



EXECUTIVE COMMITTEE MEETING

Friday, August 12, 2022 to Saturday, August 13, 2022
Zoom and Teleconference

I. ORDER OF BUSINESS

A. Roll Call (10:03 AM)

President, Virginia May, called the meeting to order at 10:03 AM and welcomed members and guests.

J. Arzola, C. Aschenbach, M. Bean, K. Chow (remote), S. Curry, A. Gillis (remote), C. Howerton, K. Mica, L. Parker, E. Reese, C. Roberson, R. Stewart Jr., M. Vélez, and E. Wada.

Liaisons and Guests: Marty Alvarado, Executive Vice Chancellor for the Equitable Student Learning, Experience, and Impact Office (remote); Wendy Brill-Wynkoop, President, Faculty Association of California Community Colleges (FACCC); Katie Brohawn, Director of Research, Evaluation, and Development, The Research and Planning Group (RP Group) (remote); Dan Crump, Liaison, Council of Chief Librarians (CCL); Michelle Pilati, Faculty Coordinator, ASCCC Open Educational Resource Initiative (OERI); Mac Powell, President, Accrediting Commission for Community and Junior Colleges (ACCJC); Tram Vo-Kumamoto, President, California Community College Chief Instructional Officers (CCCCIO)(remote)

Staff: Tonya Davis, Director of Administration, Austin Webster, Advocate, and Melissa Marquez, Executive Assistant

B. Approval of the Agenda

MSC (Bean/Howerton) to approve the agenda and consent calendar with the following modifications:

- **Move item II. A. June 3, 2022, Meeting Minutes to IV. H. June 3, 2022, Meeting Minutes.**
- **Add item IV. G. Recording of a Local Academic Senate visit- Grossmont College - August 18, 2022.**

C. Land Acknowledgement

We begin today by acknowledging that we are holding our gathering on the land of the Cahuilla [ka-weeahh], Tongva [tong-va], Luiseño [loo-say-ngo], and Kizh [Keech] who have lived and continue to live here. We recognize the Cahuilla, Tongva, Luiseño, and Kizh Nations and their spiritual connection to the ocean and the land as the first stewards and the traditional caretakers of this area we now call Riverside. As we begin we thank them for their strength, perseverance and resistance.

We also wish to acknowledge the other Indigenous Peoples who now call Riverside their home, for their shared struggle to maintain their cultures, languages, worldview and identities in our diverse City.

D. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.

No formal public comment was entered.

E. Executive Committee Norms, pg. 5

Members were reminded about the Executive Committee Norms.

F. Calendar, pg. 7

Members were updated on deadlines.

2022 Fall Plenary

- Draft papers due for second reading September 12, 2022
- Pre-Session Resolution packet out to the field October 7, 2022

G. Local Senate Visits, pg. 13

Members reviewed the Local Senate Visits document and updated the document as necessary.

H. Action Tracking, pg. 23

Members reviewed the Action Tracking document and updated the document as necessary.

I. Strategic Plan Tracking, pg. 25

Members reviewed the Strategic Plan document and updated the document as necessary.

J. Dinner Arrangements

Members were informed of dinner arrangements.

K. One Minute Executive Committee Member Updates

Executive Committee members provided committee updates and any formal decisions that may be placed on future executive committee agendas for discussion/consideration.

II. CONSENT CALENDAR

A. Attendance at the Association of Community College Trustees (ACCT) National Legislative Summit 2023, May/Aschenbach, pg. 37

B. General Education: Associate Degree, Baccalaureate Degree, and Associate Degree for Transfer (AB 928) Webinar/Meeting Series, Curry/May/Parker, pg. 39

C. 2023 Legislative Meet & Greet Event, May/Aschenbach, pg. 41

D. Mellon Grant/ASCCC Rising Scholars Regional Meetings, Aschenbach, pg. 43

III. REPORTS

A. President's/Executive Director's Report – 30 mins., May/Mica

May submitted the linked [written report](#). May provided information on past events including the Faculty Leadership Institute 2022, the Curriculum Institute 2022, and the 2022 Cal OER Conference. May announced Chancellor Oakley's resignation on July 31, 2022, and Daisy Gonzalez's appointment as Interim Chancellor. May also announced the appointment of both she and Clemaus Tervalon on the search committee for the new Chancellor. May also reported on updates from the Chancellor's Office regarding taskforces for ZTC, AB 1111 (Berman, 2021) Postsecondary education: common course numbering system, and the Modern Policing Program for AB 89 (Jones-Sawyer, 2021) Peace officers: minimum qualification. The ASCCC created a survey portal to collect feedback related to common course numbering, and sent a survey to the field to gather information on the proposal to create a general education pattern for the associate degree. Members were also informed of Local Senate Visit requests and the status of the ASCCC's Strategic Plan.

Mica submitted the linked [written report](#). Mica announced the departure of Edie Martinelli, Events Manager, and Kayla Vue's new position as Events Planner. Mica also introduced the committee to Austin Webster and his role as the ASCCC Advocate.

B. Foundation President's Report – 10 mins., Vèlez

Vèlez was introduced as the current Foundation Director. The first Foundation directors meeting will be held by the end of August 2022.

C. Liaison Oral Reports (please keep report to 5 mins., each)

Liaisons from the following organizations are invited to provide the Executive Committee with updates related to their organization: American Association of University Professors (AAUP), ASCCC Caucuses: Small or Rural College Caucus, LGBTQIA+ Caucus, Latinx Caucus, Black Caucus, Asian Pacific Islander (API) Caucus, Womxn's Caucus, California Association of Administration of Justice Educators (CAAJE), Community College Association (CCA), California Community College Independents (CCCI), Chief Council of Librarians (CCL), California Federation of Teachers (CFT), CCCCIO, FACCC, the RP Group, and the SSSCC.

Dan Crump, CCL Liaison, provided an oral report. CCL held its annual retreat on July 25-26, 2022 at Orange Coast College hosted by John Taylor, Dean, Library and Learning Support. Taylor has also been approved to be the President-Elect of CCL. We were also able to have a half-day meeting with the Library Services Platform (LSP) Governing Committee to discuss common issues. CCL hosted a welcome from Michelle Grimes-Hillman, OCC VPI, and a past ASCCC Executive Committee member. Items discussed at the retreat included resources to support Ethnic Studies and the new GE pattern. Crump also provided updates on legislative and regulatory decisions related to libraries and the incorporation of Equal Employment Opportunities (EEO) within hiring processes. Crump also discussed ongoing

collaborations with ASCCC in the following areas: strategic planning, advocacy, leadership development, and legislation.

Tram Vo-Kumamoto, CCCCIO President, provided an oral report. Vo-Kumamoto shared the CCCCIO's 2022-2023 Strategic Plan-goals with the committee. Goals included:

- Representative attendance at ASCCC Executive Meetings
- Active Leadership Regarding DEIA Changes, Curriculum Changes, Co-Chair and Common Course Numbering
- Strategic Enrollment Management (SEM)
- Diversifying CIO's
- Diverse State Representation
- Professional Development Opportunity
- Change Management

Vo-Kumamoto also provided information on the Advancing Leadership Institute for Instructional VPs in Equitable Education (ALIVE) Academy and the current success of the program. The CIO's selected 29 candidates for next year's academy.

Mac Powell, ACCJC President, provided an oral report. Powell introduced himself as the new ACCJC president and relayed the organization's priorities to the committee. Powell discussed that ACCJC is currently going through a review process with streamlined standards and highly student focused for alignment to allow colleges to tell their stories with an inclusive process, and the draft has gone to the leadership team. Powell shared information on the upcoming ACCJC events including conferences, virtual town halls, north and south meetings, and a traveling road show at each college to create student success stories to close institutional gaps.

Katie Brohawn, Director of Research, Evaluation, and Development for the RP Group, provided an oral report and the linked [written report](#). Brohawn announced Pam Mery as the new board president along with the RP Group's new board members. RP Group's Research and Development department is developing a survey to gain more information on reenrollment rate for students. Brohawn provided information on the RP Group's upcoming professional development opportunities including the Strengthening Student Success Conference on October 5-7, 2022 and webinar October 26, 2022 on research on African American students transfer experience.

Wendy Brill-Wynkoop, FACCC President, provided an oral report and linked [written report](#). Brill-Wynkoop updated the committee on FACCC's efforts for legislation on Academic Freedom and updates on bills including AB 2315 (Arambula) Community colleges: records: affirmed name and gender identification. FACCC is planning to host a membership drive in order to increase membership. The Academic Freedom Conference, which is being held in partnership with the ASCCC will be held on October 7, 2022.

D. Chancellor's Office Liaison Report – 45 mins., May, pg. 45 (*Time certain, Friday, August 12, 11:00 AM*)

Marty Alvarado, Executive Vice Chancellor for the Equitable Student Learning, Experience, and Impact Office provided a virtual oral report. Alvarado updated the committee on statewide committees and taskforces addressing AB 1111 (Berman, 2021) Common Course Numbering, AB 89 (Jones-Sawyer, 2021) Modern Policing Program, Zero Textbook Costs (ZTC) – OER and Universal Design with DEAI underlying all. Marty shared information on the current budget and addressed concerns regarding Guided Pathways funding. The CCCCCO Board strategy session is scheduled for August 15, 2022.

IV. ACTION ITEMS

A. Legislative Report – 20 mins., Aschenbach, pg. 47

Aschenbach provided important legislative dates and introduced Webster to the committee while explaining his role as the ASCCC Advocate to support ASCCC’s legislative efforts. Aschenbach discussed pertinent bills with the committee. The 2023 Legislative Meet and Greet event has been scheduled for January 2023 with additional information to come as planning begins.

No action by motion was taken on this item.

B. Executive Committee Meeting Dates 2022-23 Reconsideration – 15 mins., May, pg. 75

May reviewed the current dates for the upcoming October 2022 and March 2023 Executive Committee Meeting with the committee, as the dates overlap with conferences from partner organizations. May suggested alternate dates to replace the currently scheduled meeting dates.

MSC (Roberson/Stewart Jr.) to approve rescheduling the October 5, 2022 Executive Committee Meeting to September 30, 2022.

MSC (Stewart Jr./Roberson) to approve rescheduling the March 3-4, 2023 Executive Committee Meeting to March 10-11, 2023 and the Area Meetings to March 24-25, 2023.

C. ASCCC Standing Committee Appointments – 15 mins., May/Mica, pg. 77

Members were presented with the final composition of appointments to all ASCCC standing committees for the 2022-23 academic year.

MSC (Stewart Jr./Bean) to approve of the appointments of committee members to the ASCCC standing committees for the 2022-23 academic year, with ongoing edits in consultation with the President, Executive Director and Committee Chairs.

The committee discussed the need to review the appointment process at a later time and the appointment timeline. Members requested to increase the amount of part-time faculty appointees.

D. 2022 Fall Plenary Planning – 60 mins., May/Mica, pg. 85

May presented the current hybrid program structure and event logistics for the 2022

Fall Plenary. Mica provided additional information on the hotel contracting process, registration pricing, and the restructuring of the current program. The current program includes nine hybrid general sessions with in person breakout sessions. Members expressed concerns for in person Area meetings. The committee deliberated on registration pricing and the amount of access provided with the program structure. Members provided suggestions to utilize the space provided through the hotel and timing of the program.

MSC (Curry/Reese) to approve the presented 2022 Fall Plenary Program structure.

The committee discussed guidelines regarding presenter approval, registration, and compensation. Members were encouraged to send theme ideas to the Executive Director by August 18, 2022. Executive Director will follow up with a survey by August 19, 2022 and on August 24, 2022 Survey Themes identification.

E. ASCCC 2022-23 Budget – 30 mins., Bean/Mica, pg. 87

Bean provided information on the ASCCC Budget Committee. Mica reviewed changes for the 2022-23 budget from the previous year. The presented budget includes funding received for Rising Scholars, Institutional Effectiveness Partnership Initiative (IEPI), and an updated OERI budget. Expected increased expenses are due to professional services and hosting additional in person meetings. Mica addressed questions regarding various aspects of the budget.

MSC (Curry/Stewart Jr.) to approve the proposed 2022-23 ASCCC budget.

F. Board of Governors Interview Questions – Closed Session - 30 mins., Mica, pg. 89

Secretary Report Out: The Executive Committee met in closed session reviewed and revised the Board of Governors interview questions.

No action by motion was taken.

G. Recording of a Local Academic Senate visit- Grossmont College - August 18th, 2022 - 10 mins., Roberson/Vèlez

Roberson presented background information on the request for recording during the upcoming Local Senate Visit scheduled on August 18, 2022 at Grossmont College. The committee discussed and reviewed the ASCCC Local Senate Visit Agreement as the document states that recording requests must receive approval from ASCCC.

MSC (Stewart Jr./Howerton) to approve the request for recording the Grossmont Local Senate Visit on August 18, 2022.

H. June 3, 2022, Executive Committee Meeting Minutes, Aschenbach, pg. 31

Parker requested the inclusion of the identified theme of *Walk a Mile in Someone Else's Shoes: Applying an Ethnic Studies Lens to California Community Colleges Curriculum* for the Exemplary Program Award within the action taken for item IV. H.

2022-23 Exemplary Program Award Theme in the June 3, 2022 Executive Committee Meeting Minutes.

MSC (Howerton/Vélez) to approve the June 3, 2022 Executive Committee Meeting Minutes, as amended.

V. DISCUSSION

A. OERI Update – 25 mins., Mica/Pilati, pg. 91 (*Time Certain, Friday, August 12, 1:00 PM*)

Pilati reported on the success of the 2022 Cal OER Virtual Conference including details on the event's attendance, presenters, and recorded sessions. The Executive Committee received an update on OERI. Pilati shared updates on OERI's efforts to expand disciplines, support the ZTC program, and provide more resources for campuses to integrate OER in their classes. Pilati addressed barriers to OER adoption and the relevance of OER in the 2022 IGETC Standards, Policies and Procedures Version 2.3. OERI will begin capturing student OER experiences through the OERI Student Impact Toolkit found on the OERI website.

B. Board of Governors/Consultation Council – 15 mins., May/Aschenbach, pg. 97

The previous Consultation Council meeting was held on July 21, 2022. May shared discussions around the ZTC program and reported additional updates from the Chancellor's Office and SSCCC. Aschenbach and May provided information on items that will be addressed during future Consultation Council meetings including Bachelor Degree Programs (BDP) and more information for professional development for classified and part time faculty. Parker presented updates from the latest Board of Governors meeting held on July 25, 2022 hosted in Sacramento. The Chancellor's Office will have twenty-six new office positions to hire. Parker also shared efforts to intentionally calendar meetings to avoid coinciding with outside collaborative partners/stakeholders. New work experience regulations were passed in July 2022.

C. Proposed ASCCC 2022 Fall Plenary Resolutions Timeline and Resolution Procedures – 30 mins., Bean/Arzola, pg. 99

Bean and Arzola presented the 2022 Fall Plenary resolutions timeline and procedures. Bean presented a QR code and LinkTree located at <https://linktr.ee/ascccresolutions> that participants can use to access resources related to resolutions and resolution voting. Arzola and Bean reviewed the resolutions process, terms, and definitions with the committee. Members were informed of resolution deadlines for the upcoming plenary session.

D. ASCCC Event Planning Procedures and Guidelines – 15 mins., Mica/Davis, pg. 101

Mica provided background information on the event planning process and committee chair responsibilities. Davis and Mica reviewed expectations of chairs related to programing of the event, communications with the office, and things to consider as they plan for their conference. Davis shared the ASCCC Event Planning LiveBinder as a resource for all members to assist in guiding the program planning process.

E. ASCCC Financial Terms Review – 10 mins., Bean/Mica, pg. 103

Bean provided a list of accounting terms and discussed how those terms are applied to internal documents and accounting processes. Bean explained the information to be provided by the statements of financial position and budget forecasts.

F. Meeting Debrief – 15 mins., May, pg. 105

Each member of the Executive Committee took a moment to share their thoughts of the meeting and provided considerations for potential agenda items to be discussed at future meetings. Members discussed future agenda items including reviewing and revising the Board of Governors call for applications and questions, the next ASCCC Strategic Plan, and reviewing the committee appointment process.

VI. REPORTS *(If time permits, additional Executive Committee announcements and reports may be provided)*

A. Senate and Grant Reports

- i. ASCCC OERI June - July 2022 Update, Mica, pg. 107

B. Standing Committee Minutes

- i. Legislative and Advocacy Committee (LAC), May, pg. 109
- ii. CTE Leadership Committee (CTELC), Arzola, pg. 113

C. Liaison Reports

D. Local Senate Visits

VII. ADJOURNMENT

The Executive Committee adjourned at 11:49 AM

Respectfully submitted by:

Melissa Marquez, Executive Assistant

LaTonya Parker, Secretary