley, Anna Bruzzeze, Berta Harris, Curtis Martin, Julie Adams
2. Note Taker – Leigh Anne Shaw
3. Approval of the Agenda – approved
4. Approval of Minutes of 1-21-17 - approved
5. Feedback from March Executive Committee meeting
	1. Accepted short- and long-range plan for local senate visits with slight modification
		1. A 3 year period is too aggressive; prefer a 5-year period of time
6. Update on Spring Plenary
	1. Newbie Breakout and welcome package
		1. Thursday – first breakout
		2. Peggy and Anna presenting with Sam
		3. Will send slides – need them done by the 12th
		4. Welcome package – contains Foundation bag, Academic senate 10+1 card,

Local Senates Handbook, pin, lanyard, T-shirt. Send Letter of Invitation to the Newbie Breakfast and Newbie Breakout in advance of plenary.

* + 1. Hand out welcome package at Newbie Breakfast and Newbie Breakout
		2. Sign at check-in table to direct Newbies to Breakfast and Breakout
		3. Berta will revise the letter and send it Julie by the 13th.
	1. Tables for newbies at breakfast
	2. Recruitment session for statewide service on Thursday –
		1. After last breakout on Thursday at 4:45pm
		2. Julie and Sam running recruitment session
1. New Senate President Coaching Program (Experienced Senate Leadership Resource Group)
	1. Develop survey to distribute at the Leadership Institute to assess need
	2. Questions to ask on survey:
		1. Name and Area
		2. Do you have access to experienced senate leaders at your local senate?
		3. Does your senate routinely conduct a training for new senate members?
		4. What things would you like to have guidance by an experienced senate member?
			1. Conducting meetings
			2. Brown Act
			3. Making committee appointments
			4. Parliamentary procedure
			5. Relations with administration
			6. Senate-union relations
			7. Senate sign-off and timeframe for consultation
			8. Other
		5. Make Canvas PDC modules available
		6. What Senate resources are you familiar with?
		7. If you had access to a group of experienced Senate presidents to offer guidance, would you take advantage of that resource?
	3. Leigh Anne can create draft of survey and send to Sam
2. Rostrum Articles
3. Other Items?
4. Adjournment – 4:55pm