

Part-time Committee

Thursday, November 19, 2020

11:30 a.m.—1:00 p.m.

**Zoom Meeting**

Join from PC, Mac, Linux, iOS or Android: https://cccconfer.zoom.us/j/98548427963

Or iPhone one-tap (US Toll): +16699006833,98548427963# or +13462487799,98548427963#

Or Telephone Dial:

+1 669 900 6833 (US Toll)

Meeting ID: 985 4842 7963

AGENDA

The part-time faculty committee provides recommendations to the Executive committee on academic and professional matters that affect part-time faculty members. The committee recognizes that part-time faculty make up the majority of California community college faculty and serve disproportionately-impacted students. This committee advocates for diverse part-time faculty colleagues, ensuring their access to professional and leadership development offerings as well as shared governance opportunities at the local and statewide levels. The part-time faculty committee collaborates with the executive committee to develop and provide opportunities where part-time faculty gain additional insight on issues germane to academic and professional needs. This committee is also focused on promoting diversity within part-time faculty pools with the goal of having educators who reflect the student population, and this committee further commits to empowering part-time faculty voices who have been historically excluded (e.g., colleagues of color).

1. Members Roll Call:

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| Michelle Bean—Chair | Grace Chee | Alpha Lewis |
| Karen Chow—2nd Chair | Chelsea Hull | Emilie Mitchell |
| Steven Chang | Theodore Kagan | Luis Zanartu |

1. Call to Order and Agenda Adoption ([Google Shared Folder](https://drive.google.com/drive/folders/1_8QHKXPnIPeO_wE28_4NIom8l0VoMzut?usp=sharing))
2. Minutes
   1. Volunteer
   2. [October Summary](https://docs.google.com/document/d/1lz8RKenCnundWrQKhuBRM6Ry2iiWtvU6/edit) Approval
3. Shout Outs, Affirmations, and Lean-in
   1. Community norms: empathy, communication, responsibility
   2. Part-time Committee charge approved by Exec—cheers to us!
   3. Thank you for completing the institute session descriptions!
4. Part-time Institute: February 18-19, 2021 (virtual)
   1. [Institute Outline](https://docs.google.com/spreadsheets/d/1tnhvg4rqLVtUBg8jEP2AFenPibYzwoj9Ecw6M-2iL1I/edit?usp=sharing) approved
      1. Name change to Part-time Faculty Conference will happen for 2022
      2. President Davison approved the consideration of conference proceedings e-publication—will need a lead volunteer to create a call to presenters for papers
      3. All co-presenters approved on current institute outline—taking no other outside ASCCC presenter requests
   2. Breakout session titles, descriptions, and presenters verified through email on Nov 16
      1. Session leads—please communicate with co-presenters and ensure they register (free event); and plan meeting(s) to design session slides
      2. Option—use [Google slides template](https://docs.google.com/presentation/d/16FNXnqHLNrXa1ckhzODViw2YaEZEzdSmVjnc3HcWAW0/edit#slide=id.p) to work with co-presenters; slide decks due one week before the event
      3. Save the date: virtual platform (Pathable) training for presenters will be on Feb 2 or Feb 3
   3. Any other ideas or questions?
5. Committee Goals and Priorities--review [PTC work plan](https://drive.google.com/file/d/145_YagRu8SrIG5A1zrBP6ZwC20lPk4j6/view?usp=sharing)
   1. See the workplan for your assigned actions
   2. Regionals in spring?—CV review component and mentoring
   3. Other ideas: Google unofficial listserv volunteers (Chelsea and ?)
6. Plenary Fall 2020 Review
   1. Break-out sessions recap and success
      1. Mentorship Programs as a Recruitment and Retention Strategy of Faculty of Color (Chelsea)
      2. Introduction to ASCCC Model Hiring Principles and Practices Canvas Tool (Emilie)
   2. Increasing PT faculty participation
      1. Will send Plenary survey data when received from ASCCC office (Michelle)
      2. How did Caucus participation go for PT faculty? (Emilie)
   3. PTC Resolution 1.02 (Steven)—click [Adopted Resolutions packet](https://asccc.org/sites/default/files/Fall%202020%20Adopted%20Resolutions%2011.9.2020%20FINAL_0.pdf) for all passed resolutions
7. *Rostrum*
8. Click [HERE for fall *Rostrum*](https://asccc.org/publications/rostrum)
9. PTC Articles
   1. Mentoring programs--Chelsie
   2. Part-time voting rights and seniority rights—Grace and Luis
   3. Email articles to Michelle before January 1
   4. Length—average around 700 words but could be up to 1,500 words
10. Announcements
    1. Sign up for [CCC Anti Racism Opportunity](https://docs.google.com/document/d/1R-V8lLKOc4fiWmQCwE1azReNOwgN-H0Fd5YdGifrS0w/edit?usp=sharing) (due Nov 20)
    2. Upcoming CCC LGBTQ+ Summit
    3. Check for ASCCC upcoming events at [here](https://asccc.org/calendar/list/events)
    4. Sign up for [ASCCC listservs](https://asccc.org/signup-newsletters)—Part-time listserv available
    5. Forward [Application for Statewide Service](http://asccc.org/content/application-statewide-service) to peers
    6. Use Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges
11. Closing Comments
    1. In Progress Review
    2. Any other final comments or suggestions?
12. Adjournment

**In Progress:**

* Part-time Institute Planning
* *Rostrum* articles: Mentoring Programs and PT Voting and Seniority Rights

**Completed Tasks:**

* Resolution Fall 2020 1.02: Develop a Resource to Communicate and Encourage Part-time Faculty Leadership
* Plenary sessions: Mentoring Programs and Hiring Principles Canvas Tool
* *Rostrum* article: Faculty recommendations to second level interviews—focusing on diversifying the faculty
* ASCCC President Special Plenary Invitation Email (on 9/29/20 to local senate presidents and part-time listserv)
* PTC Workplan and Goals
* Updated ASCCC Part-time Committee Charge