



Academic Senate for California Community Colleges

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NONCREDIT COMMITTEE

Monday, September 25, 2017

1:00-2:00 PM

Zoom

(See end of agenda for teleconference information)

MINUTES

Attendance: Curtis Martin, John Freitas, Randy Beach, Ginni May, Donna Necke, Bernie Rodriguez, Jan Young, Chantee Guiney (guest)

- I. Call to Order, selection of note taker – Ginni May
- II. Committee meeting calendar – January in-person meeting, committee members are to view their calendars so that we can discuss and schedule the meeting next week at our October in-person meeting.
John calendared a number of meetings. Some of the meetings may not be necessary. They can be canceled if not needed.
- III. Noncredit Distance Education Survey – The Committee made some suggestions, John will incorporate them, send out again and then John will try to bring this to the Executive Committee later this week.
- IV. Noncredit Distance Education WSCH Calculation – John shared the results of his conversation with LeBaron Woodyard, Kirsten Corbin, and Conan McKay. They went over the math for how to calculate Noncredit DE FTES, Title 5 Fiscal Regulations §58003.1 (John sent this to the committee members). The concern is the way WSCH is calculated for Noncredit DE courses-i.e. attendance counting. The regulation is based on the instructional hours based on the COR, as well as instructor contact hours and outside-of-class hours. Since units or in-class hours are used to calculate WSCH, this is problematic for NC since there are no units. There are instructional hours and instructor contact hours on the NC DE which is puzzling. There is mention of out of class hours as well. Typically, NC classes aren't required to include out of class hours on the course outlines. However, today, many do have out of class hours. Jan shared information from a survey: For the most part, most colleges have shied away from offering NC DE since it is financially problematic. There is interested in offering NC DE.
- V. Fall plenary
 - a. Resolutions – noncredit distance education, others? John worked on a Resolution regarding Noncredit Distance Education to bring to the next Executive Committee Meeting for inclusion in the Area meeting packets.
Attendance counting was discussed.
The committee discussed whether or not this resolution was ready to be sent to the Executive Committee or should it be worked on some more and brought forth to the

- Area Meeting. Some editing to the resolution took place. John will take in the edits and send to Ginni by Wednesday for the Resolutions packet.
- CCC Apply and Residency Requirement could be addressed in a resolution. §58003.3 talks about alien students and suggests that colleges would not receive noncredit funding for undocumented students in their courses. Chauntee joined the phone meeting to discuss the CCC Apply issue. The concern with CCC Apply is that it is too complex. Chauntee is checking to see if there is a Noncredit representative on CACCRAO. Donna will be working on a resolution to address.
- b. Breakout session – Noncredit Pathways to CTE. Bernie, Donna, and Curtis will be at the Plenary session this fall. John Freitas and Lorraine Slattery-Farrell will be leading the breakout. Bernie agreed to participate, Donna is considering it. Ideas of another possible other presenters were given, such as L.E. Foisia at Mt. SAC/LAOC Regional Consortium.
- VI. Joint CTE/Noncredit Institute – May 3-5 – the Concept was shared and will be discussed at the in-person meeting next week.
- VII. “The New World of Noncredit” Conference – Donna, Cheryl and John F are presenting. All committee members have been confirmed to attend.
- VIII. Upcoming Events - <http://www.asccc.org/calendar/list/events>
- a. Next meetings – Thursday, October 5, 11-4, San Diego Continuing Education; Monday, October 23, 1-2 (tentative).
 - b. ASCCC Area meetings October 13 and 14, locations vary. Contact your area representatives.
 - c. Fall CTE Regional Meetings – October 20, College of Alameda/October 21, Chaffey College
 - d. Civil Discourse and Equity Regional Meetings – October 27, Solano College/October 28, Fullerton College
 - e. ASCCC Fall Plenary Session, November 2-4, Irvine Marriott Hotel.
 - f. Fall Curriculum Regional Meetings – November 17, North/November 18, South.
 - g. Accreditation Institute – February 23-24, 2018. Pre-session on February 22. Wyndham Anaheim-Garden Grove.

Adjourned at 2:08 pm

Zoom Call-in/Login Information

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/5041541143>

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Meeting ID: 504 154 1143

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