



Academic Senate for California Community Colleges

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Resolutions Committee
Friday, April 18, 2014
11:30 AM – 4:30 PM
Mt. San Antonio College
Administration Building 4-2330
1100 N. Grand Ave.
Walnut, CA 91789

MINUTES

- I. Call to order and approval of the agenda: 11:35am
 - approved by consensus
 - Members present: Julie Adams, Randy Beach, Kenneth Bearden, Dolores Davison, John Freitas (chair); note taker Dolores Davison

- II. Public Comments (3 minutes each)
 - no members of the public

- III. Approval of the March 14, 2014 minutes
 - approved by consensus

- IV. Debrief of Area meetings and Plenary Session
 - a. Review of what worked and what didn't
 - i. Less time for area meetings (2 hours versus 90 minutes); felt rushed to Area A
 - ii. Office hour on Thursday worked; more advanced notice about the office hour; make purpose of resolution and amendment writing sessions more clear
 - iii. Make it clear that amendments attendance is mandatory
 - iv. Power point was helpful for area resolution reps
 - v. Amendments should be fully formed going into the pre-session area meetings; statement on pre-session resolutions/amendments
 - vi. Area meeting attendees appreciated having a member of the resolutions committee in the room; require area resolutions reps to read handbook.
 - b. Ideas for improvement – recording notes, edits, amendments, etc.
 - i. For session area meetings: consistently keep notes/record them in the hard copy packets for typos, pulled from consent, etc
 - ii. For consent calendar: put a line through it; cross out asterisk
 - iii. Statement by president about items pulled from consent since publication of packet
 - iv. Choose resolutions committee members (3 exec members) and then choose 4 area resolutions representatives; perhaps look at Leadership Attendees that might be interested; perhaps part of PDC?
 - v. All electronic documents during session email to a single individual on the resolutions committee; number form to coincide to electronic version (binder)
 - vi. Ribbons for resolution committee members?

- V. Spring plenary referred resolutions – discussion and recommendations for Executive Committee: Bring back as an Exec item in August
 - a. Revision of the Mission (1.06): talk to Beth and Don about amendment to clarify and return to Exec
 - b. PDC (1.07): work with Dianna and Don to clarify and return to Exec
 - c. Bylaws (1.08): bring directly to Exec to assign to a group or committee (possibly S&P)
 - d. College Position Announcement (13.05): talk to Dianna to clarify and return to Exec (need for statement itself, non-instructional faculty concerns)

- VI. Revised resolutions manual review
 - a. Exec members on resolutions outside of the exec meetings; talk about discouraging exec members from doing that
 - b. Make the mic and authoring ideas regarding Exec member participation
 - c. Session packets and inclusion of different parts (president's speech)
 - d. Bring it forward as a first read for May Exec
 - e. Add that resolutions committee can rule items out of order; review process and make it the same as the process by which urgent resolutions ruled non-urgent can be put back on the floor (including note about why it is out of order)
 - f. Clarify role of the president in the resolutions process
 - g. Consent calendar: role of resolutions committee:
 - i. Exec puts everything on consent; after the area meetings resolutions committee also makes decisions about what goes on consent.
 - 1. May not engender debate; this does not represent an endorsement of the figure
 - 2. Pull controversial, change of position, change of substance to resolution through amendment
 - h. Continue to refine document prior to 14 May, including comments on appendices; bring to Exec for August meeting as second read and then bring to the body for approval in fall after fall breakout for information (pull until spring if needed).

- VII. Resolutions tracking – responsibility assigned to Resolutions Committee?
 - a. Previously, a report was published at the end of the year about the previous year's resolutions; do we want to do something similar to report things out to the body
 - b. New reporting feature on new website (crosslisted by committee and resolution)
 - i. Individuals
 - ii. Session
 - iii. Year
 - iv. Topic
 - c. Add to pre-session ppt: include how to do your homework, how do find past resolutions, etc, how resolutions are tracked; have Rita prepare an annual report of tracking on the website

- VIII. Items from the floor
 - a. Next meeting: June 16 (Foothill) or June 20 (San Diego)
 - b. Past packets?

- IX. Announcements
 - a. Faculty Leadership Institute, June 12-14, San Diego
 - b. Curriculum Institute, July 10-12, San Jose