STANDARDS AND PRACTICES COMMITTEE
Thursday, September 27, 2017
10:30 AM - 3:30 PM
Irvine Valley College
5500 Irvine Center Drive
Irvine, CA 92618
Life Sciences Building (LSB) 103

MINUTES

I. Call to Order and Selection of Note Taker
John called the meeting to order at 10:50 a.m. Lorraine will be the recorder for this meeting.
On zoom: Conan McKay, Emily Berg and guests LeBaron Woodward and Rita Levy from California Community Colleges Chancellor’s Office (CO)
In room: John Freitas, Lorraine Slattery-Farrell and Chad Lewis
Kathy Schmeidler joined the meeting in person at 11:20 a.m.

II. Meeting Calendar for Fall 2016 – January in-person meeting will be held on JANUARY 10TH in Sacramento

III. Review of Committee priorities for 2016-2017 – see priorities spreadsheet
a. Resolutions assigned to Standards and Practices
   Discussed the resolutions assigned to the committee.
   10.01 and 10.03 S10, 10.03R (and amendments) F16—noncredit faculty and faculty identified in the other areas of Title 5 are not in support of removing MQs from Title 5. All the MQs that were mentioned in 2010 resolution are actually now in the Discipline’s list. Discussion with Le Baron about this and all agreed we did not need to make this change. Instead, we perhaps need to look at the Discipline’s list process for revisions and clarify language in the discipline’s list handbook on how discipline faculty can initiate the process through local senates. Timeline for handbook revisions—goal of January 2018 have revision to Exec for first reading. Need to engage professional organizations (ACE, EOPS etc.) about their role in process.
   10.02 S16 sub disciplines: address non master’s disciplines in CTE specifically and the need for specialization. The toolkit project will address this.
   7.01 F16 apprenticeship programs: broader resolution to look at academic programs and not MQs. Recommendation to move this resolution be moved to Education Policies committee and Curriculum committee.
   10.01 F16 John needs to write a paragraph for the website and will send it to the committee for comment and review.
   10.02 F16 create new or emerging disciplines—some kind of catchall for courses that can be assigned to this “catchall”. Need lots of discussion on how this needs to be monitored closely so it is not used as a loophole. We could possibly float this to the sub discipline taskforce group.
We had a CO advisory on MQs that sent paper to field on best practices around this. We held regional meetings explaining this and promoting this as a best practice. John, Lorraine and Sarah Hopkins (HR specialist) just submitted a Rostrum article about this. This will also be handled in the toolkit work.

Le Baron and Rita will provide a paper to the committee by November meeting with guidance to the field on this. Once committee provides feedback, it will be modified and hopefully out to the field by first week of December. All key stakeholders will distribute the document widely.

Other components of the resolution need to be discussed at another meeting. Put on agenda for the next committee meeting. There is also a subgroup from the CO working on some of this so we can report back on this to the committee.

— related issues but 2 separate resolutions. Looking at non Masters MQ, the experience regulations are the same regardless of level of education in the specific discipline.

Discussion of the senate’s desire to create a “grow your own” faculty program—look at if students are getting degrees in their disciplines and bring them in as interns/faculty.

Are students earning experience in their field? Could they get apprenticeship experience that would count? Pharmacy Tech has an established way to deal with this too—so could model after.

Need to address if this can be dealt with in the toolkit work—committee agrees to move this to the workgroup and have them report back.

LeBaron thinks this could be incorporated as a section under Apprenticeship; could separate by credit and non-credit

Should Apprenticeship be a category of its own? How are we specifying this in the discipline’s list. Discussed parallels between CWE and apprenticeship; proposed changes to apprenticeship funding and how this could impact assigning courses to disciplines

a. Task forces to address specific resolutions and Strong Workforce recommendations

i. Equivalency Toolkit Project – (13.a. and 13.b.) is being addressed through this project. John provided an overview of the project. The framework was discussed and shared with the committee.

ii. Subdisciplines Project – update and discussion (13.a. and 13.b.) John provided an overview of this project also and requested committee members provide feedback by early October. Robust discussion around single course equivalency and how as academics we are not in support of this. Our courses are not simply courses they are part of a holistic program of study—the depth and breadth of the discipline is critical in each class.

iii. Equivalency Effective Practices White Paper ---John provided an update about this; this has been delayed until the toolkit work has been completed. There is a guidance document from CO workgroup, a Rostrum article and so waiting for more concrete examples of effective practices are established.

iv. Faculty Internships—this recommendation (14.e.) ties in to the MQ workgroup from CO and we will figure out how to engage in that work.

IV. Disciplines List and Minimum Qualifications
a. **Credit apprenticeship minimum qualifications** – pending Title 5 change. John provided an overview of the work that has been done in the last year on this issue. Ongoing discussions with CO and engaged apprenticeship faculty in process. Hearings were held in May 2016 and opposition to the senate’s involvement was asserted. Apprenticeship community is tied to trade unions and there are political overtones at work. Anticipated meetings in summer were not held and the CO is now looking to move a proposal forward. Timeline would still be to go to plenary in fall, Consultation in November/December, BOG in January and action in March. Le Baron mentioned the proposal was discussed with CIOs and offered an opportunity to provide feedback.

b. **Disciplines List change proposals**—no changes have been submitted at the time of this meeting (9/27). Deadline is 9/30

c. **Updating of Disciplines List Revision Handbook or Revision of Disciplines List Revision process?**

**Ideas/ Discussion:** Discussion of how the process is currently very passive and reliant on the field to be vigilant about their areas and the changes needed. Need to have better way to reach discipline faculty since it currently sits with senate presidents to share. Communication issues—do all faculty understand what “discipline list” is? Equivalency committee chairs, curriculum committee chairs are also good folks to communicate with. Process that does not allow for Exec to start a proposal—even if there appears to be a critical need. Perhaps there should be a provision for Exec to be able to initiate a proposal. Perhaps look at C-ID structure as way to engage discipline faculty---create cycle for specific disciplines. Looking at degree titles and updating those is also important. The non-Masters list is very vague and could use more descriptive language around professional experience.

**Action:** Look at handbook and identify areas that need to be clarified so we can revise handbook within framework of current process and provide better explanation on how the process works. Committee to come to December meeting with ideas for revisions. John will discuss posting process to the CO website with LeBaron also. We have a FAQ on discipline list that could be disseminated more broadly.

V. **Fall plenary - November 2-4**

a. **Breakout sessions – MQs:** The Basics and More. We will probably provide updates on the workgroups. Emily, Lorraine and John will work on the breakout together. John will distribute description before 10/6.

b. **Possible resolutions**—John and Craig Rutan (ASCCC Curriculum Chair) are writing a resolution around issue of apprenticeship and potential FTES apportionment and academic and professional implications around this.

c. **Disciplines list hearing**—scheduled for the Friday of plenary. This is where the MQ change to apprenticeship will be done (2nd hearing). All committee members that are attending plenary need to be in attendance at the hearing. John asked that all members review the apprenticeship proposal before our next meeting. The committee will discuss in detail on 10/16 meeting.

VI. **Ideas for Rostrum articles**

Rostrum on educating the field on discipline list—perhaps facts and myths of equivalency/MQ process. Committee will catalog some myths and facts between now and December. Submission deadline for rostrum is December 30th.

VII. **Exemplary Program Award**—At our 11/13 committee meeting we will have a norming session by looking at a sample of applications and go through the rubric. The committee
members all need to review applications except the applications from their own college.

VIII. **Announcements**

a. Next meeting – October 16, 2017, 8:30-9:30 (Zoom)
b. ASCCC Area meetings October 13 (North) and 14 (South), locations vary. Contact your area representatives.
c. **ASCCC Fall Plenary Session**, November 2-4, Irvine Marriott
d. Fall Regional Meetings – CTE, Civil Discourse and Equity, Curriculum. Click [here](#) for more information.

IX. **Adjournment**

Meeting was adjourned at 3:10 p.m.