



## **Accreditation Committee**

November 22, 2021

11:00am – 12:30pm

### **ConferZoom**

Join from PC, Mac, Linux, iOS or Android:

<https://cccconfer.zoom.us/j/99424235942?pwd=d1RWcWxWZ3FiOGt2b11CRXJSRldZdz09>

Or iPhone one-tap (US Toll): +16699006833,99190881821# or +13462487799,99190881821#

Or Telephone:

Dial:

+1 669 900 6833 (US Toll)

+1 346 248 7799 (US Toll)

+1 253 215 8782 (US Toll)

+1 312 626 6799 (US Toll)

+1 646 876 9923 (US Toll)

+1 301 715 8592 (US Toll)

Meeting ID: 994 2423 5942

Password: 215082

## **AGENDA**

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**Members Present:** Christopher Howerton (chair), Carrie Roberson (2<sup>nd</sup>), Laura Adams, Jeff Lamb (CIO Rep.), Jamar London, Alicia Lopez, Robert Steinberg, Van Rider, Kevin Bontenbal (ACCJC)

**Members Absent:**

**Guests:**

### **1. Committee Procedural Items:**

- Approval of Agenda
- Minutes taken by Carrie Roberson
- Approval of minutes –done via email
- Spring meeting schedule for committee

### **2. ACCJC and CIO Liaisons Check-In**

### **3. Plenary Reflection on Hybrid Event**

### **4. Debrief from “first-read” on draft AI program by ASCCC Executive Committee (11/3/2021) – Howerton & Roberson**

**5. Accreditation Institute Planning Dates:** February 24-26, 2022; **Location:** Embassy Suites San Francisco Airport-Waterfront Burlingame.

- **COMMITTEE DISCUSSION:**
  - i. The ASCCC Accreditation Committee Chair and Second met with ASCCC event staff to discuss logistics on 11/18 and will update the committee on additional considerations to inform our upcoming recommendations.
  - ii. Is there a formal recommendation by the committee on the preferred modality for this event that we wish to present to ASCCC Exec with the updated program draft?

- **Accreditation Institute Development Timeline (Information)**

Month	Activities
October 2021	<ul style="list-style-type: none"> <li>• Program outline due <b>October 15, 2021</b> outlining partnership with ACCJC to Executive Committee for first reading at November Executive Committee Meeting. This draft includes topics for posting on the website so that possible participants have an idea about the institute direction. This draft will should also be fully developed with descriptions for approval by the Executive Committee.</li> </ul>
November 2021	<ul style="list-style-type: none"> <li>• Program due <b>November 15, 2021</b> for second reading at December Executive Committee Meeting. This draft will be fully developed with descriptions for approval by the Executive Committee</li> </ul>
December 2021	<ul style="list-style-type: none"> <li>• Presenters list due to Krystinne and Dolores by <b>December 16, 2021.</b></li> <li>• Program due December 16, 2021 for final reading at January Executive Committee Meeting. This draft will be fully developed with descriptions for approval by the Executive Committee</li> </ul>
January 2022	<ul style="list-style-type: none"> <li>• Final Program to Krystinne by <b>January 10, 2022.</b></li> <li>• Program to Events Team and Visual Designer <b>January 18, 2022.</b></li> <li>• All hotel rooms requested by <b>January 23, 2022.</b></li> <li>• AV and Onsite Event Supply needs to Tonya by <b>January 31, 2022.</b></li> <li>• Final program to printer <b>January 31, 2022.</b></li> </ul>
February 2022	<ul style="list-style-type: none"> <li>• Materials posted to ASCCC website <b>February 11, 2022.</b></li> </ul>

**6. Draft Program Development**

- Link to [CURRENT DRAFT AI PROGRAM \(2022\)](#)
- **COMMITTEE DISCUSSION:**
  - i. Number of breakout session per slot if we present in a fully virtual format?
  - ii. Draft session descriptions
  - iii. Committee assignments to sessions
  - iv. Other suggestions for the program before next submission to ASCCC Exec for consideration?

**Programing Constraints by Hotel Contract**

- **UPDATED (11/22/2021) If we continue with any face-to-face there are some additional limitation due to social distancing and AV.**

Date	Structure	Room Availability	Topics/Format
Thursday 2/24 (11am-5:30pm)	Pre-Session	Ballroom Only	
Friday 2/25 (8am – 5:30pm)	<ul style="list-style-type: none"> <li>• Breakouts and General Session</li> <li>• Lunch 12pm – 1pm</li> <li>• Reception 5:30pm-7pm</li> </ul>	Ballroom (200) and 4 breakout rooms (50 each). Reception in the Waterfront Room	<ul style="list-style-type: none"> <li>• Formal Welcome GS</li> </ul>
Saturday 2/26 (8am -12:30pm)	<ul style="list-style-type: none"> <li>• Breakout and General Session</li> </ul>	Ballroom (200) and 4 breakout rooms (50 each).	

**7. Announcements – Information/Discussion**

- Next ASCCC Executive Committee Meeting, December 3-4 (hybrid)

**8. Committee Meetings (Fall 2021):**

- Sep. 8 (12-1pm),
- ~~Sep. 30 (2:30pm-3:30pm),~~
- ~~Oct. 21 (2:30pm-3:30pm),~~
- ~~Nov. 18 (2:30pm-3:30pm),~~ Rescheduled for Nov 22 (11am-12:30pm)
- Dec. 9 (2:30pm – 3:30pm)

**9. Committee Next Steps and Adjournment**

<b>Status of Previous Action Items</b>
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**A. In Progress –**

- a. Drafting program descriptions and secure presenters
- b. Second draft of program for ASCCC Exec review (Dec)
- c. Working with event staff to finalize institute planning

**B. Completed –**

- a. Crafting Accreditation Institute Marketing Blurb
- b. First draft Institute Program presented to ASCCC Exec Nov. 3
- c. Theme and structure for institute approved

**Previous ASCCC Accreditation Institute Marketing Blurbs**

February 21-22, 2020

Join us for a dynamic Accreditation Institute in La Jolla, CA on February 21 and 22, 2020. As all of our colleges navigate the implementation of Guided Pathways, this institute will focus on how the work of Guided Pathways, with a foundation in equity, aligns to the accreditation standards. Guided Pathways and Accreditation both focus on improving systems and systemic assessment. There are significant changes being made at our colleges and at ACCJC that reflect our shared intent to improve our systems. We encourage ALOs, Accreditation and Guided Pathways leads and interested faculty, staff, administration and students to attend. Learn about how the outcomes and dialog produced through transformative Guided Pathways work can provide evidence of how colleges are meeting and/or exceeding the standards through evaluating and improving our institutions with a focus on student

### **February 23-24, 2018**

Higher education is undergoing many changes such as student placement and assessment processes, increased student services, and even consideration of a guided pathways framework. Likewise, accreditation requirements and practices are undergoing significant change. Accreditation is no longer an event that occurs once every six years to prove compliance; it is a process that requires annual consideration and broad participation to ensure that the education and services provided to our students are of high quality and value to the community and public at large. Whether your college is gathering evidence, in the process of writing an Institutional Self Evaluation Report, or preparing for a comprehensive site visit, the Academic Senate for California Community College's Accreditation Institute will provide guidance and support. Accreditation is an opportunity to share everything that our colleges do well and to identify areas where improvement can be made. This year's institute, while embracing change, is focused on understanding accreditation so that participants are empowered and energized to take ownership of accreditation. New this year, is a pre-session sponsored by the ACCJC. There will be two trainings: one, a new evaluator training for faculty and the other, new Accreditation Liaison Officer Training.

### **February 17 - 18, 2017**

At our colleges, the work of accreditation never ends. Whether your college is gathering evidence, in the process of writing your Institutional Self Evaluation Report (ISER), or preparing for a comprehensive site visit, the Academic Senate for California Community College's Accreditation Institute will provide guidance and support. Accreditation is an opportunity to share everything that our colleges do well and to identify areas where we can do even better. This year's institute is focused on helping colleges show that they meet standards and to use accreditation to help our colleges achieve excellence.

### **February 19-20, 2016**

Whether your college is gathering evidence, writing the self- evaluation, or preparing for a site visit in spring, the Academic Senate for California Community College's Accreditation Institute will provide guidance and support no matter where you are in the cycle of accreditation. Even colleges that finished a site visit in fall know that accreditation work never really ends. At its core, accreditation is the peer-evaluation process we use to improve the education we offer to individuals in our communities, and we have affirmed our commitment to the spirit of such processes throughout the years.