I. Call to Order and Adoption of the Agenda – 10am
   a. Members present: Sam Foster (chair), Dolores Davison, Fenyx, Caron Lieber (Zoom), Lakita Long (Zoom), Guillermo Salazar

II. Planning Future Meetings
   a. Possible Teleconference Dates – 20 November, 12-1:30
   b. In-Person Date – 23 January at San Diego Continuing Education

III. Recap of 2017 Part-Time Faculty Leadership Institute
   a. Survey results (see email attachments)
   b. Takeaways from the Institute
      i. Committee discussed that, based on evaluations, makes sense for Institute to be two days and run Friday and into the afternoon on Saturday. Foster will bring suggested dates to exec in December for the board to decide

IV. Preliminary Ideas for 2018 Institute
   a. Dates of Institute -- Committee discussed dates for Institute in August (3-4 or 10-11 August)
   b. Potential Theme/Topics
      i. Survival toolkit
      ii. More on mentoring
      iii. Onboarding beyond just HR
      iv. Reporting structure
      v. Senate/Union reps and their roles
      vi. Opportunities for additional involvement (compensated or not)
      vii. How do you know you’re making progress?
   c. Other ideas – will continue discussion at January meeting and attempt to organize strands
V. Fall Plenary Breakout—Supporting Part-Time Faculty (see email attachment)
   a. Examples of part-time faculty support at locals campuses around the State
      i. What do part time faculty need to know
      ii. What can senate presidents and campus leaders do to support PT faculty
      iii. How can senate leadership engaged in mentoring
   b. Support from ASCCC
      i. PT listserv
      ii. More dedicated emails
   c. Other?
   d. Committee members attending Plenary
      i. Lieber and Foster will head up breakout session

VI. Part-Time Faculty Mentorship
   a. Mentorship needs of Part Time Faculty
   b. Examples of Mentorship at local campuses
      i. Foster distributed examples from Fullerton
      ii. Fenyx distributed examples from Los Rios
   c. Possible Role of ASCCC in Mentorship
      i. More at plenary/leadership about mentoring PT faculty
   d. Other

VII. Other Items for Discussion
   a. Encourage local senates to move off campus to centers/other sites where more PT
      faculty might be present – possible resolution for spring

VIII. Announcements/Events
   a. CTE Regional Meetings – 20 and 21 October
   b. Civil Discourse and Equity Regionals – 27 and 28 October
   c. Fall Plenary Session – 2-4 November, Irvine Marriott

IX. Adjournment – 3:20pm