

Transfer, Articulation and Student Services Committee

9 October 2019, 4 p.m.

Zoom

MINUTES

1. Call to Order and Adoption of the Agenda
2. At 4:11 p.m. Sam Foster (chair) welcomed the committee members participating in today’s meeting: Anna Bruzzese, Jose Lara, Lorraine Burnham-Levy, Mark Osea and Miles Vega. The committee unanimously adopted the agenda.
3. Volunteer note taker

Anna volunteered to take notes.

1. Review Transfer Paper outline based on Executive Committee recommendations (attached)

The ASCCC Exec reviewed the proposed outline at its last meeting on September 28th and wanted to explicitly address equity in this paper, to add something about disability services, as well as something about UC transfer pathways, and pathways to community colleges with Bachelor’s degrees. Sam clarified that the organization of the paper might change to improve the flow.

Mark will work on the section on Articulation and SB 1440.

Justification/introduction/Title 5 will be developed by Sam and Anna.

Jose will work on Transfer Center, online educational planning, and transfer partnerships, as well as ADTs. He will reach out if he needs help. Lorraine volunteered to add to the section about private transfer partnerships.

Miles will work on value and benefits of transferring, as well as on disability services.

Lorraine will work on Guided Pathways aspect and onboarding, as well as private transfer partnership.

Everyone shared their Gmail addresses, and Mark created a Google drive for the Committee

members to work on the paper.

1. Review TASSC Charge (attached)
   1. Executive Committee Feedback

At its August 30th meeting, the committee reviewed its charge:

“The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements and general information regarding counseling and library issues; discussion of current counseling and library programs; and consensus development on issues through study and research.

The committee presents position statements and policy recommendations to the Academic Senate Executive Committee.”

The committee talked about whether the existing charge needs to be updated. There is a

suggestion to emphasize transfer and articulation more specifically. The committee

suggested the following wording:

“The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements, issues and general information regarding Transfer, Articulation, Counseling and Library.

The committee presents position statements and policy recommendations to the Academic Senate Executive Committee.”

Sam submitted proposed changes as an agenda item to the ASCCC Executive Committee. The Executive Committee discussed this item on September 28th, and Sam incorporated the

Exec’s suggestions into the following version:

“The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements, issues and general information regarding Transfer, Articulation, Counseling and other services that support instruction and student success. The committee makes recommendations to the Academic Senate Executive Committee.”

”

The committee discussed the changes suggested by the Executive Committee and approved

them. Sam will submit the revised version as an agenda item for the next Executive

Committee meeting.

1. Fall Plenary Breakout Session on Transfer Pathways – Sam and Craig Rutan will co-present on this topic. Jose and Lorraine are waiting to hear if they received the Foundation scholarships. If they don’t get them, they will reach out to their local colleges to see if they could get funded to attend. Sam will add Jose and Lorraine to the list of presenters for this breakout.
2. Update on Resolution 7.01 F17 [Creating Guidelines for Veteran Resource Centers](https://asccc.org/resolutions/creating-guidelines-veteran-resource-centers)

The committee discussed putting together a survey. Sam reached to Michael Wyly, the author of the resolution, and is waiting to hear back. Sam will look into an existing resource list of veteran resource centers. And, he will also request feedback from the Executive Committee. The committee has thought of including the following questions: what is required to establish veteran resource centers, how much money it takes, what kind of space/location is needed, how is that obtained, what partnerships exist with outside organizations, the role of donations, who runs it, what kind of staff was necessary to get it up and running, mental health counseling component, any resources/information/contacts to veteran centers outside of California.

1. Update on Resolution 7.02 S18 [Wrap-Around Services and Online Student Success](https://asccc.org/resolutions/wrap-around-services-and-online-student-success)

Sam talked to John, and John was under the impression that there are already some Senate publications that have addressed this resolution. Sam will review them and see if the existing resources are adequate, and if there is anything else the Committee needs to do on this topic.

1. Future Meetings
   1. Next Zoom meeting October 30 at 4 p.m.
   2. In-Person Meeting January 30 at Rio Hondo College
2. Other Items for Discussion

There were no additional items.

1. Announcements/Events
   1. **Area Meetings** – Various locations **–** October 13, 14
   2. **Executive Committee Meeting** – Newport Beach – November 6, 2019
   3. **Fall Plenary Session** – Newport Beach – November 7-9, 2019
2. Adjournment

The meeting adjourned at 5:15 p.m.

Minutes respectfully submitted by Anna Bruzzese.

**Effective and Equitable Transfer Practices in the Community Colleges**

REVISED Outline for Paper

1. Introduction
   1. Justification for the Paper
      1. Resolution
   2. Other important considerations
      1. Title 5
      2. Equity
      3. Legislation
      4. Guided Pathways
2. The Value and Benefits of Transferring from a Community College
3. The Community College Role in Student Persistence, Completion, and Transfer
   1. The role of the local academic senate
   2. Students
   3. Marginalized groups
   4. Disability Support Services
   5. Other Educational Support Services
   6. Instruction
   7. Other faculty roles
4. Strengthening the Transfer Paths
   1. Recruitment and Onboarding within the guided pathways framework
   2. Effective Practices and Counseling Models
   3. Transfer Center
      1. Transfer Center Director and Personnel
      2. Counseling Faculty Role in the Transfer Center
   4. Online Education Planning, Platforms, and Software
   5. UC Transfer Pathways
5. Transfer Partnerships
   1. UC
      1. UC Transfer Pathways
   2. CSU
      1. Associate Degrees for Transfer
   3. Private, and HBCUs
   4. Community Colleges with Bachelor’s Degrees
6. Articulation
   1. The Role of the Articulation Officer
   2. The Role of counseling faculty
   3. Transfer Preparation and the Role of Discipline Faculty (Ensuring Course Equivalency)
   4. C-ID Course Numbering System
   5. External Exams (Advanced Placement, IB, CLEP, Credit for Prior Learning)
   6. Transfer Preparation and ASSIST
7. Challenges
8. Conclusion
9. Recommendations for Practice
10. References
    1. Title 5 section 51027 “Transfer Centers: Minimum Program Standards” -<https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default)>
    2. CCCCO Transfer Center Annual Reports
11. Appendices