

Accreditation Committee Meeting

16 October 2018, 10:30 a.m.-3:00 p.m.

Zoom Teleconference Information

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/5462550600

Or iPhone one-tap (US Toll): +14086380968,5462550600# or +16465588656,5462550600

Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)

Meeting ID: 546 255 0600

Minutes

1. Call to Order and Adoption of the Agenda – 11:00am
	1. Members present: Sam Foster (chair); Dolores Davison, Christopher Howerton, Celia Huston, Margarita Pilado, Colin Williams
	2. Notetaker: Dolores Davison
2. ASCCC Travel Reimbursement Procedures
	1. Sam went over the reimbursement procedures for members of the committee
		1. Sam also clarified that expenses for the institute in April would be covered for the committee members if they were participating.
	2. Expense Report Form (see attached)
	3. Deadlines for Reimbursement
3. Fall Plenary Breakout Session
	1. Important content to include
		1. Define the audience – senate presidents and senate leadership
			1. How close are they to their visit? Tailor session accordingly depending on audience
				1. Recent visits – preparing the campus for the visit
				2. New templates
				3. Training
				4. Online courses and how those are evaluated
				5. Steve Reynolds will be there but will not be listed on the breakout session
4. Planning Future Meetings— committee set the following dates:
	1. 30 October, 10-11:30am, CCC Confer
	2. 6 November (if needed), 10-11am, CCC Confer
	3. 19 February – San Bernadino Valley College, time TBD based on flights
5. SLO Symposium Update
	1. Proposals?
	2. Planned attendance – Celia and Sam will both be there
6. Planning for ACCJC Conference Presentation
	1. Timeline for proposal titles, descriptions and lead presenters
		1. Must be approved by Exec (11/20/18)
	2. Review of Previous Accreditation Institute (see attached)
		1. Identifying Critical faculty breakouts from past Institute
		2. Identifying new breakouts needed
	3. ACCJC Proposal Process (see attached)
		1. Call for proposals <https://accjc-conference.org/>
		2. Submission guidelines
	4. Breakouts and descriptions to submit to Exec
		1. Committee reviewed last year’s program and suggested the following sessions:
			1. Something on the ISER
			2. Breakout on Standard II
			3. Faculty Leadership on Accreditation
			4. Gearing up for the site visit
			5. Accreditation in Multi-College Districts
			6. Distance Education and Requirements
			7. Resources
			8. Student Assessment and Services?
			9. Recovering from devastating sanctions
				1. Local recommendations for improvement
				2. Opportunities from recommendations
				3. We’ve been sanctioned – now what?

VII. Paper on Budget Processes – Resolution 2.01 (S08). specifically references the 2002 Standards but clearly the paper would be beyond that

* + 1. Outline to Exec by 11/20
		2. First Draft to Exec
			1. Legal Reasons
			2. Educational Reasons
			3. Relationship of Budget to Planning
			4. College/District Planning and Budget
			5. Local Program Review and Needs Assessment
			6. Continuous Quality Improvement
			7. Review of Processes
			8. Multi-college districts
			9. Costs for different models and different issues (disposal, etc)
			10. Categoricals
			11. Unfunded Mandates
			12. Student Centered Funding Formula
			13. 50% Law/ 75-25
			14. Faculty Obligation Number
			15. Statewide Processes Around Budget
			16. Resource List with Major Committees
			17. Cost Analysis of High Cost Programs
		3. Second Draft to Exec for approval by March meeting

1. Other Items?
2. Announcements/Events
	1. Fall Plenary Session –November 1-3, Irvine Marriott
	2. SLO Symposium—January 25, 2019, Santa Ana College
	3. Part-Time Faculty Leadership Institute—February 21-23, Newport Beach Marriott
3. Adjournment