



# Academic Senate for California Community Colleges

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## Transfer, Articulation, Student Services Committee

Friday, May 17, 2019

9:15 a.m.—10:15 a.m.

Zoom Meeting

### MEETING SUMMARY

The Transfer, Articulation, and Student Services Committee is responsible for development and review of policies, procedures, administrative requirements and general information regarding counseling and library issues; discussion of current counseling and library programs; and consensus development on issues through study and research. The committee presents position statements and policy recommendations to the Academic Senate Executive Committee.

#### I. Members Roll Call (bolded denote meeting attendance)

**Art Guaracha**— Graciela Saez-Kleriga— **Karen Chow**— **LaTonya Parker**— **Lynn Fowler**— **Tanya McGinnis**— Teresa Aldredge— **Michelle Bean**

#### II. Call to Order at 9:22 a.m.

- Moment of silence to honor colleague, Graciela Saez-Kleriga.
- Chair asked for ideas for “Where As” points for a recommended resolution to honor Graciela. Will bring up in August Executive meeting.

#### III. Minutes Volunteer

- Art Guaracha taking notes.

#### IV. Shout Outs and Affirmations

1. Thank you all for being such a stellar committee!
2. Thank you, Art, for starting the Google doc, and appreciation to all who added points and comments.
3. Congratulations to everyone for a wonderfully productive semester—wishing you all well as we head into the end of the semester, attend commencements, and make summer plans.

#### V. Outlining Paper: Effective Transfer Practices paper (Resolution 4.01 Spring 2018)

1. Historical resources available at <https://asccc.org/papers/toward-increased-student-successtransfer-institutional-commitment>
  - a. Google Doc with ideas attached or found at:  
<https://docs.google.com/document/d/1uXyPIW4QkOV4u6d9YNJzRadsHnaMWs0ByMMYroyTZs/edit>
  - b. Contributions from all members; the committee helped create the outline for this paper.
  - c. Review of Google document and finalizing edits:
    - i. Committee members addressed the Google doc comments that were previously submitted by committee members. Feedback was provided with additional comments and the draft document was finalized for submission.

## **VI. Completed Tasks:**

- Collaborated with RP Group on the Survey for Guided Pathways and Counseling Services
- Updated TASSC Goals/Activities Priorities List
- Completed Online Tutoring paper
- Completed Library Faculty paper

Michelle will submit the *EOY Report* form on accomplishments of TASSC of the past year, which include the bullet points listed above.

The document was reviewed, and committee members provided feedback on EOY Report content. Topics of conversation also focused on considering 2-year terms for committee members.

## **VII. Announcements**

Check for upcoming events at <https://asccc.org/calendar/list/events>

- Guided Pathways webinars in May
- Leadership Institute (June 13-15)
- Curriculum Institute (July 10-13)
- Academic Academy (September 13-14)
- Application for Statewide Service found at <http://asccc.org/content/application-statewideservice>
- Additional *Rostrum*: Curriculum-centered articles due May 24
- Plenary Final Adopted Resolutions:  
<https://asccc.org/sites/default/files/S19%20Adopted%20Resolutions.pdf>

Recommendation made to reapply for future service.

Overview of events to attend for professional development.

Review of CA Bills and the recent decisions.

## **VIII. Closing Comments**

- Well wishes to everyone
- Recommend Zoom for future meetings
- Hopeful for a special remembrance for Graciela in upcoming ASCCC communication

## **IX. Adjournment:**

- Meeting adjourned at 10:21 a.m.

## **TASSC 2018-19 Completed Tasks:**

- Outlined ideas for Effective Transfer Practices paper
- Collaborated with RP Group on the Survey for Guided Pathways and Counseling Services
- Updated TASSC Goals/Activities Priorities List
- Completed Online Tutoring paper
- Completed Library Faculty paper

**Effective Transfer Practices in the Community Colleges  
Proposed Outline for Paper**

Introduction

How to Use This Paper

Justification for the Paper

    Title 5

    New Legislation

    Guided Pathways

The Value and Benefits of Transferring from a Community College

The Community College Role in Student Persistence, Completion, and Transfer

    Students

    Student Support Services

    Instruction

Strengthening the Transfer Paths

    Effective Practices and Counseling Models

    Developing Clear Goals and Learning Outcomes

    Transfer Center

        Transfer Center Director and Personnel

        Counseling Faculty Role in the Transfer Center

    Online Education Planning, Platforms, and Software

    Associate Degrees for Transfer

    Transfer Partnerships

        Four Year Colleges (UC, CSU, Private, HBCU)

Articulation

    The Role of the Articulation Officer

    Transfer Preparation and the Role of Discipline Faculty (Ensuring Course Equivalency)

    C-ID Course Numbering System

    External Exams (Advanced Placement, IB, CLEP, Credit for Prior Learning)

    Transfer Preparation and ASSIST

Challenges

Conclusion

Recommendations for Practice

References

    Title 5 section 51027 "Transfer Centers: Minimum Program Standards" -

[https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=\(sc.Default\)](https://govt.westlaw.com/calregs/Document/I4C495720D48411DEBC02831C6D6C108E?viewType=FullText&originationContext=documenttoc&transitionType=CategoryPageItem&contextData=(sc.Default))

    CCCCO Transfer Center Annual Reports

Appendices

TASSC 2018-19 NOTES: These are draft ideas to start the paper process. Please use discretion to add and change as relevant and apropos to current regulations and practices.