



Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Part-time Committee

Monday, August 24, 2020

5:30 p.m.—7:30 p.m.

Zoom Meeting

Meeting Summary

The Part-time Faculty Committee provides recommendations to the Executive Committee on academic and professional matters impacting part-time faculty members. The committee advocates for part-time faculty access to professional and leadership development offerings and shared governance opportunities at the local and statewide level. The Part-time Faculty Committee works collectively with the Executive Committee to develop and provide forums where part-time faculty gain additional insight on issues germane to academic and professional needs of the part-time faculty.

I. Members Roll Call: * indicates present

Michelle Bean—Chair *	Steven Chang *	Theodore Kagan *
Karen Chow—2 nd Chair *	Grace Chee *	Emilie Mitchell *
Kym Andrews-Cardoza *	Chelsea Hull *	Luis Zanartu *

II. Call to order at 5:32 p.m. by Michelle Bean

Agenda adopted with no objection by everyone present.

III. Minutes Volunteer: Karen Chow taking minutes.

IV. Shout Outs, Affirmations, and Lean-in

A. Thank you all for the Doodle responses.

B. Introduction activity—grab an item that shows your passion! Inspiring to hear what folks are passionate about!

C. Team-building activity

1. Break-out groups shared 1-3 ideas for each of the two questions: What do you expect of each other? What do you expect of me, as chair?

2. Michelle summarized and consolidated common ideas between the two breakout groups:

Part Time Committee Community Norms

Empathy

- Listen to all beautiful voices and perspectives with no judgement
- Be flexible with each other and balanced with life's competing demands

Communication

- Communicate clearly and regularly with each other
- Be organized (send/read reminders/updates; send/read agenda and meeting materials a week before meeting)

Responsibility

- Follow through and support agreed upon tasks
- Communicate needs and ask for help or clarification

V. Contact Info—reminded members to fill out Google form. Information will be sent to ASCCC Office.

VI. Monthly Meetings—Michelle reviewed the form where she's asked for members to indicate preferred days/times for a monthly meeting.

- VII. Google Shared Folder—reviewed the folders and documents and encouraged members to bookmark.
- VIII. Committee Charge Review and Committee Member Guidelines
Discussion of the Charge. Some edits were suggested to update the charge so that it reflects efforts to support diverse faculty and anti-racism work. Emilie and Grace agreed to work on coming up with some suggested language for the group to consider at the next meeting.
- IX. Committee Goals and Priorities
- A. Review last year's committee recommendations: Possible regional meetings.
 - B. Review resolution assigned: Develop resources for mentoring program.
 - C. Review ASCCC Strategic Plan
 - D. Develop PTC work plan:
Grace suggested doing both a February as well as an August gathering. Perhaps February 2021 could be virtual (because of COVID) and a Fall 2021 gathering could be in-person.
Discussion around a committee resolution to change ASCCC bylaws to have a PT faculty representative on the ASCCC Exec Committee. Steven will work with Michelle on drafting ideas and possible resolution.
Committee will continue drafting workplan and priorities next meeting.
- X. Plenary Fall 2020
- A. Theme: Addressing Anti-Blackness: Inclusion, Diversity, Equity, and Antiracism in Academic and Professional Matters
 - B. Ideas on increasing participation—will continue discussion next meeting.
 - C. Break-out topics due August 28—Grace suggested a session on PT Suffrage: Local Voting Rights.
 - D. Resolutions due August 28—Steven and Michelle.
- XI. *Rostrum* Articles
- A. Due September 25—Michelle working on an article on hiring.
 - B. Ideas and suggestions
Michelle reminded committee of deadlines and article ideas and suggestion for next *Rostrum*.
- XII. Part-time Institute—will discuss more at next meeting.
- A. February 18-20, 2021 in Southern California
 - B. Theme Ideas
- XIII. Announcements
- A. Check for upcoming events at here
 - Academic Academy (October 8-9)
 - Area Meetings (October 16 and 17)
 - Plenary (November 5-7)
 - B. Application for Statewide Service
 - C. Amazon Smile (smile.amazon.com)—select Foundation of the Academic Senate for California Community Colleges
- XIV. Closing Comments
- A. In Progress—reviewed below.
 - B. Any other final comments or suggestions—none.
- XV. Adjournment---Michelle adjourned the meeting at 7:34 p.m.

In Progress:

- *Rostrum* article: Faculty recommendations to second level interviews—focusing on diversifying faculty
- PTC Workplan and Goals
- Updating PTC charge/description