TOP and MIS Codes

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Overview

• History and Purpose
• TOP Codes
• SAM Codes
• CIP Codes and the Crosswalk
• MIS Course and Program Codes
• Use of Course Coding
Purpose and History

• The Taxonomy of Programs was first published in 1979 by the Chancellor’s Office.
• TOP Code Manual collects and reports information about approved programs and courses.
• 1983 * were added to identify vocational programs.
• The CIP Code is the federal standard for instructional program classification.
TOP Codes

Taxonomy of Program (TOP) codes categorize programs and courses.

- 0401.00 = General Biology
- *0948.00 = Automotive Technology
- 1501.00 = English

- Taxonomy of Programs Manual
- Curriculum Inventory
TOP Code Usage

• Course Identification
• Program Identification
• Facilities, Budgets, Faculty, Financial Aid
• Funding
  – Apportionment
  – Financial Aid
  – Veterans
  – Grants (Perkins)
TOP Code Structure

Two, Four, and Six

- *01  Agriculture
- *0109  Horticulture
- *0109.10  Landscape
- *0109.20  Floriculture
- *0109.30  Nursery
TOP Code Assignment

Program Disciplines

*0501  Business General
*0502  Accounting
*0505  Business Administration
*0506  Business Management
*0506.40  Small Business
*0505  ADT in Business Administration
Common Curriculum Issues

CTE and Non CTE Programs

• Biology/*Biotechnology
• Geography/*GIS
• Dramatic Arts/*Technical Theatre
• *0115 Natural Resources
• 0301 Environmental Sciences
Dueling TOP Codes

*0514 Office Technology
*0702.10 Software Application
0614 Digital Media (7)
07XX Computer Technology (14)
0801 Education
*1305.50 The School Age Child
4901 Liberal Studies
4930.60/.62 Elementary and Secondary Education
Where does it live?

0835    Physical Education (7)
0835.50  Intercollegiate Athletics
1270    Kinesiology

*1306    Nutrition, Foods, and Culinary
*1307    Hospitality
*1307.10 Restaurant and Food Services
What Do We Do With These?

- 4901  Liberal Studies
- 4901.10  Transfer Studies
- 4930  General Studies
- 49XX  Basic Skills and ESL
*(A) Apprenticeship (offered to apprentices only)

*(B) Advanced Occupational
A “B” course is offered in one specific occupational area only and clearly labels its taker as a major in this area. The course may be a “capstone course” that is taken as the last requirement for a career technical education program.

*(C) Clearly Occupational (but not advanced)
Courses will generally be taken by students in the middle stages of their programs and should be of difficulty level sufficient to detract “drop-ins.”

*(D) Possibly Occupational
“D” courses are those taken by students in the beginning stages of their occupational programs. The “D” priority can also be used for service (or survey) courses for other occupational Programs.

(E) Non-Occupational
These courses are non-occupational.
CIP Codes and the Crosswalk

- Classification of Instructional Programs
- O*Net Crosswalk CIP/SOC
- TOP/CIP/SOC Crosswalk
MIS Course Codes for Curriculum

MIS Course Codes

- CB03 Course-Top-Code
- CB04 Course-Credit-Status
- CB05 Course-Transfer-Status
- CB08 Course-Basic-Skills-Status
- CB09 Course-SAM-Priority-Code
- CB10 Course-Coop-Work-Exp-Ed-Status
- CB11 Course-Classification-Code
- CB21 Course-Prior-to-College-Level
- CB22 Course-Noncredit-Category
- CB24 Course-Program-Status
- CB25 – Course CID Discipline ID Code*
MIS Program Codes for Curriculum

MIS Program Codes

• SP01 Student-Program-Identifier
• SP02 Student-Program-Award
Use of TOP and MIS Coding

• Apportionment and grant funding (Perkins)
• SalarySurfer
• Student Success Scorecard
• LaunchBoard
• Data Mart (Program Awards)
• Report to IPEDS/ Gainful Employment
• Report to the state legislature (ARCC )
Thank you!