

EXECUTIVE COMMITTEE MEETING

March 6 - 7, 2015 Meeting

I. ORDER OF BUSINESS

A. Roll Call

President Morse called the meeting to order at 11:45 a.m. and welcomed members and guests.

Members present: J. Adams, J. Bruno, D. Morse, J. Stankas, W. North, J. Todd, D. Davison, C. Rico, K. Braden, M. Grimes-Hillman, C. Rutan, D. Klein, D. Crump. P. Crawford joined the meeting at noon, J. Freitas joined the meeting at 3:20 p.m.

Liaisons: Cris McCullough, Chancellor's Office; Charlie Millar, Student Senate CCC; John Smith, FACCC; and Pam Walker, Chancellor's Office.

Guests:

Wolde-Ab Isaac, College President, Riverside City College; Mary Legner, Riverside City College; Richard Mahon, Riverside City College; Lee Nelson, Senate President, Riverside City College; John Sullivan, Riverside City College.

B. Approval of Agenda

The Agenda was approved by consent.

C. Public Comment

No comments were received.

D. Calendar

The next *Rostrum* articles are due on April 19, 2015.

E. ASCCC Action Tracking

Members discussed the Action Tracking spreadsheet. Members were asked to provide staff with any updates to the spreadsheet prior to the Executive Committee Agenda deadline.

F. Dinner Arrangements

Members discussed dinner arrangements.

II. CONSENT CALENDAR

A. February Executive Committee Meeting Minutes, Stankas

B. ASCCC Open Meeting Policy, Rutan

C. Technical Assistance Curriculum Visits, Grimes-Hillman

D. ASFCCC Foundation – Research Development, Grimes-Hillman

E. Bylaw Changes, Rutan

F. Rules Changes, Rutan

G. Executive Committee Meeting Schedule, Adams

H. Local Senates Handbook, Braden

- I. ASCCC Strategic Planning, Morse/Adams**
- J. Professional Development College Technology, Adams**

Item II. B, C, E, F, and G were pulled from the consent calendar.

MSC (Rico/Davison) to approve the consent calendar as amended.
MSC (North/Freitas) to reconsider Item II. G. Executive Committee Meeting Schedule.

Action:

- Item A: Minutes will be posted on the website.
- Item D. The Foundation will bring back a research plan for how to address resolution priorities, as well as a process for conducting research.
- Item H: Forward to the 2015 Plenary Session for debate and possible approval.
- Item I: Forward to the 2015 Plenary Session for debate and possible approval.
- Item J. Adams will move forward with working with Bizvision to host the ASCCC curriculum modules.

B. ASCCC Open Meeting Policy

Concern was raised regarding if the request to have the closed session was honored or not. The language will be changed to reflect that such a request will be honored.

MSC (Davison/Braden) to approve the ASCCC Open Meeting Policy as amended.

Action:

The Open Meeting Policy will be posted on the website.

C. Technical Assistance Curriculum Visits

Members discussed the technical assistance curriculum visits, particularly the costs associated with the visits. Concern was raised that curriculum is one of the 10+1 and we should not charge academic senates as it is essential for us to support local senates in this area. It was clarified that the costs associated with the technical assistance is for reimbursement of costs for the CIO and faculty representative to travel to the college and the costs would be minimal. Others felt that asking for reimbursement was reasonable. However, if colleges could not reimburse for travel, we would still provide the service.

MSC Bruno/North to approve the concept with the intent to revisit the cost component.

E. Bylaw Changes

Members discussed the bylaw changes. A comment was made about the powers of the Executive Director and should they be listed in the bylaws the same as the other officers. By consensus, this comment will be addressed at a future meeting if necessary. Other areas were discussed briefly including the referendum and action

taken by the board of directors or resolution. Rutan was thanked for his working in shepherding the bylaws and rules through the process.

MSC (Stanskas/Crawford) to move the bylaws forward to the body for debate and possible adoption.

F. Rules Changes

Members briefly discussed the changes to the rules.

MSC (North/Davison) to move the rules forward to the body.

G. Executive Committee Meeting Schedule

Members discussed the Executive Committee meeting schedule as presented. Several members could not make the August meeting as scheduled and the September date is on Labor Day weekend. The August date was changed to 8/21 – 22 and the September date was changed to 9/11 – 12.

MSC (North/Davison) to approve the Executive Committee meeting schedule as amended.

III. REPORTS

A. President's/Executive Director's Report

Morse reported that he attended the ACCCA, Association of California Community College Administrators, conference. It was a very good conference. They expressed interest in working with ASCCC in the future. He also attended the Faculty Association of California Community Colleges (FACCC) with Bruno, Crump, Klein, and North. The conference was well attended.

Morse reported he is working with Thuy Ngyuen, Interim CEO/President of the Community College League of California to update the technical assistance format and shared governance scenarios. He and Bruno are meeting with her next week to discuss technical visits at City College of San Francisco and Cabrillo College.

Morse provided members with an update on the Senate's activities surrounding the Board of Governors Task Force for the Workforce, Job Creation and a Strong Economy. The Senate held two regional meetings and one more is scheduled for March 13th to gather feedback from CTE faculty on the "themes" document generated from the 11 College Conversations held around the state. We are also working with others to modify the "themes" document to be more like questions rather than actions. The ASCCC members who attended the first meeting, Morse, Adams, and North were impressed with Sunny's leadership. He noted that we have a number of effective partners in this process.

The Accrediting Commission of Community and Junior Colleges (ACCJC) will be holding their own accreditation institute in fall 2016.

The ASCCC social media presence could be better utilized on Facebook; please send photos to staff for inclusion online.

Morse thanked staff members Davis and Traylor for their excellent job at Accreditation Institute. He added that Adams has done a remarkable job with developing Senate staff.

Adams augmented Morse's report above and provided additional information regarding her statewide conversations including: working on a grant to continue the work of Statewide Career Pathways to provide technical assistance for developing career pathways, which has been time consuming but is now complete. Adams and Rico updated members about a recent meeting of the meeting of the Student Success and Support Program Advisory Committee (SSSPAC), particularly related to educational advising. It was noted that it will be difficult for the Chancellor's Office to advocate for an extension of the funding when colleges cannot spend the money. Concern has been raised by colleges that there are not enough counselors in the pool so they are looking to hire educational advisors.

B. Foundation President's Report

Bruno informed members on the upcoming Spring Fling and noted that table sponsorships are available. She stressed the need for more silent auction items and asked board members to help secure items for the silent auction with personally or through their colleges such as art departments.

C. Liaison Oral Reports *(please keep report to 5 mins., each)*

CCCI: Morse informed members that Rich Hansen could not attend the meeting but provided a written update. Their upcoming CCCI conference will be held in Sacramento, April 23 - 25, 2015.

FACCC: John Smith shared that FACCC is sponsoring AB 404 (Chiu) which proposes to facilitate greater input of California Community College faculty and others in the federal recognition process of accrediting agencies, AB 626 (Low) proposes to increase the full-to part-time faculty ratio, provide additional support in noncredit education. FACCC is also co-sponsoring measures AB 490 (Alejo and Gatto, February 23, 2015) which proposed to restore funding to the California Community Colleges Extended Opportunity Programs and Services. SJR 1 (Beall) will put California on record in support of congressional elimination of the federal windfall elimination provision and government pension offset in Social Security ((H.R. 973, Davis - IL.

FACCC has prioritized the following issues in the 2015-16 Budget Act: COLA, full-time faculty, part-time faculty support, reducing the student to counselor

ratio, state support to districts for increased retirement contributions, professional development, noncredit education, statewide student services programs (EOPS, CARE, DSPS, CalWORKs), and Career Technical Education (CTE). Lastly, FACCC is closely monitoring the Chancellor's Office "Task Force on Workforce, Job Creation, and a Strong Economy" and looks forward to crafting appropriate policy and budget solutions for CTE and Economic and Workforce Development (EWD).

CPFA: John Sullivan noted that CPFA is encouraging people to join the ASCCC caucus. He also shared that the CPFA's spring conference is coming up.

Student Senate CCC: Charlie Millar provided a brief update on activities at Student Senate CCC.

IV. ACTION ITEMS

A. Legislative Activities, (Action, as necessary)

The chair of the Legislative and Advocacy Committee updated members on legislative activities, particularly SB 66 (Leyva, January 7, 2015) on career technical pathways programs and SB 42 (Liu, December 2, 2014) on Postsecondary education: California Commission on Higher Education Performance and Accountability. Members also discussed AB 288 (Holden) regarding college courses at high schools and apportionment.

MSC (Rutan/North) to support SB66 and oppose SB42 in their current form.

B. Spring Session Planning

Members discussed the final planning for the 2015 Spring Plenary Session, particularly changes in the keynote presentation, the addition of a Technology Fair, and the elections. Morse encouraged members to openly compete for positions on the Executive Committee. The ASCCC election process has always been a democratic process, which respects the positions and the person. He suggested that we continue this process and hoped that those running for positions would openly express their experience in a positive and respectful manner. Members shared their intent to run for specific positions, their intent to not run, and their intent to not continue in their current position.

C. Associate Degree for Transfer (ADT) Guidelines Paper

The body adopted Resolution 9.01 F13 calling for a paper establishing guidelines and effective practices for local development and implementation of an Associate Degree for Transfer. In response to this resolution, a task force was formed to write the paper for adoption by the body at the fall 2014 plenary session. The Executive Committee reviewed, commented, and approved a first reading of the paper at their September meeting. The paper was scheduled for a second reading in October. Unfortunately, the legislative and policy ADT mandates imposed on local colleges created a number of issues that impact how faculty, staff, and administrators move forward with developing and implementing ADTs. In

October, the lead authors (Bruno and Pilati) of the ADT paper provided the Executive Committee with a list of unanswered questions regarding the legislative and policy issues and noted that the paper would be incomplete without the answers to a list of questions. At that time, the authors requested additional time to resolve the issues with the Chancellor's Office and predicted that the paper would be ready for adoption at the spring 2015 plenary session. The Executive Committee granted the request. To inform the body on the progress of the resolution, Bruno and Pilati wrote a *Rostrum* article (October 2014) and included a discussion on the paper in the fall 2014 breakout session on Transfer Model Curriculum and C-ID.

At the time of the writing of this agenda item, unresolved issues still remain regarding local implementation of ADTs and SB 440 mandates. The authors disseminated the final draft of the paper electronically to the Executive Committee for review and comment in the last week of February. Members raised concerns with the current draft paper, particularly the possible need to revise the paper soon after it is adopted. Members discussed options and the possibility of developing a series of white papers.

Action

Bruno will craft language to address concerns raised by the Executive Committee and bring back recommendations at a future meeting.

D. Curriculum Institute

The Executive Committee reviewed the draft outline of the Curriculum Institute program and provided input. No action was taken. This item will return to a future meeting for discussion and possible approval.

E. Executive Committee Evaluation for Periodic Evaluation of ASCCC

Rutan reminded members that Resolution 1.02 S14 created the framework for the periodic review of the Academic Senate, which includes an evaluation of the Academic Senate prepared by the Executive Committee. The Standards and Practices Committee drafted a survey to facilitate the preparation of an internal evaluation and seeks input from the Executive Committee to determine if this is the right direction and if there are items in the survey that need to be added, removed, or modified. He noted that each Executive Committee member will be required to complete the survey, which will be provided to the review team to use in evaluating the ASCCC. Members provided feedback.

Action

The Standards and Practices Committee will incorporate the feedback from the Executive Committee and bring back to the April Executive Committee meeting for discussion and possible approval.

F. Policy for Removal of a Member of the Executive Committee

Rutan noted that while working on the bylaws revisions in the Standards and

Practices Committee meetings, members discussed the need to add the ability to remove a member of the Executive Committee for violating the law, bylaws, rules, or policies of ASCCC. The proposed policy began with language that is currently included in the ethics policy and incorporates some pieces extracted from the removal procedures outlined in Robert's Rules of Order. The policy would only apply to the elected members of the Executive Committee and will take effect when the revised bylaws are adopted at the spring plenary session. This item will return to the April meeting for discussion and possible approval.

Action

Rutan will include this item on the next agenda for discussion and possible adoption.

G. Supplemental Instruction Survey and Glossary

In response to Resolution 13.02 F11, the Educational Policies Committee developed a survey on supplemental instruction for the purpose of creating a glossary of terms for the field. Ray Sanchez, Fresno City College and a representative of the Association of Colleges for Tutoring and Learning Assistance (ACTLA), previously brought attention to the fact that California Community College Success Network (3CSN) and ACTLA were in the process of developing a survey to accomplish the purpose of the resolution. Ray Sanchez and Crystal Feedback was sent by Educational Policies Committee to Crystal Kiekel Crystal Kiekel, 3CSN and Pierce College Learning Assistance Center Director, are the lead authors of the survey. Members discussed the survey and concerns with the connection of 3CSN to the process.

MSC (Davison/Crump) to endorse participation, provided that the invitation letter to participants is clarified and request it be sent under Ray Sanchez and Crystal Kiekel and not include the ASCCC.

H. Spring Noncredit/Curriculum Regional Meetings Mileage for PT Faculty

Members revisited the idea of reimbursement of part-time faculty for mileage to regional meetings, specifically the spring Noncredit/Curriculum Regional Meetings scheduled for March. Concerns were raised about the obligation of colleges to ensure the professional development of part-time faculty as well as full-time faculty. The registration for the meetings was requested and both events were near capacity.

MSC (Braden/Crawford) to endorse participation by all faculty at events and explore new revenue streams to local colleges that would encourage part-time faculty participation at professional development events.

I. Vocational Education Institute

The Career Education Technical Education (CTE) Leadership Committee began planning for the CTE Leadership Institute held in La Jolla May 8 – 9, 2015. The committee has recommended a number of institute program topics for

consideration by the Executive Committee. Members discussed the topics and suggested a few additional topics.

Action

The CTE Leadership program will return to the next meeting for consideration for approval.

J. Executive Committee Resolutions Fall 2014

The Executive Committee discussed resolutions to forward to the Area meetings for discussion.

MSC (Rico/Braden) to approve the Executive Committee resolutions to forward to the Area meetings for discussion, in advance of the 2015 Spring Plenary Session.

K. Board of Governors Faculty Nomination Interviews

Morse presided over a closed session with the Executive Committee to interview candidates for the faculty seat on the Board of Governors.

Morse reported out of closed session that the following individuals will be forwarded to the governor for consideration for the faculty position on the Board of Governors.

Manuel Baca, Professor of Political Science, Rio Hondo College

Jeff Burdick, Professor of English, Clovis College

Adrienne Foster, Professor of Education, West LA College

Richard Mahon, Professor of Humanities, Riverside City College

V. DISCUSSION

A. Chancellor's Office Liaison

Pam Walker, Vice-Chancellor of Academic Affairs, and Cris McCullough, Dean of Curriculum and Instruction, updated members on Chancellor's Office activities including an update on the CCC pilot bachelor's degree: Twelve pilot colleges were approved by the Board of Governors to move forward, two more are in consultation and expected to be approved soon, one more space is available and expected to be filled by the end of the academic year. She also discussed ADTs (the system is very near its goal of 1800 degrees), Governet meetings with the CIOs, activities involved in addressing issues related to incarcerated students, reconstitution of the Consultation Council task force on accreditation, the Board of Governors Task Force on Workforce, Job Creation, and a Strong Economy.

B. Consultation Council Meeting

Morse and Bruno updated the Executive Committee on the recent Consultation meeting. The Executive Committee members were provided with online agendas and summary notes in advance of the meeting and asked to come prepared with any

questions.

VI. REPORTS (*if time permits, additionally Executive Committee announcements and report may be provided*)

A. Committee Reports

1. Curriculum Committee, Grimes-Hillman
2. Educational Policies Committee, Freitas
3. Online Education Committee, Freitas

B. Task Force Reports

1. Institutional Effectiveness Partnership Initiative, Bruno/Stanskas

Members were updated regarding the indicators selected for colleges to use in the first draft to comply with legislative mandates.

C. Liaison Reports

1. CAI, Rutan
2. SACC, Grimes-Hillman
3. WICHE, Davison

D. Senate Grant and Project Reports

1. C-ID Report, Bruno

E. Local Senate Reports

Charlie Milar, Student Senate CCC representative, gave a brief update on the Student Senate activities.

L. ADJOURNMENT

Meeting recessed at 5:25PM on Friday, March 6, 2015 and reconvened on Saturday, March 7, 2015 at 8:30 AM. The meeting adjourned at 3:00 PM on Saturday, March 7, 2015.

Respectfully submitted by

Jennifer Blankenship, Executive Assistant

John Stanskas, Secretary