Part Time Faculty Committee Meeting
11 September 2017, 12-1 p.m.

Zoom Teleconference Information
Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/5462550600
Or iPhone one-tap (US Toll): +14086380968,5462550600# or +16465588656,5462550600
Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)
Meeting ID: 546 255 0600

Minutes

I. Call to Order and Adoption of the Agenda
   a. Call to Order at 12:04
   b. Minute Taker: Dolores Davison

II. Introductions and Members Present
   a. Sam Foster, Chair; Dolores Davison, 2\textsuperscript{nd}; Lakita Long; Caron Lieber; Guillermo Salazar; Feny X

III. Planned In-person Meeting – North in Fall, South in Spring
   a. Possible dates – 18 October
   b. Location – Sacramento City College; Sam will work with Feny X to schedule rooms and logistics
   c. Travel Logistics – Sam will forward travel information to those who will be flying
   d. Other?

IV. Committee Priorities
   a. See email attachment – Mentoring program for part time faculty; collect effective practices and develop resources for mentoring part time faculty, and report finding to the body;
      i. Are there funds set aside?
      ii. How would we sustain this?
      iii. What would the mentoring program look like, and how would we support and sustain it?
         1. Develop an online system of communication for mentors and mentees
         2. Send out an email about effective practices at colleges
         3. Website on the ASCCC site with effective practices accessible to all faculty
   b. Part Time Faculty Institute
      i. Timing for the institute: will check survey, but committee should start thinking about options

V. Plenary Breakout Session
   a. Potential Topics –
i. Effective practices at local colleges
ii. Talking about the previous institute and its successes
iii. Combination of the two above
iv. Sam will work up the description for the program

b. Presenters – check with senate leadership about scholarships; potential

VI. Possible Resolutions for Fall Plenary
   a. Having a part timer on the ASCCC Executive Committee
   b. Looking at bylaws about making election to the executive committee more facile
      i. Committee agreed to research bylaws and previous resolutions for possible
         resolution for spring plenary

VII. Other Items for Discussion

VIII. Announcements/Events
   a. OER Regional Meetings – 15 and 16 September
   b. CTE Regional Meetings – 22 and 23 September
   c. Fall Area Meetings – 13 and 14 October, locations vary
   d. Fall Plenary Session – 2-4 November, Irvine Marriott

IX. Adjournment – 1:15pm