RESOLUTIONS COMMITTEE
2023-10-03
TIME 3:00pm-4:30pm
ZOOM INFORMATION

The Resolutions Committee charge is to provide accurate and timely documents of the resolutions that eventually are adopted at the Senate Sessions. The process begins with Senate Committees that submit resolutions to the Executive Committee, which in turn adopts resolutions for submission to Area meetings where more resolutions may be written. A resolution document is in the packet at the Session and additional resolutions are developed there and printed at the Session. A final document for Plenary Session deliberation is prepared including resolutions and amendments.

MINUTES

I. Call to Order and Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Present (X)</th>
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<tbody>
<tr>
<td>Erik Reese—Chair</td>
<td>X</td>
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<td>Robert L. Stewart Jr.—2nd Chair</td>
<td>X</td>
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<tr>
<td>Davena Burns-Peters</td>
<td>X</td>
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<td>Sonja Downing</td>
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<td>Mark Edward Osea</td>
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<td>Austin Webster</td>
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II. Check-In - Committee checked in with each other to describe what they have been up to

III. Adoption of the Agenda - Agenda was adopted by consensus

IV. Minutes Volunteer - Robert volunteered to take minutes

V. Resolutions Committee Resources
   a. Google shared Resolutions Committee folder
   b. Resolutions Committee website
   c. Resolutions Fall 2023 website

VI. Fall 2023 Resolutions timeline and process
   a. Oct 13: Draft pre-session resolutions packet reviewed by Executive Committee
   b. Oct 20: Pre-session resolutions packet send to the field (1 week before area meetings)
   c. Oct 27: Area meeting resolutions due from contacts/area reps within 24 hours of each meeting (3 weeks before plenary)
   d. Nov 2: Plenary resolutions packet sent to the field (2 weeks before first day of plenary)
   e. Nov 13: Delegate certification/release forms due to ASCCC via events@asccc.org (Mon before plenary)
   f. Nov 16 1:45pm: New resolutions and amendments due (Thu of plenary)
g. Nov 17 1:15pm: Amendments and urgent resolutions due (Fri of plenary)
   i. Note: Seconder information should be included in submission to resolutions@asccc.org

There was not a lot of time to leverage the committee for the pre sessions packet work, however, the resolutions were placed in the committee shared folder for feedback from the committee. October 20, 2023 is the targeted date to get the resolutions to the field for the Area meetings. A new format for area meetings this time has everybody together in the morning for updates from the President, etc. and the resolutions overview and then the various areas will breakout in order to consider and discuss resolutions, including those proposed by their area. Erik reviewed the timeline.

VII. Assigned resolutions
   a. None—only referred resolutions from the distant past (2014 is most recent)

There are no priorities for this committee from assigned resolutions.

VIII. Current Projects
   a. Resolutions packet for area meetings
      i. Proposed resolutions for consideration by Executive Committee on Oct 13
      ii. Area packet sent to field Oct 20
   b. Resolutions checks and additions
      i. Within ASCCC purview
      ii. Aligned with the ASCCC mission
      iii. Fact checking...includes
         1. Checking links to other documents, title 5, CA Ed Code, etc.
         2. Checking data from CCCCO Data Mart
      iv. Hyperlinks & footnotes
      v. Contact information
      vi. Four delegate seconders (plenary only)
      vii. Formatting (whereas, resolved, semicolons, penultimate “and”, previous resolutions, etc.)
   c. Organization of duties
      i. Area meetings
      ii. Plenary Session (promo-code)
      iii. Handbook
   d. Resolutions handbook update—editable draft
      i. Timeline and outline—initial thoughts/brainstorm
      ii. Streamline—What are the essentials?
   e. Resolutions overview for area meetings

Erik checked resolutions to make sure the purview of the ASCCC is present and to see if the resolutions were aligned with the mission, strategic directions, etc. Resolutions need to be checked for facts, links, and data verification. There was a question on whether to use both hyperlinks and footnotes, however, the committee has determined that footnotes will be enough.

Committee reviewed and discussed the draft pre sessions packet to address all of the checks and additions listed in agenda item VIIIb(i.-vii.). When we notice that there is a purview issue, communicate with the contact to assess intent and make any recommendations on how to bring the resolution into the purview of the ASCCC if possible. Additionally, communicate with the contact for clarity issues, especially in whom the resolutions may want the ASCCC to consult with on any specific matter.
Committee discussed the issue of when standing committees should revisit priorities rather than a one done check off list. This may help curb repetitive resolutions.

Resolutions committee members will get a promo code for free registration to the plenaries.

Resolutions handbook update: Committee would like to see the resolutions “handbook” become the Standards of Operations of the Resolutions Process. Perhaps have appendices that demonstrate electronic voting procedures that could change from time to time.

IX. Future Projects
   a. Proposed resolutions
   b. Rostrum ideas

X. Other Topics / Future Agenda Items
   a. Your brilliant ideas here!

XI. Announcements
   a. Future Resolutions Meetings
      i. Tue Nov 7, 2023 10:00am-11:30am
      ii. Tue Jan 16, 2023 10:00am-11:30am
   b. Events
      i. Executive Committee Meeting – Oct 13, 2023 (Virtual)
      ii. 2023 Fall Area Meetings – Oct 27, 2023 (Various/Virtual)
      iii. Executive Committee Meeting – Nov 15, 2023 (Costa Mesa)
      iv. 2023 Fall Plenary Session – Nov 16-17, 2023 (Costa Mesa)
      v. Executive Committee Meeting – Dec 14-15, 2023 (Sacramento)
   c. Resources
      i. Email listserv sign-up
      ii. Volunteer application to serve on a committee

XII. Adjournment

Status of Previous Action Items

A. In Progress (include details about pending items such as resolutions, papers, Rostrums, etc.)
   a. Figuring things out

B. Completed (include a list of those items that have been completed as a way to build the end of year report).
   a. Established a time for our very first meeting!