



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

NONCREDIT COMMITTEE

Thursday, October 5, 2017

11:00-4:00

San Diego Continuing Education

Educational Cultural Complex

4343 Ocean View Blvd.

San Diego, CA 92113

Room 132

(See end of agenda for Zoom teleconference information)

MINUTES

Member present: Bernie Rodriguez, Randy Beach, John Freitas, Ginni May, Donna Necke (phone), Jan Young, Curtis Martin (online)

Guests: Lorraine Slattery-Farrell, Chantee Guiney

- I. Call to Order at 11:04 pm, Ginni is taking notes, introductions all around
- II. Spring committee meeting calendar
 - a. Date and location for next in-person meeting—need agenda for joint institute submitted by mid-January, it was recommended that both Noncredit and CTE committees meet together, we are looking at January 9 or January 11 in Sacramento.
 - b. Spring online meetings—Mondays at 1:00 were agreed on for spring
- III. Updates
 - a. Chancellor's Office Update – Chantee Guiney, Chancellor's Office. No update as Ms. Guiney was unable to attend.
 - b. 5C Update – noncredit was discussed at last 5C meeting, credit courses as prerequisites to credit courses—Title 5 is silent, so it was decided that it was allowable; credit/noncredit in same course section is a practice that is becoming more common—there is a need to track the progress of students in such classes: Positive attendance vs census-based; accounting procedures on incremental units—baseline to count in quarter units of tenth units; new grade symbol of EW (Excused Withdrawal) not specific to Noncredit courses; there were workgroup updates: catalogs, area of emphasis, cooperative work experience (Lorraine is on that workgroup – this would be local with the new curriculum streamlining), Low-unit certificates, Substantial and non-substantial change to credit courses, TOP Codes/CIP Codes, statistics/C-ID/math. Noncredit perspective was explained – work experience in noncredit cannot (or has not been) be offered because of liability—dollars are needed to pay for the insurance. There was discussion that with CDCP that there should be sufficient funding for CWE courses.
ACTION: John will draft a resolution about CWE and bring to an Area meeting and Bernie will bring it to Area D.
 - c. Noncredit distance education survey status—the survey was approved with one small

edit that John noted. John will wrap up the survey next week and send to the field.

- d. Fall plenary
 - i. Resolutions – noncredit distance education – *in the packet*, noncredit access for undocumented students – *discussed within the committee and made some edits for Donna to take to Area C, John will draft a resolution about CWE and bring to an Area meeting and Bernie will bring it to Area D.*
 - ii. Breakout session – Noncredit Pathways to CTE: John, Lorraine, Bernie, L.E. AND there is another breakout that Donna will be on.

IV. Committee Priorities for 2017-2018 – See committee priorities spreadsheet

a. Assigned resolutions

Resolution 13.02 F15 and Resolution 9.07 S16—ACTION: Propose community effort among Senate, ACCE, the CO to update Noncredit at A Glance (2006) and Noncredit Instruction: Opportunity and Challenge, AND include Guidance on Using Noncredit Courses as Prerequisites and Co-requisites for Credit Courses

Resolution 16.02 F16—John needs to determine who to have a conversation with at the CO regarding the directive of this resolution.

Resolution 7.03 S16—same as for 16.02 F16—ACTION: The Noncredit Committee will provide a Rostrum Article for the May Rostrum – co-write with ACCE and ASCCC on the CCC Apply issue.

b. Strong Workforce Task Force Recommendations

12. b. Identify and disseminate best practices for using noncredit to provide opportunities for CTE students to build skills and knowledge—This is being addressed in the paper resulting from the resolutions above and with the Noncredit/CTE Joint Institute, maybe some professional development college modules.

10. b. Disseminate effective practices for streamlining and improving processes for recognizing prior learning and work experience and awarding credits or advanced placement toward CTE pathways—This has been addressed as stated, and will be addressed further through the MCW with CTE C-ID work.

V. Joint CTE/Noncredit Institute – May 3-5

a. Review and discussion of institute concept – The committee reviewed the Concept Document.

b. Planning structure – overarching planning committee with chairs and co-chairs of the Noncredit and CTE Committees, 3CSN, *and some other groups that John can fill in.*

c. Brainstorming – Ideas for breakout sessions, general sessions

ACTION: Come up with additional topics for breakouts and general session and send to John by October 30, 2017.

VI. On the Horizon

a. Rostrum article ideas - next deadline is December 31 – *Donna is writing one on what has occurred at Mt. Sac to get faculty leadership involved in noncredit.*

*Consider a Rostrum article on noncredit articulation – Bernie will draft it
CCC Apply issues by Randy for May Rostrum*

b. Identification and discussion of issues – Strong Workforce matrix, noncredit student internships, guided pathways (The committee decided to stay tuned and see what happens this fall, will determine if any Rostrum articles or resolutions should be considered for spring), FON (The ASCCC will follow and update the committee.), effective noncredit curriculum creation, noncredit papers, others? *It was suggested that*

the Noncredit Committee work with the Faculty Development Committee to develop some modules and more professional development.

c. Noncredit to Credit articulation

d. Noncredit liaisons – it was recommended that we actively recruit Noncredit liaisons. This could be done by first an email and then possibly a phone call.

ACTION: Actively recruit by modeling the CTE liaison recruitment strategy.

VII. “The New World of Noncredit” Conference – review of program
John and Cheryl are doing a breakout on Saturday about the ASCCC work in noncredit.

VIII. Upcoming Events - <http://www.asccc.org/calendar/list/events>

- a. Next meetings – Thursday, October 5, 11-4, San Diego Continuing Education; Monday, October 23, 1-2 (tentative).
- b. ASCCC Area meetings October 13 and 14, locations vary. Contact your area representatives.
- c. Fall CTE Regional Meetings – October 20, College of Alameda/October 21, Chaffey College
- d. Civil Discourse and Equity Regional Meetings – October 27, Solano College/October 28, Fullerton College
- e. ASCCC Fall Plenary Session, November 2-4, Irvine Marriott Hotel.
- f. Fall Curriculum Regional Meetings – November 17, North/November 18, South.
- g. Accreditation Institute – February 23-24, 2018. Pre-session on February 22. Wyndham Anaheim-Garden Grove.

IX. Adjourned at 3:52 pm

Zoom Call-in/Login Information

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/5041541143>

Or iPhone one-tap (US Toll): +14086380968,5041541143# or +16465588656,5041541143#

Or Telephone:

Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)

Meeting ID: 504 154 1143

International numbers available:

<https://cccconfer.zoom.us/join?m=RPRDiLJnvAXIrhz1Y6c9MTmTIPFu7z5>

Or Skype for Business (Lync):

SIP:5041541143@lync.zoom.us