Faculty Leadership Institute

June 23 – 25, 2005, San Jose
Thursday June 23

1:00 p.m.  Welcome
Hayes II
Mark Wade Lieu, Faculty Leadership Institute Coordinator

President’s Address and Hot Statewide Issues
Ian Walton, President

2:00 p.m.  Basis for Effective Senates I
Hayes II
Leon Marzillier and Jane Patton
This session will review the legal basis for local academic senate participation in governance, examining the appropriate Education Code and Title 5 sections. It will consider how these can be used, cooperatively or not, in your leadership interactions with your local administration and board of trustees. The legal basis for the participation of students and staff will also be touched upon.

3:00 p.m.  Break
Hayes Foyer

3:15 p.m.  Basis for Effective Senates II
Hayes II
Leon Marzillier and Jane Patton

4:15 p.m.  What Does the Senate Do?
Hayes II
Shaaron Vogel and Gary Holton
Working cooperatively, you will develop a clear and concise explanation, suitable for family and friends, of what you, as a senate leader, and your senate, as an organization, do. Prizes for the best explanation.

5:00 p.m.  Free Time

6:00 p.m.  No-Host Reception
Hayes Foyer

6:30 p.m.  Dinner
Hayes I

7:30 p.m.  Responding to Crises: An After-dinner Table Discussion
Gather around the tables to share your current college crises or successes in the informal atmosphere of post-prandial contentment.
Friday June 24

6:30 a.m.  Breakfast
Silver Creek Dining Room
Breakfast will be served from 6:30 a.m. to 8:25 a.m. Dine at your convenience but please don’t be late for the opening presentation!

8:30 a.m.  Scenarios and Guidelines
Hayes II
Mark Wade Lieu
You’ve read the Academic Senate/CCLC document, “Participating Effectively in District and College Governance” and you’ve reviewed the illustrative scenarios. Now it’s time to put your knowledge to work. Participants will work through a new set of scenarios, applying the information they have gleaned, and craft an effective response. Hope you’ve done your homework!

10:00 a.m.  Break
Hayes Foyer

10:15 a.m.  “It’s the Funding, Stupid”
Hayes II
Alan Frey
Learn what you need to know from a general overview about the budget for 2005-2006. Then be entertained as Professor Frey focuses on your college/district, showing you how to obtain and analyze the financial data filed with the state by your college.

12:00 p.m.  Lunch
Silver Creek Dining Room

1:00 p.m.  Agree/Disagree
East Lawn
Julie Adams
Work off your after-lunch stupor by taking an interactive stand on a series of controversial issues. Participants will attempt to persuade those with opposing positions to come over to their side. Come and be vocal.
**1:30 P.M.  FIRST BREAKOUT SESSION**

<table>
<thead>
<tr>
<th><strong>Effective Communication</strong></th>
<th><strong>Developing Faculty Leadership</strong></th>
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<tr>
<td><strong>Morgan Hill</strong></td>
<td><strong>Live Oak</strong></td>
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<tr>
<td>Jane Patton and Patricia James Hanz</td>
<td>Mark Wade Lieu and Greg Granderson</td>
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When faculty are elected as senate presidents, they may not realize that they immediately become the public face of the faculty. Communication becomes critical, as they lead meetings, interact one-on-one with administrators, trustees, faculty and staff, and serve as the liaison with media. In addition, they may be called upon to give more speeches that ever before. This session will review some principles of effective communication.

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<tr>
<th><strong>Legislative Issues</strong></th>
<th><strong>Senate-Union Relations</strong></th>
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<tr>
<td><strong>Madrone</strong></td>
<td><strong>San Juan Bautista</strong></td>
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<tr>
<td>Shaaron Vogel and Gary Holton</td>
<td>Leon Marzillier and Lesley Kawaguchi</td>
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The Academic Senate addresses legislative issues in Sacramento, in cooperation with other faculty and constituent groups. In this session, you will hear the latest on current hot legislative topics such as the Academic Bill of Rights, UC/CSU transfer policies, and nursing admissions. You will also learn how, and why, to get involved with our work within your local senates.

Identifying faculty to participate actively on campus committees and to assume leadership roles can be challenging. Too often, it seems as if we have the same few faculty doing everything and others doing nothing. Together, we share strategies on how to seek out and nurture new leadership on your campus. Learn how the Academic Senate is here to help you in this effort.

**2:45 p.m.  Break**

Lower Level Foyer
### 3:00 P.M.  SECOND BREAKOUT SESSION

<table>
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<tr>
<th>Credit Where Credit Is Due: Understanding NonCredit</th>
<th>Faculty-Faculty Conflict Resolution</th>
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<tr>
<td>Live Oak</td>
<td>Morgan Hill</td>
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<tr>
<td>Mark Wade Lieu and Paul Starer</td>
<td>Jane Patton and Elizabeth Harris</td>
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**The System Funding Proposal includes a recommendation for increased funding for non-credit with a concomitant change in standards to more closely align with those for credit. Local senates with non-credit programs, both big and small, need to better understand the role of non-credit programs, the current required standards for both credit and non-credit, and the particular concerns of non-credit programs and faculty.**

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<tr>
<th>Intersegmental Activities and Issues</th>
<th>75:25 Issues</th>
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<tr>
<td>Madrone</td>
<td>San Juan Bautista</td>
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<tr>
<td>Kate Clark and Greg Granderson</td>
<td>Ian Walton, Michelle Christopherson and Wheeler North</td>
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**Improving transfer for our students has become an ever-more important and complex goal, especially given the dissolution of CAN and new transfer initiatives at the UC and CSU. As a senate leader, you will be expected to promote efforts or processes that strengthen a student’s transfer to four-year institutions. This session will provide information about important efforts such as IMPAC, ASSIST, LDTP, and UC’s Streamlining Major Preparation.**

**While the challenges of governance are sometimes conflicts between faculty and administration, the difficulty is that often the conflicts are between faculty and faculty. Learn conflict resolution techniques from a trained professional and how issues of ethics and integrity need to be engaged in many faculty-faculty conflicts.**

Even as a statewide task force wrestles with the problems of achieving 75:25, you need to learn how to get a handle on it at your own college. Learn from a local senate president how her senate got the information and gained the upper hand in 75:25 discussions. Learn how to calculate the 75:25 for your own campus and what is being done on the statewide level to move towards the 75:25 goal.
4:30 p.m. Free time

6:00 p.m. Hosted Reception
Hayes Foyer
Join your colleagues for a glass of wine or a beer on us and find companions for dinner this evening.

Dinner on your own

8:00 p.m. Hanging Around in the Coyote Lounge with your Activities
Coyote Lounge
Director, Wheeler North
Join us in this relaxing evening venue, complete with pool table and juke box, to network, to develop your collegial consultation skills, to sharpen your abilities at working any angle. Learn how to get out from behind the eight ball, to manipulate any situation to your maximum benefit.
### 8:30 A.M.  THIRD BREAKOUT SESSION

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<th>Occupational Faculty and Issues</th>
<th>Senate Nuts and Bolts</th>
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<td>Morgan Hill</td>
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**Occupational Faculty and Issues**

Do you know what vocational programs you have on your campus, and are your vocational faculty active on your campus committees? Given the focus on vocational programs from the state government, it is more important than ever to hear the unique concerns of vocational programs and faculty regarding curriculum, program development and discontinuance, and intersegmental efforts.

**How to Implement Recommendations from Senate Papers**

Madrone
Ian Walton and Patricia James Hanz

The Academic Senate has just published another excellent position paper with important recommendations. The question is how to effectively use all of the senate papers to support important decisions on your local campus. You will find out about the papers from their inception to implementation. Ian and Pat will share their own experiences and you will participate in a discussion regarding how to use these valuable documents.

**Senate Nuts and Bolts**

Running an effective senate is more than a knowledge of Education Code and Title 5. In this session, we go into the nuts and bolts of daily senate life: how to effectively use agendas, the value of a good web site, using parliamentary procedure to run a meeting, delegating authority, and how to determine when an issue is academic and professional.

**The Brown Act and You**

San Juan Bautista
Mark Wade Lieu and Lesley Kawaguchi

Recent legal decisions have clarified that local academic senates are subject to the provisions of the Brown Act. What implications does this have for the work of the local senate and its committees? What campus entities are covered by the Brown Act? What does it mean to make a commitment to openness rather than just being in compliance? Using real-life scenarios from local senates, we offer an interactive and informative session that will attempt to answer those questions.
### The Shifting Sands of Curriculum and the Senate’s Roles

Morgan Hill  
Jane Patton and Michelle Pilati

Curriculum is arguably the most important function a senate oversees, as it is ultimately the basis for all that happens in classrooms and is crucial for the maintenance of a college’s relationship with our 4-year partners. What guides the relationship between your senate and curriculum committee? Why is your local senate’s responsibility for ensuring curriculum quality more important today than ever before? This session will be a conversation about some best practices and some new responsibilities for senates and curriculum committees.

### Senate Resources

Live Oak  
Julie Adams and Gary Holton

This breakout will introduce you to a variety of resources to aid local senates in doing their work. Find out how to maximize your use of the Academic Senate website, how to find specific information in Education Code or Title 5, and how you can use the Internet for holding meetings, conducting surveys, and even handling elections.

### Faculty Hiring

Madrone  
Shaaron Vogel and Paul Starer

Education Code stipulates that the local academic senate works jointly with the local governing board to establish policies and practices for hiring faculty. These policies include the specification of criteria beyond minimum qualifications, determining equivalencies, recommending FSA designations, promoting diversity in a post-Prop-209 world, and conferring with the local bargaining agent. Learn the laws, regulations, and Academic Senate-recommended practices to ensure that you hire effectively.

### Planning and Budget—after the Budget and Plans are Made

San Juan Bautista  
Leon Marzillier and Wheeler North

Faculty are involved in developing the processes for planning and budget as part of the 10+1. However, many of the most important budgetary decisions come after the college budget is approved. In this session, the presenters will share important insights and strategies for working with your college’s planning and budget processes on an ongoing basis.