



# Academic Senate for California Community Colleges

LEADERSHIP. EMPOWERMENT. VOICE.

Relations with Local Senates Committee  
Monday, May 4, 2020  
11 am  
Zoom

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## MINUTES

In attendance: Anna Bruzzese, Mayra Cruz, Cheri Fortin, Travis Ritt, Robert Stewart

- I. Selection of note taker- Mayra
- II. Checked-in – Committee members checked in with each other and talked about our success with the transition to virtual learning.
- III. Relations with Local Senates Committee accomplishments in 2019-2020
  - ✚ Revised Local Senate survey
  - ✚ Revised the Local Senate Handbook
  - ✚ Revised Committee’s charge and responsibilities
  - ✚ Addressed resolution 5.02 F18 Identify and Report Costs of AB705 (Irwin, 2017), not feasible at this time
  - ✚ Reached out to all the colleges that were not visited over the last 5 years
  - ✚ Developed presentations for Plenary including the orientation of new members and discussed improvements
- IV. Update regarding [the ASCCC Executive Committee’s action](#) regarding [the Local Senate Survey](#) revision  
Anna reviewed the February 2020 ASCCC Executive Committee meeting notes on this item.  
“Revised Local Senate Survey – 30 mins., Bruzzese/Cruz, pg. 41  
The Executive Committee provided feedback on the revised Local Senate Survey. The committee discussed the structure, length, audience, and goals of the survey and the subjectivity of questions. Members raised concerns about survey fatigue and suggested breaking the survey into smaller thematic surveys to be distributed separately and developing innovative delivery strategies. The committee noted the need for

consistent questions and responses to uncover trends. Members recommended that Academic Senate surveys are reviewed by a research professional to ensure meaningful data collection. The committee requested that the Academic Senate Office and Officers review the survey in consultation with a research professional and determine distribution steps. MSC (Bruzzese/Henderson) to approve submitting the Local Senates Survey to the Academic Senate Office and Officers for review and distribution guidance.”

Mayra reported on additional questions to be included in the ASCCC future surveys.

(1) With which racial/ethnic group(s) do you identify? (check all that apply)

African American/Black

American Indian/Alaskan Native

Asian/Asian American

Caucasian/White

Latino/a/x/Chicano/a/x

Middle Eastern

Native American/First Nations/ American Indian/Alaskan Native

Pacific Islander

Other: \_\_\_\_\_

Decline to state

(2) What is your sexual orientation? (check all that apply)

Asexual

Bisexual, pansexual or fluid

Gay or lesbian

Heterosexual or straight

Queer

Other: \_\_\_\_\_

Decline to state

(3) What is your current gender identity? (check all that apply)

\*Cisgender man

\*Cisgender woman

\*(Cisgender is defined as a person whose gender identity aligns with their sex assigned at birth)

\*\*Gender non-conforming

\*\* (Gender non-conforming is defined as a person whose behavior or appearance does not conform to traditional gender expectations)

\*\*Genderqueer/non-binary

\*\*(Non-binary is defined as a person whose gender identity is not exclusively male or female)

\*\*\*Trans man

\*\*\*Trans woman

\*\*\*(Transgender is defined as a person whose gender identity and/or expression is different from their sex assigned at birth)

Other: \_\_\_\_\_

❖ Decline to state

**Action:** Mayra and Anna will clean up to the survey, incorporate additional questions, and submit the final draft to ASCCC.

V. Update about [the ASCCC Executive Committee's action](#) regarding [Local Senates Handbook](#) review and revisions

Anna and Mayra reported that the work to update the areas determined to be revised this year has been accomplished. The final draft has been submitted to Krystinne and the ASCCC office.

VI. Recommendations to optimize the charge of our committee and suggestions for next year's Relations with Local Senates Committee:

- Rostrum article on themes related to collegiality and leadership (ie. Brown Act implications of using current technology)
- Paper on defining collegiality in the workplace
- *Expanding faculty leadership on the campus theme* in rostrum articles or webinars
- Creating leadership initiatives in partnership with FLDC
- Improve the orientation of faculty leaders at Plenary by adding an orientation of new senate presidents at a pre-conference session
- Develop library of resources site on canvas; the process was started and stopped with Covid-19

Action: Travis to send the list in progress.

- Zoom technical visits to colleges
- Develop a list of potential webinar topics
- Fall 2019 assigned resolution 3.07 (Enable the Canvas Name Preference Option; <https://asccc.org/resolutions/enablecanvas-name-preference-option>)

VII. Update and next steps regarding reaching out to colleges that have not been visited in the last five years.

No updates on visits. Travel suspended in March due to Covid-19.

Members discussed the possibilities to provide Zoom technical visits in 20-21. The committee can reach out to colleges in the following ways.

- 1) Members to attend a senate meeting to address questions
- 2) Members to hold a separate meeting with senate leaders

**Colleges without a visit within the past five years:**

<b>Area A (Cheri):</b>	
Porterville	<a href="https://committees.kccd.edu/committee/academic-senate">https://committees.kccd.edu/committee/academic-senate</a>
Shasta	<a href="http://www.shastacollege.edu/participatory%20committees/academic%20senate/Pages/4524.aspx">http://www.shastacollege.edu/participatory%20committees/academic%20senate/Pages/4524.aspx</a>
West Hills Coalinga	<a href="https://www.westhillscollge.com/coalinga/about/governance-planning/">https://www.westhillscollge.com/coalinga/about/governance-planning/</a>
West Hills Lemoore	<a href="https://www.westhillscollge.com/lemoore/about/academic-senate/">https://www.westhillscollge.com/lemoore/about/academic-senate/</a>
ALL colleges above	Send communication to each college and no response yet
<b>Area B (Mayra and Thais):</b>	
Contra Costa  Tech visits have been scheduled. Will reach out to RwLS if additional support is needed.	<a href="https://www.contracosta.edu/faculty-resources/academic-senate/">https://www.contracosta.edu/faculty-resources/academic-senate/</a>
<b>Area C (Robert and Anna):</b>	
Allan Hancock  One visit this year	<a href="https://www.hancockcollege.edu/academic_senate/index.php">https://www.hancockcollege.edu/academic_senate/index.php</a>
Cuesta  Two visits conducted this year	<a href="https://www.cuesta.edu/about/depts/academicssenate/index.html">https://www.cuesta.edu/about/depts/academicssenate/index.html</a>
<b>Area D (Travis):</b>	
Coastline  Not interested in a visit	<a href="http://www.coastline.edu/about/governance/academic-senate">http://www.coastline.edu/about/governance/academic-senate</a>
Copper Mountain  Have not heard; send communication to the current president	<a href="https://www.cmccd.edu/faculty-and-staff/academic-senate/">https://www.cmccd.edu/faculty-and-staff/academic-senate/</a>
Golden West  Not interested in a visit	<a href="http://www.goldenwestcollege.edu/senate/">http://www.goldenwestcollege.edu/senate/</a>
Victor Valley  One visit this year	<a href="http://www.vvc.edu/offices/faculty-services/faculty-senate/">http://www.vvc.edu/offices/faculty-services/faculty-senate/</a>

In addition, the ASCCC Executive Committee agendas have the list of colleges that have been visited. The local senates report starts on p. 17 of the most recent agenda: [https://asccc.org/sites/default/files/Download%20Agenda\\_35.pdf](https://asccc.org/sites/default/files/Download%20Agenda_35.pdf)

VIII. Discuss ideas to improve the process for welcoming first-time attendees at future ASCCC Plenaries

Members discussed the following ideas:

- a) Pre-Plenary session
- b) Extend the time for the welcoming breakfast
- c) Outreach to local academic senates to improve participation of all colleges
- d) Secure scholarship for colleges that are not able to send more than 2 representatives for first time senate leaders or first time attendees
- e) Assign a "plenary mentor" to first-time attendees to check-in in mid plenary and at the end of plenary
- f) Expand the Faculty Leadership Institute to faculty that may want to be involved in statewide service and advocacy

Meeting adjourned at 12:09 p.m.

Resources:

Travel form at: <http://www.asccc.org/content/flight-and-travel-request>

Reimbursement form at:

<https://asccc.org/sites/default/files/SenateReimbursementForm2019.pdf>

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### Tasks Completed

- Revised charge and responsibilities
- Addressed resolution 5.02 F18 Identify and Report Costs of AB705 (Irwin, 2017), not feasible at this time
- Reached out to all the colleges that were not visited over the last 5 years
- Presentations at Plenary including the orientation of new members
- Local Senates Handbook: Upload Senate handbook to Goggle doc for review prior to the January 17<sup>th</sup> meeting. Review was finalized on 4/29/2020.
- Local Senates survey