



# Academic Senate for California Community Colleges

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## Part-time Committee

Thursday, October 22, 2020

11:30 a.m.—1:00 p.m.

Zoom Meeting

## Meeting Summary

The Part-time Faculty Committee provides recommendations to the Executive Committee on academic and professional matters impacting part-time faculty members. The committee advocates for part-time faculty access to professional and leadership development offerings and shared governance opportunities at the local and statewide level. The Part-time Faculty Committee works collectively with the Executive Committee to develop and provide forums where part-time faculty gain additional insight on issues germane to academic and professional needs of the part-time faculty.

### I. Members Roll Call (asterisk indicates who was present)

Michelle Bean—Chair *	Grace Chee	Alpha Lewis*
Karen Chow—2 <sup>nd</sup> Chair*	Chelsea Hull*	Emilie Mitchell*
Steven Chang*	Theodore Kagan*	Luis Zanartu*

### II. Call to order and agenda adoption at 11:33 a.m.

### III. Minutes

A. Volunteer: Karen Chow

B. [September Summary](#) approval--no objections to approval.

### IV. Shout Outs, Affirmations, and Lean-in

A. Lean-in: Michelle went around the group for brief check-ins and appreciations to current members.

B. Introduction to new PT committee member, Alpha Lewis (Skyline and Contra Costa Colleges).

C. Thank you for the [PT Conference marketing paragraph](#)!

- o ASCCC suggested slight changed to the version submitted from Michelle on behalf of our committee, but the bulk of the posted marketing paragraph is what was drafted by Chelsea and updated with input from others.

D. Quick review of agreed community norms: empathy, communication, responsibility.

E. Shout-outs: Michelle solicited/encouraged additional shout-outs. Members all working hard on remote teaching. Shout out to Chelsea working on her book chapters and Emilie planning the LGBTQ+ Summit.

### V. Part-time Institute: February 18-19, 2021 (virtual)

A. [Institute Outline](#) (Exec reviewing at Nov 4 meeting):

- o Much time in the meeting was spent reviewing the Institute Outline together and members stepping up to volunteer as leads. Please refer to the Institute Outline for the latest updates made during the meeting by discussion and consensus amongst those present.
- o Michelle clarified that by the time Exec reviews our Outline after Nov 4, we'll have until Nov. 16 to submit Breakout session titles, descriptions, and co-presenters (item V.B. below).
- o Please DO NOT reach out to invite anyone to co-present until after Michelle sends out

- confirmation of session titles approved by Exec Committee on or after November 4.
  - 1. Asked for name change from Part-Time Institute to Part-time Conference
  - 2. Asked to consider conference proceedings
    - Both above items (V.A.1 and 2) to be approved by ASCCC Exec Committee at Nov. 4 meeting.
  - 3. Need breakout session commitments
    - We have general sessions and breakout sessions (including Table Talks, which are sessions set up for conversation in smaller groups).
    - All PT Committee members are confirmed to be approved as session leads (Item V.B.2 below). Please note deadlines for co-presenter requests and descriptions.
  - B. Breakout session titles, descriptions, and presenters due Nov 16
    - 1. Email Michelle any co-presenter requests by Nov 12
    - 2. Session lead—communicate with co-presenters and ensure registration; plan meeting(s) to design session slides
    - 3. Virtual platform (Pathable) training for presenters on Feb 2 or Feb 3
  - C. Any other ideas or questions—agreed each PT Committee member should sign up for a minimum of two sessions to lead—click [HERE](#) to sign-up by Nov. 4. A few of us will have to take on three.
- VI. Committee Goals and Priorities
- A. [Resolutions assigned](#): Mentor Program
  - B. Review [PTC work plan](#)
    - Michelle reviewed these items in the PTC work plan, which also have committee members assigned as leads
    - 1. Assigned actions: Please email Michelle if you want to be added to an activity o the workplan or be switched to another one.
    - 2. Regionals: Possibly plan PTC regional meetings with CV review component and mentoring—will discuss more at later meetings.
    - 3. Other ideas: Google unofficial listserv—Chelsea interested in started this with someone else. President Davison has said we should investigate and start such a listserv, which would be in addition to the ASCCC/CCCCO part-time listserv where info goes only one way.
- VII. Plenary Fall 2020 (November 5-7)
- Michelle reviewed these items. Follow up with Michelle on any questions.
  - A. Break-out sessions
    - 1. Mentorship Programs as a Recruitment and Retention Strategy of Faculty of Color (Chelsea)
    - 2. Introduction to ASCCC Model Hiring Principles and Practices Canvas Tool (Emilie)
  - B. Ideas on increasing participation
    - 1. Email went out from president on Sept 29 to part-time listserv and local senate presidents
    - 2. Did you all sign up for Plenary and invite a friend?
  - C. PTC Resolution (Steven)
    - Latest version of the resolutions showed no amendments submitted by any of the regional ASCCC Area meetings that were held on October 16-17.
    - 1. [Resolution packet](#)
    - 2. Info on resolution process found [HERE](#)
- VIII. Highlights of Meetings
- A. Area meetings

- Area C meeting report from Michelle: Chancellor Oakley attended and acknowledged that PT faculty have been hit hard in COVID and he's working on PT benefits, as well as campus policing. He was also asked about Calbright and Student Centered Funding Formula (SCFF) and basically expressed that the system continues to support Calbright and that the Hold Harmless funding extensions in SCFF continue to support CCCs through a period of enrollment declines. President Davision gave updates about CID faculty needed, OERI initiative funding, new library platform, Guided Pathways webinars, and ethnic studies requirement in AB1460.
- B. Part-time hiring webinar hosted by San Diego City
  - Michelle attended this and she reported there were few takeaways, but the webinar was great in sharing lived experiences of faculty of color and the importance of faculty diversification in part-time hiring.
- IX. Rostrum
  - A. Articles due to ASCCC by January 4—email Michelle before January 1
  - B. Length—average around 700 words but could be up to 1,500 words
- X. Announcements
  - A. Sign up for [FELA mentoring program](#)—applications due November 1
    - Michelle encouraged us to encourage others to sign up to be mentees and mentors for the [FELA program](#). FELA needs more mentors to apply.
  - B. Check for upcoming ASCCC events at [here](#)
  - C. Sign up for [ASCCC listservs](#)—Part-time listserv available
  - D. Forward [Application for Statewide Service](#) to peers
  - E. Use Amazon Smile ([smile.amazon.com](https://smile.amazon.com))—select Foundation of the Academic Senate for California Community Colleges
- XI. Closing Comments
  - A. In Progress items reviewed (see below)
  - B. Any other final comments or suggestions?
    - Chelsea reported on changes just recently proposed by current U.S. administration to significantly curtail/limit the time that F1 and F2 student visas would be approved for, to 4 years maximum, and require federal appeals to be granted for time extensions of approved visas. She shared these links for more information and for the 30-day comment period on proposed changes: <https://www.presidentsalliance.org/wp-content/uploads/2020/09/FJISummary9-27-1.pdf> and <https://www.regulations.gov/>
- XII. Adjournment at 1:05 p.m.

#### **In Progress:**

- Part-time Institute Planning
- Plenary sessions: Mentoring Programs and Hiring Principles Canvas Tool

#### **Completed Tasks:**

- Resolution Fall 2020 1.02: Develop a Resource to Communicate and Encourage Part-time Faculty Leadership
- *Rostrum* article: Faculty recommendations to second level interviews—focusing on diversifying the faculty
- ASCCC President Special Plenary Invitation Email (on 9/29/20 to local senate presidents and part-time listserv)
- PTC Workplan and Goals
- Updated ASCCC Part-time Committee Charge