I. Call to Order – 10:02am
   a. Present: Greg Beyrer, Kale Braden, Dolores Davison, John Freitas (chair), Chris Gold, Eileen Smith, Fabiola Torres

II. Approval of the Agenda --

III. Approval of the December 5, 2014 minutes -- No Corrections

IV. Public Comments – None

V. Action/Discussion items
   a. Draft Outline of Program for spring Online Education Regional Meetings
      i. Executive Committee Feedback – some from Dan Crump regarding OEI updates, but otherwise none; draft program approved
      ii. Further work on program –
         1. Conversation with LeBaron (he will provide webcasting, invited John F. to attend DE coordinators meeting on 16 January to talk about the regionals)
      iii. Logistics – CSM for 20 March, possibly Glendale for 21 March
         1. Who are we targeting – DE Coordinators, Senate Presidents, Online Faculty, administration, curriculum chairs
         2. Should we include accreditation, basic skills, other groups?
         3. Break outs
            a. Training
            b. Innovating versus Responding – general session
            c. DE landmines
            d. Tough Love
            e. Integrity
            f. Assessment and Authentication
            g. Nuts and Bolts
            h. Showcasing classes, program, professional development—provide concrete examples in breakouts
            i. Confirm at 30 January in person meeting
   b. Title 5 revisions status – Executive Committee feedback – David Morse will discuss with Pam Walker and get back to us
   c. DE Effective Practices Paper – status update – potential Rostrum articles
d. Spring 2015 Plenary
   i. Ideas for Breakout Sessions (due January 21) – Hot Topics (mention the OEI accomplishments); Accreditation and Distance Education;
   ii. Ideas for Resolutions – regular and effective contact (what is it?) – research into effective practices for regular and effective contact – application of local policies—is local definition adequate? Potential of a broad definition/statement from ASCCC–draw in practical examples from OEI

VI. Announcements
    a. Accreditation Institute, February 20-21, SFO Marriott Hotel - registration deadline is January 20.
    b. Academic Academy, March 13-14, Westin South Coast Plaza, Costa Mesa - registration deadline is February 20.
    c. Online Education Regional Meetings – Friday, March 20 at College of San Mateo and Saturday, March 21, TBD (South)
    d. Noncredit/Curriculum Regional Meetings – Friday, March 20 (North) and Saturday, March 21 (South)
    e. Area Meetings, Friday, March 27 (Areas A and B) and Saturday, March 28 (Areas C and D), locations vary
    f. ASCCC Spring Plenary Session, April 9-11, SFO Westin Hotel.
    g. Upcoming Executive Committee Meetings: February 6-7 (San Jose City College), March 6-7 (Riverside City College), April 8 (Berkeley City College)
    h. Next meetings: Friday, January 30, 2015, 10:00-3:00, Cosumnes River College, Sacramento. – John F, Chris, and Fabiola will coordinate with Eileen for rides from and to the airport. Kale will deal with parking permits for Dolores and Eileen.

VII. Adjournment – 11:21am